



Maize Park and Tree Board Workshop

November 12, 2019 at 5:30pm

Meal provided at 5:30pm for attendees.

1. Meeting Format:
 - This is an informal meeting of the Maize Park and Tree Board and City staff.
3. Discussion Topics:
 - 2020 Objectives for the Master Park Plan
 - RFP for amphitheater
4. Objective of the Meeting:
 - To provide a forum for board discussion, input and direction regarding the above topics.
 - Based on discussion, staff will follow up as directed by board members.
5. Adjournment
 - Meeting will end no later than 7:30 pm.

2020 Objectives - **DRAFT**

1. Goal: Develop & Enhance Existing Parks
 - a. *March* – Propose a development timeline of City Park improvements and cost estimates to Council for the 2021 Budget process
 - b. *March* – Develop ideas and opportunities for projects to enhance space around amphitheater

2. Goal: Land Acquisition
 - a. *April* - Continue to identify possible properties for park land
 - b. *February* – Prepare 2021 CIP request for Council Consideration

3. Goal: Temporary Pop-up Parks
 - a. *Fall* - Conceive of a place-making strategy for pop-up parks in Maize for 2021 and corresponding equipment purchases

4. Goal: Nature Parks
 - a. *April* – plan and schedule spring planting day at Monarch Waystation
 - b. *September* – plan and schedule fall planting day at Monarch Waystation
 - c. *January- March* – Evaluate streetscape and parklet concepts from the Maize in Motion and Academy Arts District Plans and determine installation options.

5. Goal: Education
 - a. *February* – begin Arbor Day planning.
 - b. *March* – request Arbor Day proclamation be approved by City Council
 - c. *April* – Arbor Day observance
 - d. *May* – apply for Tree City USA designation
 - e. *Spring & Fall*: Offer stipend for a Master Gardener class through the Recreation Commission’s programming
 - f. *Year-round*: Look to connect with USD 266, Boy and Girl scout troops and other community groups to participate in joint projects.

6. Goal: Community Partnerships
 - a. *February*: Request joint meeting with the Recreation Commission to seek joint projects and programming ideas for amphitheater.
 - b. *May* – Discuss partnerships and projects to further engage with USD 266 students and staff.

7. Goal: Fundraising and Citizen Engagement
 - a. *August*: Consider involvement in the Fall Festival
 - b. *September*: Ballet in the Park
 - c. *Yearlong*: Consider fundraising opportunities

8. Goal: Social Media
 - a. *Year-round* - Continue Facebook, Twitter and Website promotions of Park and Tree Board Activity

MAIZE PARK AND TREE BOARD

STAFF REPORT

DATE: November 12, 2019
TO: Maize Park and Tree Board
FROM: Richard LaMunyon, Jolene Graham, Ross Jensby
RE: Staff Report

Parks Update

- Thank you to Park and Tree Board members for volunteering your time for the Fall Festival Booth!
 - 5 Winners were chosen for the “Free-Tree Giveaway”
 - Lots of positive feedback received for amphitheater and Academy Arts District plans.
 - The return of the Fall Festival to the City Park area was welcomed by the community and participants. Park restrooms and additional amenities provided by the Park and Tree Board helped the Fall Festival greatly.
- Remaining meetings of 2019:
 - December 10: Workshop sessions to update Master Park Plan
- Amphitheater RFP
 - RFP is nearing completion in anticipation
 - Grant update: Still waiting on news from KWPT contact
- Splash Pad winterized and fixtures removed for winter
 - Daily maintenance continues on bathroom and park grounds.
- Employee Christmas party is December 13th at 6:00pm: All Park and Tree Board members are welcome to attend.

General City Update

Pending Council Items

- Utility Expansion Agreement (Nov)
- Eagles Nest II Water and Sewer Construction Contract (Nov)
- Evans Building IRB Public Hearing (Nov)
- Evans Building IRB Ordinance (Nov)
- BF&R Audit Engagement Letter (Nov)
- Organization Chart Update (Nov/Dec)

Items

- Congratulations to Karen, Alex and Kevin on their re-election to City Council
- Kyodo Yushi Grand Opening took place November 5th:

- Mayor and staff attended
- Kelsey Zone Change:
 - On January Planning Commission agenda
 - Duplexes on 20 acres at the NW corner of 119th and 29th
- WAMPO Public Survey/ Presentation for Maize transportation projects:
 - Public Survey can be found at www.publicinput.com/5208
 - Staff will be presenting to the selection committee on November 21 at 3:40pm
- New Schools sewer infrastructure:
 - Reviewing options
- Wastewater Treatment Plant Expansion: “Phase 2a”
 - Discussion with MKEC and KDHE continue
- KDOT Cost Share Program
 - No Maize Projects were selected
- 45th Street Sidewalk Project progressing quickly
- Cemetery
 - New Directory and Shed nearing completion
 - Stamped concrete installed around columbarium
- Personnel
 - Welcome Laurie Atwood, our new Administrative Assistant.
- City offices will be closed for Thanksgiving November 28th and 29th

Economic Development

- Commercial
 - Barn’rds
 - Footings are formed and ready to pour
 - Dollar General target opening for November 15th
- Housing
 - Woodard Addition preliminary plat
 - Jay Russel development SW corner of 45th and Maize Rd.
 - 101 Single Family Lots
 - January Planning Commission meeting
- Hampton Lakes Villas
- Cypress Point
- Carriage Crossing
- Copper Creek Apartments
- 25 Single Family permit YTD
- 26 Duplexes YTD

Upcoming Meetings

- November 18th Council @ 7:00pm
- December 5th Planning @ 7:00pm
- December 10th Park and Tree @ 5:30pm

~ Weekly Mayor's Workshop every Wednesday at 11:00 am ~