

**MEETING NOTICE
MAIZE PARK CEMETERY
SPECIAL MEETING**

TIME: 11:00 A.M.
DATE: WEDNESDAY, AUGUST 14, 2019
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE PARK CEMETERY BOARD AGENDA
CHAIR KAREN FITZMIER PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Minutes – Board Meeting July 15, 2019
- 5) Public Hearing for the Maize Park Cemetery District 2020 Budget
- 6) Old Business
 - A. Adoption of the 2020 Budget
- 7) Adjournment

**MINUTES-REGULAR MEETING
MAIZE PARK CEMETERY
MONDAY, JULY 15, 2019**

The Maize Park Cemetery was called to order at 7:17 p.m., on Monday, July 15, 2019, for a Regular Meeting with *Karen Fitzmier* presiding. The following Maize Park Cemetery district board members were present, *Pat Stivers, Alex McCreath,* and *Donna Clasen* and *Karen Fitzmier*. Not present was *Kevin Reid*.

Also present were *Sue Villarreal*, Recording Secretary; *Richard LaMunyon*, City Administrator and *Jocelyn Reid*, City Clerk.

APPROVAL OF AGENDA:

The agenda was submitted for approval.

MOTION: *Clasen* moved to approve the agenda as presented.
McCreath seconded. Motion carried.

RE-APPOINTMENT OF 4-YEAR TERM/ ELECTION OF OFFICERS:

The four-year term held by *Alex McCreath* expires August 2019.

MOTION: *Stivers* moved to re-appoint *Alex McCreath* to a 4-year term expiring August 2023.
Clasen seconded. Motion carried

MOTION: *Clasen* moved to nominate the following slate of officers to the following positions:

Chairperson – *Karen Fitzmier*

Vice-chairperson – *Pat Stivers*

Trustee – *Kevin Reid*

Trustee – *Donna Clasen*

Trustee – *Alex McCreath*

McCreath seconded. Motion carried

APPROVAL OF MINUTES:

Approval of Minutes – Board Meeting of August 6, 2018.

MOTION: *Clasen* moved to approve the August 6, 2018 minutes as presented.
McCreath seconded. Motion carried.

COLUMBARIUM CONTRACT

A contract with Wilbert Memorials for purchase and delivery of a columbarium was submitted for Board approval.

MOTION: *Clasen* moved to approve the Wilbert Memorial columbarium contract subject to City Attorney approval in an amount not to exceed \$13790.00 and authorize the Chairperson to sign.
McCreath seconded. Motion carried.

PROPOSED 2020 BUDGET FOR PUBLICATION:

The proposed 2020 Budget was submitted for approval.

MOTION: *Stivers* moved to accept the 2020 proposed budget, adopt the resolution, authorized publication in The Clarion and set the public hearing for Monday, August 5, 2019 at 7:00 p.m.
Clasen seconded. Motion carried.

ADJOURNMENT:

MOTION: with no further business before the board,
Stivers moved to adjourn.
McCreath seconded. Motion Carried.

Meeting adjourned at 7:28 pm

**MAIZE PARK CEMETERY BOARD
SPECIAL MEETING
MONDAY, AUGUST 14, 2019**

AGENDA ITEM # 6A

ITEM: ADOPTION OF THE 2020 CEMETERY BUDGET

BACKGROUND:

In accordance with State law, the 2020 Maize Park Cemetery budget has been published and a public hearing held.

In order to comply with submittal dates to the State and County, the Board is required to adopt a final budget for 2020.

FINANCIAL CONSIDERATIONS:

The final mill levy for 2020 will be approximately 0.540. The 2019 mill levy is 0.539. The proposed increase will allow for future improvements and development.

LEGAL CONSIDERATIONS:

Compliance with state law regarding forms and budget schedule is required. The required resolution and notice of vote will be published and attached to the budget upon submittal to the Sedgwick County Clerk.

RECOMMENDATION/ACTION:

Adopt the 2020 Maize Park Cemetery budget and submit to the Sedgwick County Clerk and the State.

Adopted Budget General	Prior Year Actual for 2018	Current Year Estimate for 2019	Proposed Budget Year for 2020
Unencumbered Cash Balance Jan 1	107,908	105,861	92,861
Receipts:			
Ad Valorem Tax	36,085	42,000	xxxxxxxxxxxxxxxxxxx
Delinquent Tax	170		
Motor Vehicle Tax	1,540		4,571
Recreational Vehicle Tax			47
16/20M Vehicle Tax			12
Commercial Vehicle Tax			111
Watercraft Tax			24
LAVTR			0
In Lieu of Taxes			
Plot Fees	18,625	8,000	5,000
Interments	7,900	5,000	4,000
Memorial Permit Fees	1,075	1,000	500
Interest	2,773	1,750	1,200
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
Total Receipts	68,168	57,750	15,465
Resources Available:	176,076	163,611	108,326
Expenditures:			
Improvements	46,569	30,750	106,612
Operating Expenses	23,646	24,300	30,000
wages		15,700	18,000
Cash Forward (2020 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditure			
Total Expenditures	70,215	70,750	154,612
Unencumbered Cash Balance Dec 31	105,861	92,861	xxxxxxxxxxxxxxxxxxx
2018/2019/2020 Budget Authority Amount	137,940	127,643	154,612
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			154,612
Tax Required			46,286
Delinquent Comp Rate: 1.7%			787
Amount of 2019 Ad Valorem Tax			47,073

CPA Summary

CERTIFICATE

2020

To the Clerk of Sedgwick County, State of Kansas

We, the undersigned, officers of

Maize Park Cemetery

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2020; and (3) the
Amount(s) of 2019 Ad Valorem Tax are within statutory limitations for the 2020 Budget.

Table of Contents:		Page No.	2020 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2019 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2020		2			
Allocation MVT, RVT, 16/20M Vehicle Tax		3			
Schedule of Transfers		4			
Statement of Indebt. & Lease/Purchase		5			
Fund	K.S.A.				
General	0	6	154,612	47,073	
Debt Service	10-113				
Totals	xxxxxxxxx		154,612	47,073	
Budget Summary		7			County Clerk's Use Only
Neighborhood Revitalization Rebate					
Resolution required? Notice of the vote to adopt required to be published?			Yes		Nov. 1, 2019 Total Assessed Valuation

Assisted by:

Address:

Email:

Attest: _____, 2019

County Clerk

Governing Body

CPA Summary

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NOTICE OF BUDGET HEARING

State of Kansas
Special District
2020

The governing body of
Maize Park Cemetery
Sedgwick County

will meet on August 5, 2019 at 7:00 p.m. at Maize City Hall/10100 Grady Avenue/Maize, KS/67101 for the purpose of hearing an answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied.

Detailed budget information is available at Maize City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2020 Expenditures and Amount of 2019 Ad Valorem Tax establish the maximum limits of the 2020 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2018		Current Year Estimate for 2019		Proposed Budget Year for 2020		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2019 Ad Valorem Tax	Estimate Tax Rate*
General	70,215	0.540	70,750	0.539	154,612	47,073	0.540
Debt Service							
Totals	70,215	0.540	70,750	0.539	154,612	47,073	0.540
Less: Transfers	0		0		0		
Net Expenditures	70,215		70,750		154,612		
Total Tax Levied	37,617		42,000		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	69,604,041		77,876,878		87,091,906		

Outstanding Indebtedness,

	2017	2018	2019
Jan 1,	0	0	0
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Maize Park Cemetery District

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Page No. 7