

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, December 18, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **December 18, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Kevin Reid, Donna Clasen** and **Pat Stivers** and **Karen Fitzmier** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Sue Villarreal**, Deputy City Clerk; **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director; **Bill McKinley**, City Engineer; **Kim Bell**, Gilmore and Bell and **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**Stivers** seconded. Motion declared carried.

**PUBLIC COMMENTS:**

**Kenneth Hultman**, 404 E Jones, addressed the Council regarding speed and heavy traffic on Jones street. He feels the speed is too fast and is not being properly monitored.

**Chrissy Morgan**, 229 N Queen, addressed the Council regarding the need for continuous sidewalks and improved crosswalks for the safety of children in the Maize school district.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes –Regular Council Meeting of November 13, 2017
- b) Receive and file Park Board minutes of September 12, 2017
- c) Cash Disbursements from November 1, 2017 through November 30, 2017 in the amount of \$999,468.45. (Check #65626 thru #65769)
- d) Approval of Cereal Malt Beverage applications from January 1, 2018 through December 31, 2018 for Maize Pizza Hut North, Maize Pizza Hut Italian Bistro, Holiday In Express and Kwik Shop

**MOTION:** **Clasen** moved to approve the Consent Agenda as submitted.  
**McCreath** seconded. Motion declared carried.

**Mayor Donnelly** recessed the City Council meeting at 7:12 p.m.

**MAIZE PUBLIC BUILDING COMMISSION MEETING:**

The Maize Public Building Commission (MPBC) special meeting was called to order at 7:12 p.m. Members present were: **Clair Donnelly**, President; **Kevin Reid, Alex McCreath, Donna Clasen, Pat Stivers** and **Karen Fitzmier**.

**APPROVAL OF AGENDA:**

The Agenda was submitted for Commission approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**Stivers** seconded. Motion declared carried.

**APPROVAL OF MINUTES:**

The minutes from the April 18, 2016 MPBC meeting were submitted for Commission approval.

**MOTION:** **Clasen** moved to approve the minutes of the April 18, 2016 MPBC meeting.  
**McCreath** seconded. Motion declared carried.

**WICHITA STATE UNIVERSITY BUILDING PURCHASE:**

A resolution authorizing the sale and conveyance of the property, located at 3801 N Walker Avenue, from the PBC to Wichita State University

**MOTION:** *Reid* moved to approve the resolution and authorize the sale and conveyance of the property, located at 3801 N Walker Avenue, from the PBC to Wichita State University for \$100.00.  
*McCreath* seconded. Motion declared carried.

**ADJOURNMENT:**

With no further business before the MPBC,

**MOTION:** *Clasen* moved to adjourn.  
*Stivers* seconded. Motion declared carried.  
Meeting adjourned.

*City Clerk assigned Resolution #MPBC 16-17*

*Mayor Donnelly* reconvened the City Council meeting at 7:23 p.m.

**ANIMAL CONTROL ORDINANCE:**

A revised ordinance amending Section 2 of the City of Maize Code regarding dangerous dogs was submitted for Council approval.

*Clasen* moved to approve the revised ordinance to amend Section 2 of the City of Maize Code regarding dangerous dogs.  
*Fitzmier* seconded. Motion declared carried.

*City Clerk assigned Ordinance #940*

**ZONING CASE #Z-02-017, 6045 N MAIZE ROAD:**

A request for a zone change from SF-5 Single-Family Residential to LC Limited Commercial for approximately 4.6 acres was submitted for Council approval. The Planning Commission voted on November 2, 2017 to recommend approval of the zoning request with a Protective Overlay.

**MOTION:** *Fitzmier* moved to accept the Planning Commission's findings, approve and adopt the ordinance for Z-02-017 zone change with the following addition to the Protective Overlay:

Permit must be pulled and building must be completed within one year.

*McCreath* seconded. Motion declared carried.

*City Clerk assigned Ordinance #941*

**VACATION CASE V-01-017, 120 E JONES:**

A request for a vacation of the alley east of 120 Jones was submitted for Council approval. The Planning Commission voted on November 2, 2017 to recommend approval of the vacation request V-01-017.

**MOTION:** *Stivers* moved approve the vacation request, authorize the mayor to sign and authorize staff to file an amendment to the plat with the Sedgwick County Register of Deeds.  
*Fitzmier* seconded. Motion declared carried.

**BAUGHMAN COMPANY CONTRACT, CYPRESS POINT:**

A contract from Baughman Company for engineering services was presented to Council for approval.

**MOTION:** *Clasen* moved approve the Baughman Company contract in amounts not to exceed \$112,900 for design and \$71,700 for construction services and authorize the Mayor to sign.  
*Fitzmier* seconded. Motion declared carried.

**MASTER PARK PLAN 2018 UPDATE:**

An update to the Master Park Plan outlining the priorities and objectives for 2018 was presented for Council approval.

**MOTION:** *Clasen* moved approve the Master Park Plan 2018 Update as presented.  
*Fitzmier* seconded. Motion declared carried.

**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 15-minute executive session to discuss personnel.

**MOTION:** *Clasen* moved to enter executive session from 8:30 pm until 8:45 pm to discuss personnel issues.  
*McCreath* seconded. Motion declared carried.

Council entered executive session at 8:30 pm and reconvened the regular meeting at 8:45 pm. No action was taken.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*Fitzmier* seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:**

Sue Villarreal, Deputy City Clerk