

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
Tuesday, December 13th, 2016**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, December 13th, 2016 with *Chair Jennifer Herington* presiding. Board members present were *Vice-Chair Dennis Wardell, Secretary Marina Fulton, Nancy Scarpelli, Patrick Atchison* and *Joshua Belcher*. *Hugh Nicks* was absent.

Also present was: *Richard LaMunyon*, City Administrator and *Jolene Graham*, Recording Secretary.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Scarpelli* moved to approve the agenda.
Atchison seconded. Motion declared carried.

APPROVAL OF THE JULY 12TH, 2016 MINUTES:

The Park and Tree Board Meeting Minutes of July 12th, 2016 were submitted for approval.

MOTION: *Wardell* moved to approve the minutes.
Fulton seconded. Motion declared carried.

2017 MASTER PARK PLAN

After three months of intensive workshop sessions, the Park and Tree Board's goal to update the Park Master Plan was completed. Discussion was held regarding the addition of pictures and revision of several attachments to the completed plan.

MOTION: *Wardell* moved for the approval of the 2017 Master Park Plan with direction to staff for the addition of photos and several attachments before being submitted to Council for their consideration.
Belcher seconded. Motion declared carried.

PARK MAPS UPDATE

Foster Design Associates, LLC, designers of the 2009-2015 Master Park Plan, submitted a quote for \$2900 for updated maps for the parks service area. Staff recommended taking no action and working in conjunction with the Planning Commission to incorporate the 2017 Master Park Plan mapping into the comprehensive study the Council has already contracted with Gould Evans.

MOTION: *Belcher* moved to decline the quote from Foster Design Associates, LLC.
Wardell seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Board:

MOTION: *Fulton* motioned to adjourn.
Scarpelli seconded. Motion declared carried.

Meeting adjourned at 6:50 pm

Approved by the Park and Tree Board on _____ 2017.

Park and Tree Board Member

Recording Secretary