

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, FEBRUARY 18, 2019
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE CITY COUNCIL AGENDA
MAYOR DONNA CLASEN PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Public Hearing for the Plan for Citywide Solid Waste and Recycling Collection
- 7) Consent Agenda
 - a. Approval of Minutes – City Council Regular Meeting of January 21, 2019.
 - b. Receive and file minutes from the Planning Commission meeting of December 6, 2018.
 - c. Cash Disbursements from January 1, 2019 thru January 31, 2019 in the amount of \$989,133.22 (Check #67947 thru #68134).
 - d. Approval of Cereal Malt Beverage application from February 18, 2019 through December 31, 2019 for Kansas International Dragway.
- 8) Old Business

None
- 9) New Business
 - A. WAMPO Presentation
- 10) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk

- Legal
- Operations
- Council Members' Reports
- Mayor's Report

11) Executive Session

12) Adjournment

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 18, 2019**

AGENDA ITEM: #6

ITEM: Public Hearing for the Plan for Citywide Solid Waste and Recycling Collection

BACKGROUND:

On September 17, 2018, the Council adopted Resolution No. 621-18 announcing the City's intent to consider implementing a citywide organized collection service for residential solid waste and recycling. The statement of intent does not obligate the City to pursue a citywide residential curbside solid waste and recycling program, but it does provide notification of consideration of such per state statute K.S.A. 12-2036.

Per that resolution, and in compliance with the state statute, a public hearing date was set, solid waste and recycling haulers were invited to assist in the planning process, a plan was written, notification of the public hearing was mailed and copies of the plan delivered upon request.

After the public hearing, the next step is for staff to present Council with a recommendation regarding adopting an Ordinance to establish citywide residential collection service based on public input and research. Per the state statute, the actual implementation of collection service in a city cannot start until eighteen months after adopting such an Ordinance.

FINANCIAL CONSIDERATIONS

None at this time.

LEGAL CONSIDERATIONS:

None at this time

RECOMMENDATION/ACTION:

No Council action necessary.

Plan for the Establishment of an Organized Residential Solid Waste and Recycling Collection Service for the City of Maize, Kansas

Description of the procedures used for the development of the plan for an organized solid waste and recycling collection service and compliance with all required notice provisions.

On September 17, 2018 the Maize City Council adopted Resolution No. 621-18 announcing the City's intent to consider adoption of an organized collection service for residential solid waste and recycling within the city limits of Maize, Kansas. The statement of intent does not obligate the City to pursue a citywide residential curbside solid waste and recycling program, but it does provide notification of consideration of such. The Resolution of Intent was published in the City's official newspaper, The Clarion, on September 28, 2018.

During the 90-days (September 17 – December 17, 2018) following the adoption of the Resolution of Intent, this plan for the establishment of an organized solid waste and recycling collection service was developed. The City of Maize scheduled a planning meeting on Thursday, November 1, 2018 at 9:00 AM.

All interested persons, including registered haulers operating solid waste and recycling collection services in the City of Maize, were invited to participate in the development of the plan for the establishment of the proposed organized collection service.

Letters were mailed to the individual haulers and meeting notices were posted on the City's webpage and online calendar at www.cityofmaize.org.

The public hearing for this proposed plan will be held before the governing body of the City of Maize, on February 17, 2019, in the City Council Chambers, City Hall, 10100 W Grady Ave, Maize, Kansas. This public hearing will begin at 7:00 pm, or as soon thereafter as the governing body's schedule allows.

Evaluation of the proposed organized solid waste and recycling collection plan in regard to the following:

- **Achieving the stated goals**

The City of Maize strives to achieve the following goals:

1. To reduce the rates the citizens of Maize pay for collection of solid waste;
2. To reduce the wear and tear on City streets caused by multiple hauling and recycling services, thus reducing long-term street maintenance and replacement costs to taxpayers;
3. To develop a system to collect recyclables within the City of Maize.

- **Minimizing displacement and economic impact to current solid waste and recycling collectors**

The City of Maize plans to issue a Request for Proposals (RFP) to select the most qualified and cost effective professional service provider for the proposed organized solid waste and recycling collection service.

All proposals will be evaluated based on cost proposal; company experience, financial condition, resources and management capability; technical feasibility and reliability; and contract proposal.

- **Ensuring participation in the decision-making process of all interested parties, including all licensees or other persons operating solid waste and recycling collection services in Maize as of the date of the resolution of intent to organize collection in Maize (September 17, 2018)**

As required by Organized Collection Service Act, K.S.A. 12-2036, all curbside solid waste and recycling haulers operating collection services in the City of Maize as of the date of the adoption of the Resolution of Intent (September 17, 2018) were invited to participate in the planning of the proposed organized solid waste and recycling collection service. These haulers received a letter outlining the meeting schedule and it invited them to participate in the process.

All other interested persons were also invited to attend these public meetings.

Notices of the scheduled meetings were posted on the City of Maize website and online calendar at www.cityofmaize.org.

- **Maximizing efficiency in solid waste and recycling collection**

As per the stated goals, the City of Maize prioritizes maximum efficiency by implementing a citywide curbside solid waste and recycling collection service whereby all residents receive service under the same program and are billed through the City of Maize as a solid waste fee.

In addition, the City of Maize will consider implementing bi-weekly collection of recyclables instead of weekly collection. Every other week collection maximizes volume per set out thus increasing collection efficiency. It also provides other benefits such as reduced collection costs, reduced emissions from collection vehicles and reduced impact on city streets.

The current collection model with multiple haulers providing curbside solid waste and recycling services leads to excessive truck traffic traveling on residential roads (e.g. noise, traffic, safety). Contracting with one hauler who may have subcontractors for collection will maximize efficiency of the solid waste and recycling collection.

Detailed justification for any tax, franchise or similar fee.

The assessment of franchise fees for solid waste and recycling collection service providers is not, at the time of passage of the Resolution of Intent, anticipated. Nothing in the Resolution of Intent shall preclude the City from assessing said fees, provided the City follows applicable laws and regulations concerning franchise fees.

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, January 21, 2019**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **January 21, 2019** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Donna Clasen** presiding. Council members present were **Karen Fitzmier, Kevin Reid, Alex McCreath** and **Jennifer Herington**. **Pat Stivers** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Sue Villarreal**, Deputy City Clerk, **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director; **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

APPROVAL OF AGENDA:

The Agenda was submitted for approval.

MOTION: **McCreath** moved to approve the agenda as amended.
Fitzmier seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a. Approval of Minutes – City Council Regular Meeting of December 17, 2018.
- b. Receive and file minutes from the Park and Tree Board of December 11, 2018.
- c. Cash Disbursements from December 1, 2018 thru December 31, 2018 in the amount of \$909,066.42 (Check #67826 thru #67946).
- d. Adopt the GAAP Waiver Resolution for 2018 in accordance with K.S.A. 75-1120a (a).
- e. Approval of Halstead Bank as the City’s Official Depository for 2019 and selection of *The Clarion* as the City’s Official Newspaper for 2019.

MOTION: **Fitzmier** moved to approve the Consent Agenda as submitted
McCreath seconded. Motion declared carried.

City Clerk assigned Resolution #624-19 (GAAP Waiver).

RESOLUTION ESTABLISHING UPDATED FEES FOR PLANNING & ZONING MATTERS:

A resolution establishing updated fees for planning and zoning services was submitted for Council approval.

MOTION: **Reid** moved to adopt the resolution establishing updated fees for planning and zoning matters subject to final approval of the City Attorney.
McCreath seconded. Motion declared carried.

City Clerk assigned Resolution #625-19.

CITY OF THE THIRD CLASS CHARTER ORDINANCE:

A charter ordinance allowing the City of Maize to remain classified as a City of the Third Class was submitted for Council approval.

MOTION: **Fitzmier** moved to adopt the charter ordinance allowing the City to remain classified as a City of the Third Class.
Herington seconded. Motion declared carried.

City Clerk assigned Charter Ordinance #29-19.

PLANNING COMMISSION APPOINTMENT:

Mayor Clasen recommended the appointment of Hugh Nicks to the Maize Planning Commission to fill the unexpired term of Jennifer Herington through May, 2020.

MOTION: *Fitzmier* moved to approve the Mayor's appointment of Hugh Nicks to the Maize Planning Commission to fill the unexpired term of Jennifer Herington term through May, 2020.
McCreath seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Fitzmier* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, DECEMBER 6, 2018**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, December 6, 2018, for a Regular Meeting with *Bryan Aubuchon*, presiding. The following Planning Commission members present were *Mike Burks*, *Bryant Wilks*, *Andy Sciolaro*, *Mike Strelow* and *Bryan Aubuchon*. Not present was *Dennis Downes*. Also present were *Sue Villarreal*, Recording Secretary; *Kim Edgington*, Planning Administrator *Bill McKinley*, City Engineer, *Richard LaMunyon*, City Administrator and *Kris Rose*, Baughman Company.

APPROVAL OF AGENDA

MOTION: *Wilks* moved to approve the agenda as presented.
Burks seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: *Burks* moved to approve the minutes of October 4, 2018.
Strelow seconded the motion.
Motion carried unanimously.

S/D 03-018 FINAL PLAT OF NICKS ADDITION

Rose was present to answer questions from the commissioners.

Edgington stated that the plat was similar to the preliminary plat previously approved. The fire department has approved the divided entrance and a second entrance will not be required.

MOTION: *Burks* moved to approve S/D 03-018 Nicks Addition Final Plat subject to the following staff comments:

- A. City water and sewer services are not currently available to serve the site but will be in place when subject property is developed.
- B. If improvements are guaranteed by petition, a notarized certificate listing the petitions shall be submitted to the City Clerk for recording.
- C. City Engineer needs to comment on the status of the Drainage Plan for the plat.
- D. Area within Reserve tracts shall be dedicated to a lot owner's association. This dedication shall also be accompanied by detailed information on the permanent preservation, protection and maintenance of the Reserve areas.
- E. The design and construction of detention areas shall be approved by Groundwater Management District #2.
- F. This property is in Area X on the FEMA flood map, not in the floodplain.
- G. The Applicant is reminded that a platting binder is required with the final plat. Approval of this plat will be subject to submittal of this binder and any relevant conditions found by such a review.

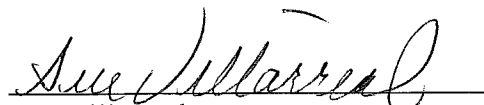
- H. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- I. The applicant's engineer is advised that the Register of Deeds is requiring the name(s) of the notary public, who acknowledges the signatures on this plat, to be printed beneath the notary's signature.
- J. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- K. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- L. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- M. Perimeter closure computations shall be submitted with the final plat tracing.
- N. Recording of the plat within thirty (30) days after approval by the City Council.
- O. The applicant is reminded that a flash drive shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in a .pdf version, or sent via e-mail to dlemen@cityofmaize.org. This will be used by the County GIS Department.

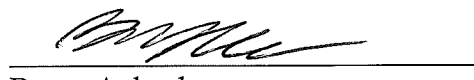
Strelow seconded the motion.
Motion carried unanimously.

ADJOURNMENT:

MOTION: With no further business before the Planning Commission,
Burks moved to adjourn.
Strelow seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:22 pm.


Sue Villarreal
Recording Secretary


Bryan Aubuchon
Chairman

CITY OF MAIZE

Cash and Budget Position
Thru January 31, 2019

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 267,398.07	\$ 1,410,027.81	\$ 423,012.08	\$ 1,254,413.80	\$ 4,052,763.00	\$ 1,410,027.81	\$ 423,012.08	\$ 3,629,750.92	89.56%
02	Street Fund	187,328.52	44,581.74	33,693.60	198,216.66	313,550.00	44,581.74	33,693.60	279,856.40	89.25%
04	Capital Improvements Fund	279,203.40	33,603.97	-	312,807.37	600,115.00	33,603.97	-	600,115.00	100.00%
05	Long-Term Projects	(725,100.61)	-	484,122.05	(1,209,222.66)	-	-	484,122.05	-	-
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00	-	-	-	-	-
10	Equipment Reserve	112,929.76	17,022.14	35,434.30	94,517.60	201,500.00	17,022.14	35,434.30	191,474.20	95.02%
11	Police Training Fund	13,056.09	474.50	400.00	13,130.59	3,000.00	474.50	400.00	2,600.00	86.67%
12	Municipal Court Fund	45,582.79	2,688.46	6,697.28	41,573.97	-	2,688.46	6,697.28	-	-
16	Bond & Interest Fund	126,499.88	908,240.62	44,384.38	990,356.12	2,579,232.00	908,240.62	44,384.38	2,534,847.62	98.28%
19	Wastewater Reserve Fund	247,872.03	9,160.68	-	257,032.71	142,773.00	9,160.68	-	142,773.00	-
20	Wastewater Treatment Fund	1,003,110.81	87,996.63	71,338.38	1,019,769.06	892,000.00	87,996.63	71,338.38	820,661.62	92.00%
21	Water Fund	963,672.65	86,240.15	73,912.01	976,000.79	948,000.00	86,240.15	73,912.01	874,087.99	92.20%
22	Water Reserve Fund	198,722.81	3,000.00	-	201,722.81	-	3,000.00	-	-	-
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-	-	-
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-	-	-
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-	-	-
38	Cafeteria Plan	6,710.20	3,805.16	3,857.48	6,657.88	-	3,805.16	3,857.48	-	-
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)	-	-	-	-	-
98	Maize Cemetery	105,891.62	28,412.82	4,045.01	130,259.43	127,643.00	28,412.82	4,045.01	123,597.99	96.83%
Report Totals		\$ 3,194,724.86	\$ 2,635,254.68	\$ 1,180,896.57	\$ 4,649,082.97	\$ 9,860,576.00	\$ 2,635,254.68	\$ 1,180,896.57	\$ 9,199,764.74	93.30%

CITY OF MAIZE
Bank Reconciliation Report
For January 2019

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 267,398.07	\$ 1,410,027.81	\$ 423,012.08	\$ 1,254,413.80
02	Street Fund	187,328.52	44,581.74	33,693.60	\$ 198,216.66
04	Capital Improvements Fund	279,203.40	33,603.97	-	312,807.37
05	Long-Term Projects	(725,100.61)	-	484,122.05	(1,209,222.66)
06	Mayor Donnelly Memorial Fund	4,280.00	-	-	4,280.00
10	Equipment Reserve Fund	112,929.76	17,022.14	35,434.30	94,517.60
11	Police Training Fund	13,056.09	474.50	400.00	13,130.59
12	Municipal Court Fund	45,582.79	2,688.46	6,697.28	41,573.97
16	Bond & Interest Fund	126,499.88	908,240.62	44,384.38	990,356.12
19	Wastewater Reserve Fund	247,872.03	9,160.68	-	257,032.71
20	Wastewater Treatment Fund	1,003,110.81	87,996.63	71,338.38	1,019,769.06
21	Water Treatment Fund	963,672.65	86,240.15	73,912.01	976,000.79
22	Water Reserve Fund	198,722.81	3,000.00	-	201,722.81
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	6,710.20	3,805.16	3,857.48	6,657.88
76	Bond Refundings	(60,637.82)	-	-	(60,637.82)
98	Maize Cemetery	105,891.62	28,412.82	4,045.01	130,259.43
Totals All Fund		\$ 3,194,724.86	\$ 2,635,254.68	\$ 1,180,896.57	\$ 4,649,082.97

Bank Accounts and Adjustments

Halstead Checking Account	\$ 795,202.22	\$ 3,086,980.63	\$ 3,461,749.37	\$ 420,433.48
Outstanding Items				\$ (35,772.30)
Halstead Bank Money Market Account	2,727,601.32	2,006,561.04	600,000.00	4,134,162.36
Maize Cemetery CD 85071	-	-	-	-
Maize Cemetery Operations	105,859.93	28,412.82	4,013.32	130,259.43
Totals All Banks	\$ 3,628,663.47	\$ 5,121,954.49	\$ 4,065,762.69	\$ 4,649,082.97

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 18, 2019**

AGENDA ITEM # 9A

ITEM: Wichita Area Metropolitan Planning Organization (WAMPO) Presentaion

BACKGROUND:

WAMPO has requested to present information and solicit feedback regarding the future of transportation in our area. WAMPO is also requesting feedback regarding the attached questionnaire. Staff will provide hard copies at your desk the night of the presentation.

FINANCIAL CONSIDERATIONS:

None.

LEGAL CONSIDERATIONS:

None.

RECOMMENDATION/ACTION:

Receive and file the Wichita Area Metropolitan Planning Organization report.

The Future of Transportation



What do you think we need to consider?

What are the most important priorities for the next 20 years?

What should the region's transportation system of the future look like?

Where is the region doing a good job?

Where do we need to improve?

Where should we cut back?

Please feel free to email or mail any comments to our office
271 W. 3rd Street, Ste. 208, Wichita, KS 67202
www.wampo.org | 316-268-4315 | wampo@wichita.gov
City of Maize, Kansas Regular Council Meeting February 18, 2019



February 2019



Monthly Council Report

Department Highlights

- In 2018 the department saw a 15% increase in reported incidents with 1202 reports in 2018 compared to 1049 in 2017.
- Our call load stayed fairly consistent with a slight increase of 2% with officers responding to 6976 calls in 2018 as compared to 6859 in 2017.
- Attached is our investigative summary of all reported crimes in 2018. This report breaks down specific crimes and compares them to the previous year. I also compares Maize to other cities throughout the region and state.
- After comparing calls between our newest apartment complex, Watercress Apartments and our existing complex Fieldstone apartments, we have discovered nearly identical activity between both. In 2017, 57 reports were made at Fieldstone apartments. In the same time period, 18 were made at Watercress, however, Watercress was not fully occupied. To better compare, we used the 3rd quarter of 2018 when Watercress was at full occupancy. During that time period, 11 reports were made at Fieldstone and 11 at Watercress. We will continue to monitor these trends as well as the new Copper Creek apartments.

Budget status: 7.55/100%

Major purchases:

Current Staff Levels.

15 Full-time

2 Part-time

4 Reserve

4 Reserve -Vacant

Monthly Activities

January Police Reports - 100

January calls for service - Not Available

Community Policing:

Updating Business emergency contact list.



Maize Police Department Investigations Section

Year-end Summary Report 2018

Prepared by Detective Grover J Piper MZ087

ATTENTION: Chief Jensby (through channels)

SUBJECT: 2018 Investigations Summary

Below is a summary overview of crimes defined by the Uniform Crime Reporting (UCR) program reported to the Maize Police Department for 2018 in comparison to 2017.

The UCR Program has been the starting place for law enforcement executives, students of criminal justice, researchers, members of the media, and the public at large seeking information on crime in the nation. The program was conceived in 1929 by the International Association of Chiefs of Police to meet the need for reliable uniform crime statistics for the nation.

In 2018, the Maize Police Department entered **1,202 cases, a 15% increase over 2017**. Of these cases, **208 were Fail to Appear** cases in which defendants failed to appear in Maize Municipal Court and warrants were issued for their arrest and **112 were officer-initiated cases involving drugs, liquor law violations or driving under the influence**. The 1,202 cases also include **136 Outside Assist** cases where Maize assisted another agency with a call and **138 Outside Warrant Arrests** where Maize Officers arrested an individual on an outstanding warrant through another agency.

DEPARTMENT STATISTICS:

UCR Part 1 Offenses

	Reported		% Change	2018 Cleared**
	2017	2018		
Homicide / Murder*	0	0	--	--
Rape*	1	1	0%	1
Robbery	1	0	-100%	--
Aggravated Assault / Battery*	6	4	-33%	4
Burglary	19	17	-11%	0
Larceny / Theft	52	76	46%	21
Auto Theft	1	5	400%	0
Arson	2	2	0%	1

* For reporting purposes, crimes against persons are counted by number of victims.

**For *department* reporting purposes, clearance rates are calculated by arrest and/or when charges are filed and a warrant is drawn. This differs from the UCR clearance definition.

UCR Part 2 Offenses

	Reported		% Change	2018 Cleared**
	2017	2018		
Simple Assault / Battery*	40	59	48%	42
Forgery / Counterfeiting	14	16***	14%***	15
Fraud	49	21	-57%	4
Embezzlement	3	3	0%	1
Stolen Property; buying, receiving, possessing	0	1	100%	1
Vandalism	36	16	-56%	3
Weapons Violations	2	2	0%	2
Prostitution / Vice	0	0	0%	--
Sex Offenses	4	12	200%	5
Drugs	50	69	38%	62
Gambling	0	0	0%	--
Offenses Against Family / Children	6	6	0%	6
DUI	52	40	-23%	40
Liquor Law Violations	7	3	-57%	3
Drunkness	0	0	--	--
Disorderly Conduct	14	18	29%	8
Vagrancy	0	0	--	--
Curfew / Loitering	0	0	--	--
Runaways	7	4	-43%	--

* For reporting purposes, crimes against persons are counted by number of victims.

**For *department* reporting purposes, clearance rates are calculated by arrest and/or when charges are filed and a warrant is drawn. This differs from the UCR clearance definition.

***15 of the reported 16 Forgery/Counterfeit cases actually occurred in Wichita, but originated from thefts that occurred in Maize.

Burglaries Reported: *Reported burglaries decreased by 11% in 2018 from 2017.*

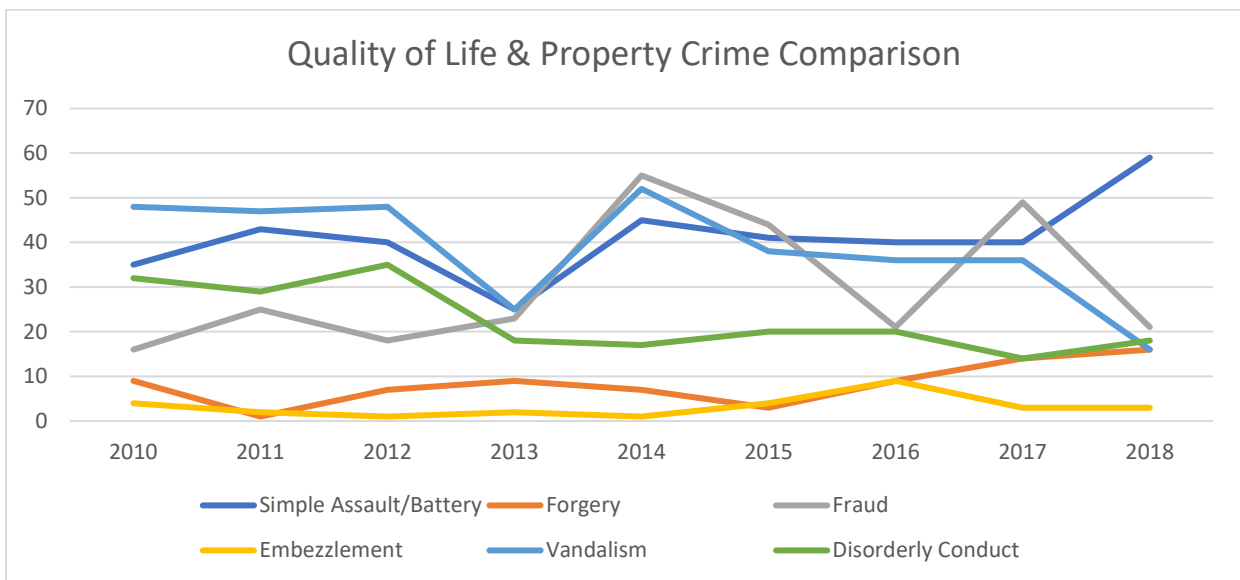
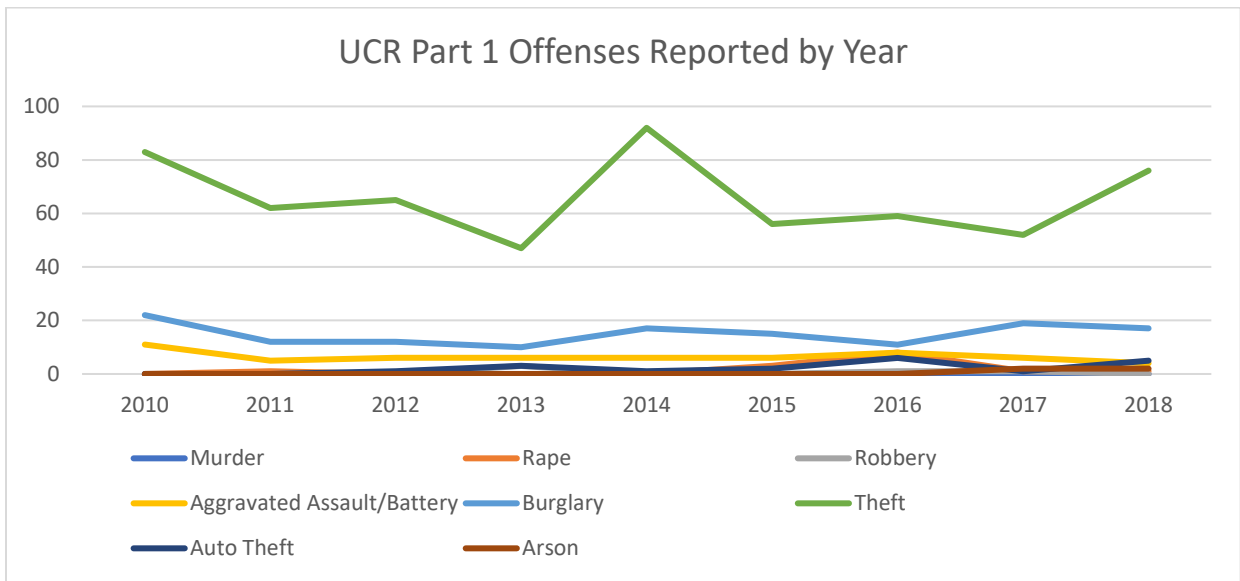
- 7 residential Burglaries
- 10 non-residential Burglaries

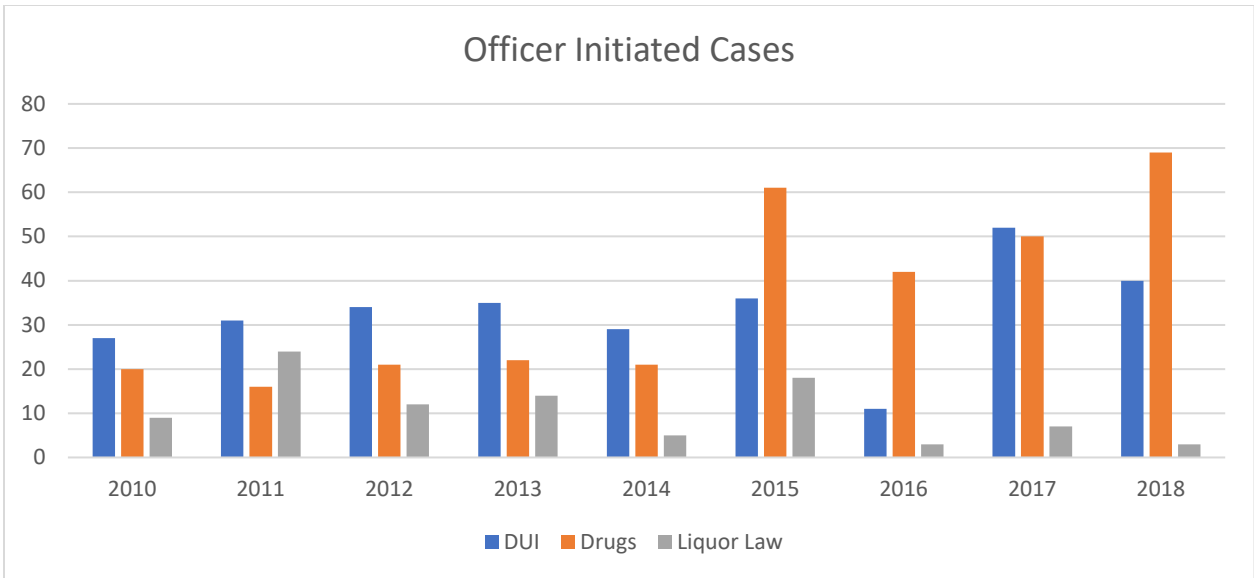
Thefts Reported: *The number of reported thefts increased by 46% in 2018.*

- 7 Theft of Auto Accessories
- 18 Thefts from Auto
- 3 Theft/Shoplift
- 2 Theft from Person

- 35 Thefts all Other (These include thefts fenced enclosures, boats, goods left outside a business after closing, rental property not returned etc.)
- 8 Theft from Building
- 0 Theft of Motor Fuel (Gas Drive Off)
- 2 Theft from Forgery
- 1 Theft of Services

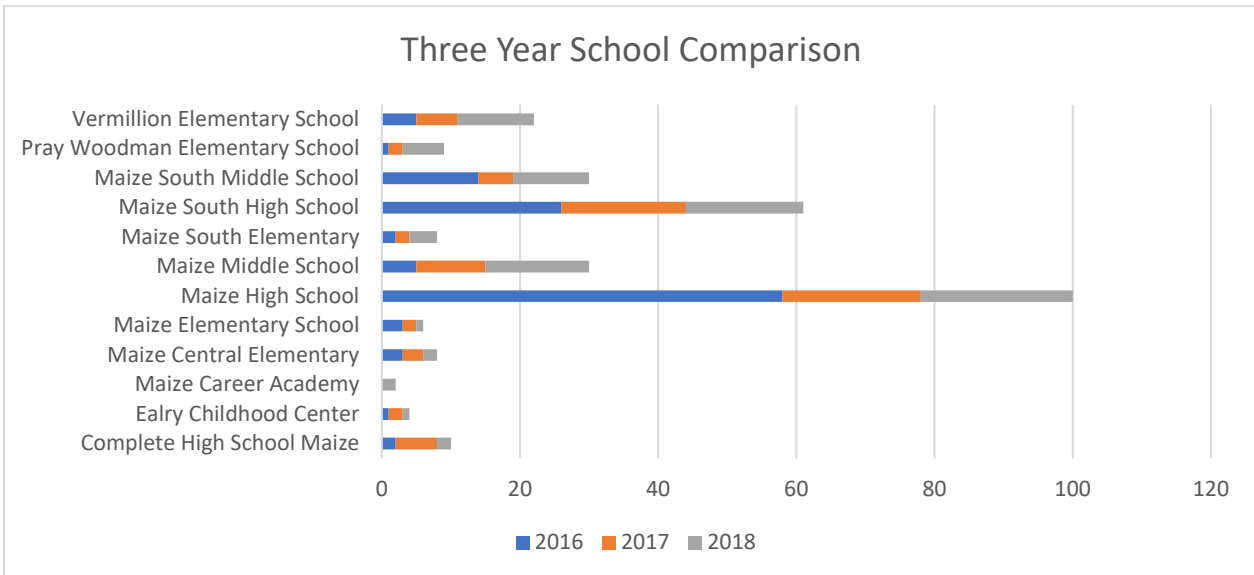
Nine Year Comparison





School Related Cases

In 2018, Maize Officers, primarily the School Resource Officers, made **approximately 94 cases** at Maize Schools. **This is a 24% increase over 2017.** These numbers do not necessary take into account some incidents that occurred in areas outside of the city of Maize but were initially reported to a School Resource Officer who in turn made an outside assist case.



How We Compare by The Numbers



The following tables provided by the FBI: UCR compare offenses known to law enforcement for the previous three years (2015-2017) as reported by Maize and surrounding agencies in close proximity to Maize to the FBI. The purpose is to show a comparison overview of the crime trends in Maize with other surrounding communities. Please note, there may be very slight variations in numbers as shown by the FBI compared to what I have reported over the same time frame. These variations are mostly in our favor and can be contributed to either clerical error or a difference in interpretation in definition of classified crimes from what I reported and what the FBI reported.

The Maize Police Department takes great care to follow FBI/NIBRS rules and standards to ensure we accurately and properly document and report crimes that are reported by citizens to us, including offenses where the victim does not desire to prosecute the offender.

In comparing numbers reported by the Maize PD to other cities in our area that may appear much lower, there are some variables that should be taken into consideration. While we do our best at following reporting standards, we have no absolute way in knowing whether other jurisdictions are doing the same and could be under-reporting offenses either intentionally or unintentionally. The close proximity to Wichita may also have an impact on offenses reported to and by the Maize PD. We know that on occasions, the Maize Police Department has reported offenses that actually occurred in areas outside of Maize, which can falsely inflate our numbers. Most of these offenses have been drug and/or DUI related.



Offenses Known to Law Enforcement by City, 2015

City	Population	Violent crime	Murder and nonnegligent manslaughter	Rape	Robbery	Aggravated assault	Property crime	Burglary	Larceny-theft	Motor vehicle theft	Arson
Andale	993	0	0	0	0	0	0	0	0	0	0
Andover	12,685	20	0	3	1	16	163	21	137	5	3
Bel Aire	7,416	9	0	1	1	7	65	17	46	2	1
Cheney	2,166	1	0	1	0	0	45	4	39	2	0
Clearwater	2,542	0	0	0	0	0	57	17	37	3	0
Derby	23,430	29	0	6	1	22	618	77	510	31	2
El Dorado	12,843	49	0	11	3	35			235	37	2
Goddard	4,764	7	0	2	0	5	62	8	46	8	1
Halstead	2,083	4	0	2	0	2	25	9	16	0	0
Haven	1,221	4	0	1	1	2	13	5	6	2	0
Haysville	11,181	47	0	6	2	39	312	65	226	21	1
Hutchinson	41,499	255	1	42	26	186	1,813	259	1,441	113	8
Kingman	3,075	8	0	1	0	7	88	38	44	6	2
Maize	4,236	10	0	3	0	7	64	11	49	4	0
Mulvane	6,325	5	0	0	1	4	158	16	135	7	3
Newton	19,103	90	0	19	8	63	673	134	518	21	2
North Newton	1,794	2	0	1	0	1	11	1	10	0	0
Park City	7,606	23	0	4	3	16	160	28	119	13	1
Rose Hill	3,966	2	0	0	0	2	59	13	46	0	0
South Hutchinson	2,565	7	0	1	1	5	63	13	48	2	0
Valley Center	7,113	9	0	5	0	4	71	14	56	1	1
Wellington	7,888	23	0	2	0	21	277	64	199	14	0
Wichita	389,824	3,839	27	349	733	2,730	19,652	3,480	14,127	2,045	129



Offenses Known to Law Enforcement by City, 2016

City	Population	Violent crime	Murder and nonnegligent manslaughter	Rape	Robbery	Aggravated assault	Property crime	Burglary	Larceny-theft	Motor vehicle theft	Arson
Andale	1,004	0	0	0	0	0	0	0	0	0	0
Andover	12,937	15	0	5	4	6	204	22	173	9	0
Augusta	9,304	29	0	3	4	22	254	63	178	13	1
Bel Aire	7,574	6	0	1	0	5	58	24	32	2	1
Clearwater	2,547	3	0	2	0	1	55	21	33	1	1
Colwich	1,388	0	0	0	0	0	4	1	2	1	0
Conway Springs	1,231	1	0	0	0	1	22	8	12	2	0
Derby	23,708	22	0	5	1	16	539	107	409	23	3
Eastborough	767	0	0	0	0	0	3	0	3	0	0
El Dorado	12,913	23	1	8	2	12	346	82	224	40	2
Goddard	4,782	3	0	0	1	2	98	9	85	4	0
Halstead	2,094	5	0	1	0	4	33	5	26	2	1
Haven	1,221	1	0	0	0	1	19	7	11	1	0
Kingman	3,070	10	0	1	1	8	78	16	60	2	0
Maize	4,564	21	0	8	1	12	85	11	62	12	0
Mulvane	6,347	6	0	1	1	4	159	10	142	7	0
Newton	19,226	99	0	16	2	81	611	113	475	23	4
North Newton	1,811	4	0	0	0	4	6	1	5	0	0
Park City	7,671	14	0	4	2	8	212	30	163	19	0
Valley Center	7,302	13	0	1	3	9	102	11	87	4	0
Wellington	7,954	12	0	1	1	10			290	26	2
Wichita	391,399	4,136	31	309	652	3,144	21,065	3,593	15,284	2,188	136



Offenses Known to Law Enforcement by City, 2017

	Population	Violent crime	Murder and nonnegligent manslaughter	Rape	Robbery	Aggravated assault	Property crime	Burglary	Larceny-theft	Motor vehicle theft	Arson
Andale	1,003	0	0	0	0	0	0	0	0	0	0
Andover	13,183	18	0	0	4	14	295	19	260	16	4
Augusta	9,329	19	0	2	2	15	355	45	293	17	0
Bel Aire	7,819	13	0	2	0	11	55	14	38	3	0
Cheney	2,176	3	0	2	0	1	54	17	36	1	0
Clearwater	2,524	3	0	1	0	2	57	10	45	2	0
Derby	23,821	28	0	10	1	17	500	56	406	38	0
El Dorado	13,125	28	0	8	5	15	313	59	218	36	0
Goddard	4,761	8	0	2	0	6	110	7	96	7	0
Halstead	2,080	2	0	0	1	1	26	11	15	0	0
Haven	1,207	5	0	1	0	4	20	4	15	1	0
Haysville	11,314	43	0	3	1	39	371	54	297	20	3
Hutchinson	41,160	240	2	36	37	165	1,941	427	1,376	138	17
Kingman	2,973	10	0	0	0	10	85	20	60	5	0
Maize	4,621	8	0	0	1	7	69	18	48	3	2
Mulvane	6,343	7	0	5	1	1	215	18	184	13	0
Newton	19,095	121	2	22	8	89	683	95	564	24	8
North Newton	1,802	2	0	0	0	2	26	2	23	1	0
Park City	7,678	29	0	7	7	15	181	21	136	24	1
Rose Hill	4,029	2	0	1	0	1	45	7	36	2	0
South Hutchinson	2,552	2	0	0	0	2	55	9	41	5	3
Valley Center	7,431	11	0	4	1	6	104	15	66	23	0
Wellington	7,845	26	0	6	3	17	444	77	335	32	2
Wichita	391,084	3,998	35	382	599	2,982	21,649	3,281	15,890	2,478	100

INVESTIGATIONS SECTION SUMMARY FOR 2018:

CASES ASSIGNED/REVIEWED/ASSISTED: 142

201700183, 201700259, 201700326, 201700884, 201700984, 201700997, 201701032, 201701043, 201701049, 201800006, 201800009, 201800015, 201800043, 201800061, 201800081, 201800095, 201800097, 201800102, 201800103, 201800109, 201800119, 201800121, 201800125, 201800127, 201800130, 201800143, 201800156, 201800167, 201800174, 201800177, 201800182, 201800187, 201800188, 201700189, 201800197, 201800204, 201800208, 201800212, 201800214, 201800248, 201800260, 201800261, 201800263, 201800265, 201800276, 201800277, 201800288, 201800292, 201800298, 201800305, 201800310, 201800311, 201800313, 201800322, 201800323, 201800338, 201800349, 201800388, 201800399, 201800400, 201800414, 201800425, 201800441, 201800473, 201800474, 201800475, 201800476, 201800477, 201800478, 201800479, 201800480, 201800481, 201800482, 201800483, 201800484, 201800487, 201800490, 201800496, 201800531, 201800538, 201800539, 201800540, 201800544, 201800545, 201800547, 201800552, 201800553, 201800554, 201800559, 201800561, 201800563, 201800618, 201800639, 201800656, 201800668, 201800691, 201800723, 201800727, 201800736, 201800737, 201800745, 201800767, 201800782, 201800783, 201800786, 201800791, 201800801, 201800806, 201800819, 201800824, 201800832, 201800832, 201800887, 201800884, 201800903, 201800913, 201800934, 201800945, 201800952, 201800955, 201800957, 201800960, 201800966, 201800995, 201801003, 201801010, 201801012, 201801023, 201801035, 201801047, 201801056, 201801068, 201801101, 201801103, 201801113, 201801136, 201801148, 201801161, 201801180, 201801181, 201801188, 201801195, 201801200,

OPEN/PENDING CASES: 29

201700294, 201700295, 201700785, 201800009, 201800032, 201800305, 201800322, 201800323, 201800399, 201800561, 201800668, 201800723, 201800782, 201800783, 201800801, 201800819, 201800824, 201800832, 201800903, 201801003, 201801023, 201801068, 201801103, 201801113, 201801161, 201801181, 201801188, 201801200

Green designates drug cases awaiting lab results.

Highlighted yellow designates cases with charging appointments scheduled.

Red case numbers designate USD cases

CASES CLEARED 2018: 112

- **Arrest / Charge: 70**

- **Felony: 48**

201700258, 201700326, 201700327, 201700594, 201700738, 201700757, 201700861, 201700884, 201700889, 201700961, 201701032, 201800015, 201800043, 201800095, 201800119, 201800121, 201800174, 201800177, 201800187, 201800188, 201700189, 201800208, 201800214, 201800260, 201800265, 201800276, 201800292, 201800298, 201800400, 201800414, 201800473, 201800475, 201800476, 201800477, 201800478, 201800538, 201800540, 201800544, 201800554, 201800559, 201800618, 201800656, 201800745, 201801010, 201801012, 201801047, 201801136, 201801180

- **Misdemeanor: 22**

201700581, 201700062, 201700568, 201700692, 201700947, 201700974, 201700984, 201700997, 201800006, 201800102, 201800103, 201800125, 201800143, 201800310, 201800311, 201800388, 201800441, 201800547, 201800913, 201800934, 201800952, 201800966

- **Other: 42**

- **LOP: 34 (Lack of Prosecution)**

201500857, 201601015, 201800130, 201700248, 201700259, 201700316, 201700419, 201700658, 201701043, 201800097, 201800127, 201800182, 201800248, 201800261, 201800288, 201800474, 201800479, 201800480, 201800481, 201800482, 201800483, 201800484, 201800487, 201800490, 201800539, 201800552, 201800553, 201800563, 201800639, 201800727, 201800736, 201800737, 201800884, 201800945

- **Reclassified: 7**

201800197, 201800338, 201800425, 201800545, 201800955, 201801035, 201801195,

- **Exceptional Clearance (other than LOP): 1**

201800786,

CASES CLOSED 2018: 31

201700183, 201700255, 201700303, 201700439, 201700531, 201701049, 201800061, 201800068, 201800081, 201800109, 201800156, 201800167, 201800204, 201800212, 201800263, 201800277, 201800313, 201800349, 201700430, 201800496,

201800531, 201800691, 201800767, 201800791, 201800806, 201800887, 201800957, 201800960, 201800995, 201801056,
201801148

Respectfully Submitted,

Detective Grover J. Piper MZ087
01/03/2019 0727 hrs.

PUBLIC WORKS REPORT 2-12-19

Regular Work

- Graded 61st and north Tyler Road, as well as 45th street, and Hidden Acres Rd. a couple of times this past month. Roads are staying pretty good
- Picked up 1 location of brush. About 10 people brought in brush on brush day.
- Had Over 100 locates this month.
- Shut off 11 water meters on shut off day.

Special Projects

- Finished crack-sealing all of Emerald Springs area, 124th again. Probably about done crack-sealing until the weather gets a little better.
- Loaded and hauled out all the cattails and grasses that were cleaned out of the concrete flume by Fieldstone Apts.
- We have cut the several different grasses down at the Cemetery in preparation for spring. Hope it gets here soon
- Have had several days of ice and snow to contend with. We have tried to keep up as best we can but there are usually always a few complaints.
- Made a water break repair at 10641 Hearthstone in Hampton Lakes. Was not too difficult however it was in a driveway so we had to remove part of it to make the repair. WE got it fixed and poured the concrete back so everything is good there now. The meter setter had a pin hole in it so we had to replace the setter.
- Have another water break to contend with at King and Academy. Will work on it today and hopefully get it repaired and completed sometime this week. It is at the sidewalk/wheelchair ramp on the northeast corner of King and Academy.

Ron Smothers

Public Works Director

City Engineer's Report

2/12/2019

Copper Creek Apartments

Final touches are being put on apartments in preparation for occupancy on March 1st

Cypress Point

In the next 30 days, the second spec homes will be ready for viewing.

Carriage Crossing

When the weather dries out, residential homes will be built along the new section of Longbranch street.

Hampton Lakes Villas

Road construction will begin this week, weather permitting.

Shuttle Aerospace

Construction is quickly coming to conclusion. Building should be complete and occupied by late Spring.

Total Landscape Solution

The metal building is going up and should be completed within the next few weeks.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: February 7, 2019

TO: Maize City Council

FROM: Kim Edgington, Planning Administrator

RE: Regular February Planning Commission Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Comprehensive Plan Update – Final edits have been made to the document and were submitted to the Planning Commission, City Council and Park and Tree Board at their January 28th Joint Workshop. Comments from this meeting are now being forwarded on to Gould Evans. As soon as all of these additions are made the Plan will be made public and the final survey begun.
2. Utility and drainage easement vacation at 4011 Stone Barn – Staff continues to work with the developer and recent purchaser of this property to come to a solution for building an in-ground pool. This case will be reviewed by the Planning Commission on March 7th.
3. Zone change at 109, 111 and 117 W. Academy – Joanna Kilgore has acquired these contiguous properties and is working with Staff to develop a comprehensive plan for this property. A zone change request was reviewed and recommended for approval by the Planning Commission at their February 7th meeting. The case will be scheduled for Council review on March 18.
4. Preliminary plat for Eagles Nest 2nd Addition – a preliminary plat application was reviewed and approved by the Planning Commission at their February 7th meeting.
5. Conditional use at 5801 N Tyler Road – A conditional use application for 4.57 acres for a banquet facility/event venue has been submitted for this location. Planning Commission will review this request at their March 7th meeting.
6. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
February 18, 2019**

Year to date status (Through 01/31/19):

General Fund –			
	Budget	YTD	
Rev.	\$3,926,887	\$1,407,696	35.85%
Exp.	\$4,052,763	\$ 424,776	10.48%
Streets –			
Rev.	\$ 323,270	\$ 44,582	13.79%
Exp.	\$ 313,550	\$ 33,694	10.75%
Wastewater Fund-			
Rev.	\$ 892,000	\$ 84,758	9.50%
Exp.	\$ 892,000	\$ 69,000	7.74%
Water Fund-			
Rev.	\$ 948,000	\$ 83,321	8.79%
Exp.	\$ 948,000	\$ 73,912	7.80%

Health & Dental Benefits

Per Council's request, here are the 2019 numbers (through 01/31/2019) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 29,231.87	\$ 7,307.16	\$ 36,539.03
Dental:	1,760.66	440.27	2,200.93
Life:	<u>1,027.04</u>	<u>0</u>	<u>1,027.04</u>
	\$ 32,019.57	\$ 7,747.43	\$ 39,767.00

CIP 2019 (As of 01/31/2019)

<u>Detail</u>	<u>Reason</u>	<u>January Revenue</u>	<u>January Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/19					\$ 279,203.40
Ad Valorem	Tax	-	-	-	-
Motor Vehicle	Tax	-	-	-	-
Delinquent	Tax	-	-	-	-
Interest	From Bank Accounts	2,353.97		10,000.00	2,353.97
Other Revenues		-			-
Transfers		31,250.00		400,000.00	31,250.00
Total Revenues		<u>33,603.97</u>		<u>410,000.00</u>	<u>33,603.97</u>
Total Resources					<u><u>312,807.37</u></u>
Street Improvements		-	-	30,000.00	-
Sidewalk/Bike Paths		-	-	100,000.00	-
Park Improvements		-	-	200,115.00	-
Other Capital Costs		-	-	-	-
Total Expenditures		-	-	<u>330,115.00</u>	-
Cash Balance - 01/31/2019					<u><u>\$ 312,807.37</u></u>

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 01/31/2019

	MONTHLY BILL	CITY PORTION	REC PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	REC PORTION YEAR TO DATE	PERCENT OR FLAT RATE
Phone	\$769.95	\$669.86	\$100.09	\$769.95	\$669.86	\$100.09	Flat - based on number of lines
Internet	750.51	675.46	75.05	750.51	675.46	75.05	Flat - \$75.05/month
Gas	1,266.37	697.77	568.60	1,266.37	697.77	568.60	44.90%
Electric	2,044.30	1,126.41	917.89	2,044.30	1,126.41	917.89	44.90%
Janitor	1,778.54	979.98	798.56	1,778.54	979.98	798.56	44.90%
Water/Sewer	0.00	0.00	0.00	0.00	0.00	0.00	
Trash	86.25	47.52	38.73	86.25	380.19	38.73	44.90%
Insurance (Annual Bill)	0.00	0.00	0.00	11,365.00	6,262.12	5,102.89	44.90%
Pest Control	300.00	275.00	25.00	300.00	275.00	25.00	Flat - Exterminator breaks rate out
Lawn Service	0.00	0.00	0.00		0.00	0.00	Provided by Public Works
Total	\$6,995.92	\$4,472.00	\$2,523.92	\$18,360.92	\$11,066.78	\$7,626.81	

Shared Costs for City Hall
 Updated 2/12/2019

Equipment Reserve 2019 (As of 01/31/2019)

<u>Detail</u>	<u>Reason</u>	<u>January Revenue</u>	<u>January Expense</u>	<u>Budget</u>	<u>Year to Date Actual Cash</u>
Beg Cash - 01/01/19					\$ 112,929.76
Interest	From Bank Accounts	205.47		2,500.00	205.47
Transfers	From General Fund	16,816.67		221,800.00	16,816.67
Total Revenues		\$ 17,022.14		\$ 224,300.00	\$ 17,022.14
Total Resources					\$ 129,951.90
Trucks/Heavy Equipment	Street Sweeper Lease Final Payment		\$ 35,434.30	\$ 40,500.00	\$ 35,434.30
Computers		-	-	50,000.00	-
Police Department Expenses		-	-	60,000.00	-
Police Department Tech Expenses				51,000.00	
Total Expenditures			\$ 35,434.30	\$ 150,500.00	\$ 35,434.30
Cash Balance - 01/31/2019					\$ 94,517.60

CITY OF MAIZE/USD #266
 SHARED COSTS FOR SCHOOL RESOURCE OFFICERS
 THRU 01/31/2019

	MONTHLY BILL	CITY PORTION	USD #266 PORTION	YEAR TO DATE COSTS	CITY PORTION YEAR TO DATE	USD #266 PORTION YEAR TO DATE
Wages	\$ 9,627.58	\$ 2,406.90	\$ 7,220.69	\$ 9,627.58	\$ 2,406.90	\$ 7,220.69
FICA/Medicare Taxes	694.89	\$ 173.72	\$ 521.17	694.89	173.72	521.17
KPERS (Employer)	952.16	\$ 238.04	\$ 714.12	952.16	238.04	714.12
Health/Life/Other Employer Paid Benefits	2,502.48	\$ 625.62	\$ 1,876.86	2,502.48	625.62	1,876.86
Total Shared Costs	\$ 13,777.11	\$ 3,444.28	\$ 10,332.83	\$ 13,777.11	\$ 3,444.28	\$ 10,332.83



CITY OPERATIONS

DATE: February 13th, 2019

TO: Maize City Council

FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Graham

RE: February Operations Report

1. Pending Council Items

- Zoning Case #Z-01-019 (Kilgore Enterprises) (Mar)
- Shuttle Aerospace IRB Revision (Mar/Apr)
- Easement Vacation Fiddler's Cove (Mar/Apr)
- Master Bicycle/Pedestrian Plan (Mar/Apr)
- Policy Manual (Mar/Apr)
- Arbor Day Proclamation (Apr)
- Utility Rates Revision Discussion/Workshop (1st Quarter)

2. Budget Update

- Audit is underway
- The Budget Team met on February 13th to discuss 2019 issues and to look forward to 2020. The discussions were very productive and have set a tone of cohesiveness moving forward.

3. County Commissioner Cruse Visits Maize Today

Mayor Clasen was contacted by Commissioner Cruse requesting a visit and tour of the city of Maize this afternoon. The Commissioner, along with the Mayor and staff, will be receiving a tour and updates from the following:

- Maize Career Academy with principal Dr. Shelia Rathbun,
- Maize Industrial Park tours of Reifenhauer and Kyodo Yushi with developer Dave Larson
- MOXI Junction with owner and developer within Academy Arts District, Joanna Kilgore
- Maize City Hall and Roundtable with Administration and Department Heads

Commissioner Cruse will also be receiving a copy of the State of the City Address given to Council in September as well as a swag bag of Maize branded items.

4. 45th and Tyler Intersection

- Additional signs, triggered warnings of upcoming vehicles to drivers on Tyler, and a painted “stop” line are under discussion for improving safety at this intersection.
- Cost estimates are \$10,000
- **Additional safety warning options under review**

5. March 7th Planning Agenda

- Miller Property (North Tyler Road)
- Master Bicycle/Pedestrian Plan
- Pool Variance (Fiddler’s Cove)
- Nicks Commercial Plan (CUP)

6. Richard’s visit to Haiti

- Brief update at Council meeting

7. Economic Development

- Industrial Park
 - Shuttle Aerospace under construction
 - Evans Building company to begin construction this spring
- Housing
 - Copper Creek Apartments
 - Leasing of first building to start in March
 - Cypress Point Addition
 - Carriage Crossing 6th Addition
 - 10 day working extension granted to Pearson due to unexpected wet conditions
- 5 Single family permits, YTD.

8. Upcoming Meetings

- Wednesday's - Mayor's Weekly Meeting @ 11 am
- February 18th - Council @ 7 pm
- March 7th Planning @ 7 pm
- March 12th Park & Tree @ 5:30 pm
- March 18th Council @ 7 pm