

**MEETING NOTICE
MAIZE CITY COUNCIL
MAIZE PARK CEMETERY BOARD
SPECIAL MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, AUGUST 7, 2017
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE CITY COUNCIL AGENDA
MAYOR CLAIR DONNELLY PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Public Hearing for the City of Maize, Kansas 2018 Budget
- 5) Old Business
 - A. Adoption of the 2018 Budget
- 6) New Business
 - A. Kansas Paving Contract
 - B. Cypress Pointe Plat
- 7) Adjournment

**MAIZE PARK CEMETERY BOARD AGENDA
CHAIR KAREN FITZMIER PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Approval of Minutes – Board Meeting July 24, 2017
- 5) Public Hearing for the Maize Park Cemetery District 2018 Budget
- 6) Old Business
 - A. Adoption of the 2018 Budget
- 7) Adjournment

**MAIZE CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 7, 2017
AGENDA ITEM #5A**

ITEM: ADOPTION OF THE 2018 BUDGET

BACKGROUND:

On July 24, 2017 the Council accepted the proposed 2018 budget as presented.

In accordance with State law, the 2018 proposed budget and notice of a public hearing was published in The Clarion on July 27, 2017.

In order to comply with submittal dates to the State and County, the Council is required to adopt a final budget for 2018.

FINANCIAL CONSIDERATIONS:

The estimated mill levy for the 2018 budget is 43.048
The final 2017 mill levy was 43.059

LEGAL CONSIDERATIONS:

The 2018 proposed budget time-line and open meeting process is in compliance with state law and the required forms have been utilized.

RECOMMENDATION/ACTION:

Adopt the 2018 Budget for the City of Maize and submit to the Sedgwick County Clerk.

Computation to Determine Limit for 2018

Base Levy

Total Tax Levy Amount (Dollars) in 2017 (From 2017 Budget - Certificate Page)	1,734,330
Less: Tax Levies on Behalf of Another Political or Governmental Subdivision	
2017 Library Levy (Dollars) (From 2017 Budget - Certificate Page)	
2017 Recreation Commission Levy (Dollars) (From 2017 Budget - Certificate Page)	
2017 Other Governmental Unit Levy (Dollars) (From 2017 Budget - Certificate Page)	
Net Tax Levy (Base)	<u>1,734,330</u>

Percentage Adjustments

CPI Adjustment - 1.4% (Line 4 Percentage Multiplied by Line 3 (Net Tax Levy))	24,281
Value of New Improvements (From June 15th County Clerk Valuation Document)	1,429,414
2017 Personal Property Valuation (From June 15th County Clerk Valuation Document)	241,136
2016 Personal Property Valuation (From June 15th County Clerk Valuation Document)	253,058
Increase in Total Personal Property Valuations (cannot be less than zero)	0
Real Property Added to Jurisdiction (From June 15th County Clerk Valuation Document)	0
Real Property which has Changed in Use (From June 15th County Clerk Valuation Document)	175,408
Expiration of Property Tax Abatement (Assessed Valuation) (From June 15th County Clerk Valuation Document)	0
Total Assessed Value of Adjustments	<u>1,604,822</u>
Total Assessed Valuation - June 15, 2017 (From June 15th County Clerk Valuation Document)	43,845,513
Adjustment Percentage (Line 10 Divided by Line 11)	3.66%
Dollar Value of Adjustments (Line 3 Multiplied by Line 12 Percentage)	63,479
Total Percentage Adjustments	<u>87,760</u>

Increased Tax Revenues Adjustment

Property Tax Revenues Spent on Debt Service in 2018 Budget (From 2018 Budget - Certificate Page)	0
Less: Property Tax Revenues Spent on Debt Service in 2017 Budget (From 2017 Budget - Certificate Page)	74,071
Difference	0
Property Tax Revenues Spent Public Building Commission and Lease Payments in 2018 Budget (obligations must have incurred prior to July 1, 2016)	294,790
Property Tax Revenues Spent on Special Assessments in 2018 Budget	
Property Tax Revenues Spent on Court Judgments or Settlements and Associated Legal Costs in 2018 Budget	
Property Tax Revenues Spent on Federal or State Mandates (effective after June 30, 2015) and Loss of Funding from Federal Sources after January 1, 2017 in 2018 Budget	
Property Tax Revenues Spent on Expenses Related to Disasters or Federal Emergency in 2018 Budget	
Law Enforcement Expenses - 2018 Budget (Do not include building construction or remodeling costs)	1,053,083
Law Enforcement Expenses - 2017 Budget (Do not include building construction or remodeling costs)	952,056
CPI Adjustment - 1.4%	13329
Law Enforcement Expenses - 2107 Budget (Indexed by CPI)	965,385
Increased Law Enforcement Expense in 2018 Budget	87,698
Fire Protection Expenses - 2018 Budget (Do not include building construction or remodeling costs)	
Fire Protection Expenses - 2017 Budget (Do not include building construction or remodeling costs)	0
CPI Adjustment - 1.4%	
Fire Protection Expenses - 2107 Budget (Indexed by CPI)	0
Increased Fire Protection Expense	0
Emergency Medical Expenses - 2018 Budget (Do not include building construction or remodeling costs)	
Emergency Medical Expenses - 2017 Budget (Do not include building construction or remodeling costs)	0
CPI Adjustment - 1.4%	
Emergency Medical Expenses - 2107 Budget (Indexed by CPI)	0
Increased Emergency Medical Expense	0
Total Increased Tax Revenue Adjustment	<u>382,488</u>

Levy on Behalf of Another Political or Governmental Subdivision

Library Levy 2018 Budget	
Recreation Commission Levy 2018 Budget	
Other Governmental Levy 2018 Budget	
Total Levies on Behalf of Another Political or Governmental Subdivision	<u>0</u>
Total Computed Tax Levy	<u>2,204,578</u>

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Funds for 2017	Ad Valorem Levy Tax Year 2016	Allocation for Year 2018				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	1,660,259	207,696	2,283	707	6,041	1,022
Debt Service	74,071	9,266	102	32	270	46
Capital Improvements						
TOTAL	1,734,330	216,962	2,385	739	6,311	1,068

County Treas Motor Vehicle Estimate	<u>216,962</u>				
County Treas Recreational Vehicle Estimate		<u>2,385</u>			
County Treas 16/20M Vehicle Estimate			<u>739</u>		
County Treas Commercial Vehicle Tax Estimate				<u>6,311</u>	
County Treas Watercraft Tax Estimate					<u>1,068</u>

Motor Vehicle Factor	<u>0.12510</u>				
Recreational Vehicle Factor		<u>0.00138</u>			
16/20M Vehicle Factor			<u>0.00043</u>		
Commercial Vehicle Factor				<u>0.00364</u>	
Watercraft Factor					<u>0.00062</u>

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2017	Date Due		Amount Due 2017		Amount Due 2018	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series B 2007	9/15/2007	9/1/2028	4.00	4,941,983	3,605,000	3/1 & 9/1	9/1	148,842	230,000	137,342	240,000
Series A 2013	3/22/2013	9/1/2033	3.48	3,840,000	3,385,000	3/1 & 9/1	9/1	109,600	170,000	106,200	170,000
Series B 2013 Refunding	8/23/2013	9/1/2028	3.23	2,115,000	1,775,000	3/1 & 9/1	9/1	50,645	165,000	48,158	165,000
Series A 2014	11/26/2014	10/1/2034	3.66	2,795,000	2,715,000	4/1 & 10/1	10/1	97,982	45,000	97,082	55,000
Series A 2015	2/10/2015	10/1/2035	2.76	3,415,000	3,255,000	4/1 & 10/1	10/1	89,338	165,000	86,038	170,000
Series B 2015 Refunding	8/25/2015	10/1/2022	1.74	740,000	585,000	4/1 & 10/1	10/1	9,800	105,000	8,698	95,000
Seris A 2016 Refunding/Improvement	9/30/2016	10/1/2030	2.06	4,730,000	4,730,000	4/1 & 10/1	10/1	98,628	225,000	93,855	260,000
Total G.O. Bonds					20,050,000			604,835	1,105,000	577,373	1,155,000
Revenue Bonds:											
WW Refunding Bond 2012	8/30/2012	9/1/2018	1.20	1,135,000	325,000	3/1 & 9/1	9/1	3,788	220,000	1,312	105,000
Water Revenue Bond 2014A	10/29/2014	10/1/2038	3.75	285,000	285,000	4/1 & 10/1	10/1	9,775	0	9,775	0
WW Revenue Bond 2014A	10/29/2014	10/1/2038	3.57	995,000	995,000	4/1 & 10/1	10/1	32,075	0	32,075	0
Water Refunding Bond 2016	7/7/2016	8/1/2030	2.38	4,125,000	4,125,000	2/1 & 8/1	8/1	104,606	225,000	93,568	240,000
Total Revenue Bonds					5,730,000			150,244	445,000	136,730	345,000
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					25,780,000			755,079	1,550,000	714,103	1,500,000

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1 2017	Payments Due 2017	Payments Due 2018
Radio Read Water Meters	5/30/2014	60	3.59	113,400	70,425	25,181	25,181
Street Sweeper	9/15/2014	60	3.30	164,371	99,656	35,434	35,434
Totals					170,081	60,615	60,615

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

City of Maize

2018

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Debt Service			
Unencumbered Cash Balance Jan 1	227,695	118,147	153,325
Receipts:			
Ad Valorem Tax	0	74,071	xxxxxxxxxxxxxxxx
Delinquent Tax	6,319	1,348	1,500
Motor Vehicle Tax	23,283	1,500	9,266
Recreational Vehicle Tax			102
16/20M Vehicle Tax			32
Commercial Vehicle Tax			270
Watercraft Tax			46
Special Assessments	1,560,207	1,600,000	1,600,000
Transfer from Wastewater	237,863	255,863	202,519
Transfer from Water	405,038	406,725	343,343
Bond Proceeds			
Interest on Idle Funds	656	750	750
Neighborhood Revitalization Rebate			0
Miscellaneous	41,119		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,274,485	2,340,257	2,157,828
Resources Available:	2,502,180	2,458,404	2,311,153
Expenditures:			
Bond Principal	1,467,500	1,550,000	1,500,000
Bond Interest	916,533	755,079	714,103
Cash Basis Reserve (2018 column)			50,000
Miscellaneous			
Does miscellaneous exceed 10% of Total E:			
Total Expenditures	2,384,033	2,305,079	2,264,103
Unencumbered Cash Balance Dec 31	118,147	153,325	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	2,552,350	2,425,096	2,264,103
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	2,264,103
		Tax Required	0
Delinquent Comp Rate:	5.0%		0
Amount of 2017 Ad Valorem Tax			0

Adopted Budget	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Capital Improvements			
Unencumbered Cash Balance Jan 1	229,708	88,249	71,749
Receipts:			
Ad Valorem Tax	0	0	xxxxxxxxxxxxxxxx
Delinquent Tax	1	0	
Motor Vehicle Tax		0	
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Transfer from General Fund	488,000	460,000	470,000
Interest on Idle Funds	2,859	3,500	3,000
Neighborhood Revitalization Rebate			0
Miscellaneous	165		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	491,025	463,500	473,000
Resources Available:	720,733	551,749	544,749
Expenditures:			
Street Improvements	263,424	200,000	349,000
Sidewalks	9,810	80,000	100,000
Other Capital Costs	71,314	0	0
Park Improvements	287,936	200,000	95,000
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	632,484	480,000	544,000
Unencumbered Cash Balance Dec 31	88,249	71,749	xxxxxxxxxxxxxxxx
2016/2017/2018 Budget Authority Amount	665,000	650,000	544,000
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	544,000
		Tax Required	0
Delinquent Comp Rate:	5.0%		0
Amount of 2017 Ad Valorem Tax			0

City of Maize

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	150,978	153,733	183,490
Receipts:			
State of Kansas Gas Tax	112,024	108,960	108,490
County Transfers Gas	48,766	48,110	47,890
Transfer from General Fund	140,000	150,000	150,000
Interest on Idle Funds			
Miscellaneous	2,651	3,324	3,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	303,441	310,394	309,380
Resources Available:	454,419	464,127	492,870
Expenditures:			
Salaries	150,504	153,000	170,500
Operating Expenses	150,182	127,637	139,550
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	300,686	280,637	310,050
Unencumbered Cash Balance Dec 31	153,733	183,490	182,820
2016/2017/2018 Budget Authority Amount	302,000	308,050	310,050

Adopted Budget

Law Enforcement Training	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	1,269	3,547	6,547
Receipts:			
Training Funds	4,050	5,000	5,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,050	5,000	5,000
Resources Available:	5,319	8,547	11,547
Expenditures:			
Maize Police Training	1,772	2,000	3,000
Maize Police Training Equipment			
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,772	2,000	3,000
Unencumbered Cash Balance Dec 31	3,547	6,547	8,547
2016/2017/2018 Budget Authority Amount	2,000	2,000	3,000

City of Maize

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Wastewater Reserve	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	133,386	167,998	236,736
Receipts:			
Transfer from Wastewater	33,000	36,000	36,000
Wastewater Plant Expansion Fee		43,000	50,000
Plant Equity & Tap Fees	25,000		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	58,000	79,000	86,000
Resources Available:	191,386	246,998	322,736
Expenditures:			
Equipment	23,388	10,262	0
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	23,388	10,262	0
Unencumbered Cash Balance Dec 31	167,998	236,736	322,736
2016/2017/2018 Budget Authority Amount	0	0	0

See Tab A

See Tab C

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Equipment Reserve	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	114,563	96,338	100,838
Receipts:			
Transfer from General Fund	230,000	140,000	150,000
Interest on Idle Funds	257	500	500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	230,257	140,500	150,500
Resources Available:	344,820	236,838	251,338
Expenditures:			
Trucks/Heavy Equipment	109,412	41,000	50,000
Computers	66,118	45,000	50,000
Police Dept Equipment	72,952	50,000	70,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	248,482	136,000	170,000
Unencumbered Cash Balance Dec 31	96,338	100,838	81,338
2016/2017/2018 Budget Authority Amount	230,000	136,000	170,000

See Tab A

City of Maize

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Wastewater	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	598,096	721,114	776,796
Receipts:			
User Fees	730,566	735,000	745,000
Installation Fees	53,597	30,000	20,000
Plant Equity Fees	98,900	30,000	30,000
Interest on Idle Funds	3,058	4,000	3,000
Miscellaneous	66		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	886,187	799,000	798,000
Resources Available:	1,484,283	1,520,114	1,574,796
Expenditures:			
Salaries	238,985	240,000	270,788
Operating Expenses	253,321	211,455	288,693
Transfer to Debt Service	237,863	255,863	202,519
Transfer to WW Reserve	33,000	36,000	36,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	763,169	743,318	798,000
Unencumbered Cash Balance Dec 31	721,114	776,796	776,796
2016/2017/2018 Budget Authority Amount	763,200	768,863	798,000

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Water	Actual for 2016	Estimate for 2017	Year for 2018
Unencumbered Cash Balance Jan 1	433,098	533,120	592,939
Receipts:			
User Fees	685,055	700,000	700,000
Tower Rent	53,014	52,000	52,000
Water Tap Fees	42,582	30,000	20,000
Water Connection Fees	13,395	17,000	10,000
Plant Equity Fees	97,900	30,000	30,000
Water Tax	7,640	8,000	9,000
Interest on Idle Funds	859	1,000	1,000
Miscellaneous	7,717	1,579	0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	908,162	839,579	822,000
Resources Available:	1,341,260	1,372,699	1,414,939
Expenditures:			
Salaries & Wages	218,287	200,000	211,016
Operating Expenses	151,815	137,035	231,641
Transfer to Debt Service	405,038	406,725	343,343
Transfer to Water Reserve	33,000	36,000	36,000
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	808,140	779,760	822,000
Unencumbered Cash Balance Dec 31	533,120	592,939	592,939
2016/2017/2018 Budget Authority Amount	837,450	779,925	822,000

City of Maize

2018

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water Reserve	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	113,149	146,149	176,149
Receipts:			
Transfer from Water	33,000	36,000	36,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	33,000	36,000	36,000
Resources Available:	146,149	182,149	212,149
Expenditures:			
Equipment		6,000	0
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	6,000	0
Unencumbered Cash Balance Dec 31	146,149	176,149	212,149
2016/2017/2018 Budget Authority Amount	0	0	0

See Tab C

Adopted Budget

Adopted Budget Water Bond Debt Reserve	Prior Year Actual for 2016	Current Year Estimate for 2017	Proposed Budget Year for 2018
Unencumbered Cash Balance Jan 1	147,800	147,800	147,800
Receipts:			
	0		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	147,800	147,800	147,800
Expenditures:			
	0		
Cash Forward (2018 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	147,800	147,800	147,800
2016/2017/2018 Budget Authority Amount	0	0	0

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, August 7, 2017**

AGENDA ITEM #6A

ITEM: MAIZE INDUSTRIAL PARK 2ND ADDITION PAVING BIDS AND CONTRACT

BACKGROUND:

On July 20, 2017, bids were received for Maize Industrial Park 2nd Addition paving improvements.

Kansas Paving submitted the low bid of \$603,504.

The engineer's estimate was \$702,657.50.

The City Engineer has confirmed the bids.

A bid tabulation sheet is attached.

FINANCIAL CONSIDERATIONS:

Maize Industrial Park 2nd Addition will be included in the updated project-funding plan at later date.

LEGAL CONSIDERATIONS:

The City Attorney is reviewing the construction agreement as to form.

RECOMMENDATION:

Accept the low bid and approve the construction agreement with Kansas Paving in an amount not to exceed \$603,504 and authorize the Mayor to sign subject to review by the City Attorney.

CONSTRUCTION AGREEMENT

THIS AGREEMENT (the "Agreement") made and entered into this ____ day of _____, 2017, by and between THE CITY OF MAIZE, KANSAS, a municipal corporation (hereinafter the "City"), and Conspec, Inc. DBA Kansas Paving, whose principal office are at 4880 N Broadway, Wichita, KS, 67219 (hereinafter the "Contractor").

NOW, THEREFORE, for the consideration, covenants and mutual promises hereafter stated, the parties hereto agree as follows:

SECTION 1. Contract Documents. The "Contract Documents" consist of the Agreement and the documents listed in Section 12 of the Agreement (the "Contract Documents"). The documents listed in Section 12 are hereby incorporated by reference herein and are made a part of the Agreement as though they are fully set forth herein.

SECTION 2. Work. The Contractor shall furnish all work as specified or indicated in the Contract Documents. The work to be furnished is generally described as follows:

Paving and Storm Drainage to serve Maize Industrial 2nd Addition

SECTION 3. The Work The Work shall be done in accordance with the Contract Documents and under the direct supervision of the Engineer, and the Engineer's decision as to the material used in the Work and the method of the Work shall be final and conclusive. In addition, the Contractor shall execute the Work described in the Contract Documents as necessary to produce the results intended by the Contract Documents or reasonably inferable by the Contract to produce the results intended by the Contract Documents.

SECTION 4. Contract Time. (a) The Work under this Agreement shall be substantially completed to the satisfaction of the Engineer within thirty-five (35) work days after the Notice to Proceed is issued.

(b) **Liquidated Damages.** Liquidated Damages for failure to substantially complete the Work in the time period set in this section will be assessed at the amount of \$ 250 per day.

SECTION 5. Contract Sum. (a) The City shall pay to the Contractor for completion of the Work per unit for quantity in not-to-exceed amounts as set forth in the following chart: See attached bid form.

(b) **Payment.** The Contractor shall be entitled to payments of ninety-five percent (95%) of its progress estimated every thirty-five (35) days during the prosecution of the Work, subject to the Engineer's approval and certification by the City as to progress and completion of the Work. The five percent (5%) retainage, if undisputed, shall be returned no later than the thirty-fifth (35th) day following substantial completion; however, if any subcontractor is still performing work, the City may withhold that portion of the retainage attributable to such subcontract until not later than thirty (35) days after such work is completed.

SECTION 6. Maintenance of Improvements. The Contractor shall maintain the completed Work for a period of one (1) year from the date of final completion as determined by the Engineer without cost or expense to the City. Such maintenance of the Work shall be done in compliance with the plans and specifications.

SECTION 7. Bond. Before commencement of the Work, the Contractor shall furnish the following bonds:

(a) A Performance and Maintenance Bond that guarantees the completion of the Work and guarantees maintenance of the Work following Final Completion for a one (1) year period in the amount of Six Hundred Three Thousand Five Hundred and Four Dollars (\$ 603,504.00), conditioned on the satisfactory completion of the Work and completion of guaranteed maintenance of the Work.

(b) A Statutory Bond of the State of Kansas in the amount of (\$), conditioned upon the payment of all material and labor bills incurred in the making of the Work.

(c) The Performance and Maintenance Bond and the Statutory Bond shall comply with requirements set forth in the Standard Specifications.

SECTION 8. Arbitration, Notwithstanding anything to the contrary in the Contract Documents, the City shall not be subject to arbitration and any clause relating to arbitration contained in the Contract Documents herein between the parties shall be null and void and either party shall have the right to litigate any dispute in a court of law.

SECTION 9. Assignment. The Contractor, acting herein by and through its authorized agent, hereby conveys, sells, assigns, and transfers to the City all right, title and interest in and to all causes of action it may now or hereafter acquire under the anti-trust laws of the United States and the State of Kansas, relating to the particular product, products or services purchased or acquired by the City pursuant to this Agreement.

SECTION 10. Deferment or Cancellation of Agreement. The Agreement may be deferred or cancelled by the City in accordance with the Standard Specifications.

SECTION 11. Contractor Representations. (a) The Contractor has familiarized itself with the nature and extent of the Contract Documents, the Work, the site, locality, and all local conditions and laws and regulations that in any manner may affect cost, progress, performance, or furnishing of the Work.

(b) The Contractor has studied carefully all physical conditions which are identified on the Plans.

(c) The Contractor has the responsibility to satisfy himself as to any explorations, subsurface tests, reports, or investigations of the subsurface or physical conditions at or contiguous to the site as otherwise may affect the cost, progress, performance or furnishing of the Work as the Contractor considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the Contract Documents.

(d) The Contractor has given the Engineer written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by the Engineer is acceptable to the Contractor.

SECTION 12. Contract Documents. The Contract Documents which comprise the entire Agreement between the City and the Contractor concerning the Work consist of the following:

- (a) this Agreement;
- (b) Construction Plans;
- (c) Proposal Form;
- (d) Performance Bond;
- (e) Statutory Bond;
- (f) The City of Wichita Standard Specifications for Construction of City Projects, 1998 Edition

(the "Standard Specifications"), a copy of which is on file with the City Clerk's office of the City; provided that, for purposes of this Agreement, references to "Wichita" in the Standard Specifications shall be replaced with "Maize" and references to addresses in the Standard Specifications that refer to a City of Wichita address shall be replaced with "10100 Grady Avenue, Maize, Kansas 67101."

SECTION 13. Governing Law. The Contract and Contract Documents shall be governed by the laws of the State of Kansas.

SECTION 14. Miscellaneous Provisions. (a) If there is a conflict, the terms and conditions in the Standard Specifications shall prevail over terms and conditions of the Agreement.

(b) No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

(c) The City and the Contract each bind itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives with respect to all covenants, agreements and obligations contained in the Contract Documents,

(d) Where reference is made in this Agreement to a provision of the General Conditions or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

(e) The City's representative is:

Richard LaMunyon, City Administrator
City of Maize, Kansas
10100 Grady Avenue
Maize, Kansas 67101

(f) The Contractor's representative is:

(g) Neither the City's nor the Contractor's representative shall be changed without ten (10) days written notice to the other party.



IN WITNESS WHEREOF, THIS AGREEMENT is entered into as of the day and year first written above and is executed in at least three (3) original copies, of which one (1) is to be delivered to the Contractor, one (1) to the Engineer for use in the administration of this Agreement, and one (1) to the City.

CITY OF MAIZE, KANSAS

By: _____
Clair Donnelly, Mayor

ATTEST:

BY _____
Jocelyn Reid, City Clerk

By  _____
Name: Conspec LLC (DBA) Kansas Parking
Title: 

ATTESTED:

BY  _____

**Maize Industrial 2nd Addition, Maize Kansas
Paving Improvements**

7/20/2017

Items	Quantities		Engineers Estimate		Pearson Construction		Kansas Paving		Cornejo		Andale Construction	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Poured Conc. w/Rock												
Concrete Pavement 8"	8404	SY	\$ 44.00	\$ 369,776.00	\$ 40.00	\$ 336,160.00	\$ 36.00	\$ 302,544.00	\$ 40.00	\$ 336,160.00		\$ -
Reinf. Crushed Rock Base 6"	10627	SY	\$ 7.50	\$ 79,702.50	\$ 7.50	\$ 79,702.50	\$ 7.00	\$ 74,389.00	\$ 8.50	\$ 90,329.50		\$ -
Compacted Fill (95% Density)	6591	CY	\$ 3.00	\$ 19,773.00	\$ 1.00	\$ 6,591.00	\$ 0.50	\$ 3,295.50	\$ 0.50	\$ 3,295.50		\$ -
Roller Compacted w/Slurry												
Roller Compacted 8"	8404	SY		\$ -		\$ -		\$ -		\$ -	\$ 36.78	\$ 309,099.12
Slurry Seal 6"	10627	SY		\$ -		\$ -		\$ -		\$ -	\$ 9.00	\$ 95,643.00
Compacted Fill (95% Density)	8362	CY		\$ -		\$ -		\$ -		\$ -	\$ 0.50	\$ 4,181.00
						\$ -		\$ -		\$ -		\$ -
AB-3 Gravel 5"	5526	SY	\$ 7.00	\$ 38,682.00	\$ 7.00	\$ 38,682.00	\$ 6.50	\$ 35,919.00	\$ 10.25	\$ 56,641.50	\$ 7.55	\$ 41,721.30
SWS Pipe RCP 24"	578	LF	\$ 36.00	\$ 20,808.00	\$ 44.00	\$ 25,432.00	\$ 36.00	\$ 20,808.00	\$ 36.00	\$ 20,808.00	\$ 35.50	\$ 20,519.00
End Section 24"	16	EA	\$ 700.00	\$ 11,200.00	\$ 950.00	\$ 15,200.00	\$ 750.00	\$ 12,000.00	\$ 750.00	\$ 12,000.00	\$ 760.00	\$ 12,160.00
SWS Pipe RCP 15"	279	LF	\$ 30.00	\$ 8,370.00	\$ 34.00	\$ 9,486.00	\$ 30.00	\$ 8,370.00	\$ 30.00	\$ 8,370.00	\$ 30.00	\$ 8,370.00
End Section 15"	6	EA	\$ 550.00	\$ 3,300.00	\$ 850.00	\$ 5,100.00	\$ 600.00	\$ 3,600.00	\$ 600.00	\$ 3,600.00	\$ 550.00	\$ 3,300.00
Light Stone Rip-rap	961	SY	\$ 35.00	\$ 33,635.00	\$ 27.00	\$ 25,947.00	\$ 30.00	\$ 28,830.00	\$ 30.00	\$ 28,830.00	\$ 32.00	\$ 30,752.00
Concrete Gravity Wall	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 4,250.00	\$ 4,250.00	\$ 9,000.00	\$ 9,000.00	\$ 12,151.46	\$ 12,151.46	\$ 11,250.00	\$ 11,250.00
Loose Fill (90% Density)	3389	CY	\$ 3.00	\$ 10,167.00	\$ 1.50	\$ 5,083.50	\$ 0.30	\$ 1,016.70	\$ 0.30	\$ 1,016.70	\$ 0.35	\$ 1,186.15
Excavation	21872	CY	\$ 2.00	\$ 43,744.00	\$ 2.25	\$ 49,212.00	\$ 1.90	\$ 41,556.80	\$ 1.90	\$ 41,556.80	\$ 1.87	\$ 40,900.64
Street Signage and Traffic Signs	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 8,350.00	\$ 8,350.00	\$ 3,425.00	\$ 3,425.00	\$ 3,425.00	\$ 3,425.00	\$ 6,425.00	\$ 6,425.00
Site Clearing & Restoration	1	LS	\$ 10,500.00	\$ 10,500.00	\$ 14,000.00	\$ 14,000.00	\$ 44,000.00	\$ 44,000.00	\$ 64,000.00	\$ 64,000.00	\$ 53,913.91	\$ 53,913.91
Erosion Control and Seeding	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 32,000.00	\$ 32,000.00	\$ 14,750.00	\$ 14,750.00	\$ 18,200.00	\$ 18,200.00	\$ 17,800.00	\$ 17,800.00
Total				\$ 702,657.50		\$ 655,196.00		\$ 603,504.00		\$ 700,384.46		\$ 657,221.12

**MAIZE CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 7, 2017**

AGENDA ITEM 6B

ITEM: Final plat of Cypress Point Addition (S/D 02-017)

BACKGROUND: This is a final plat for 20 acres on the north side of 37th Street approximately ¼ mile east of Tyler Road. This property has been approved for several zone changes in the past to Multi-Family and Neighborhood Office. A condition of these approvals was a requirement that the property be platted, which was never done. Therefore the zoning reverted back to Single-Family Residential. The plat proposes 37 single-family lots with a single point of access along 37th Street.

Planning Commission is scheduled to review this plat at their August 3rd meeting. We expect that all conditions will be met prior to the August 7th City Council meeting. Staff will update the Council with the Planning Commission's recommendation as soon as it is available. A copy of the staff report that was presented to the Planning Commission is attached, along with the plat and a map showing it's general location.

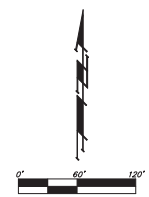
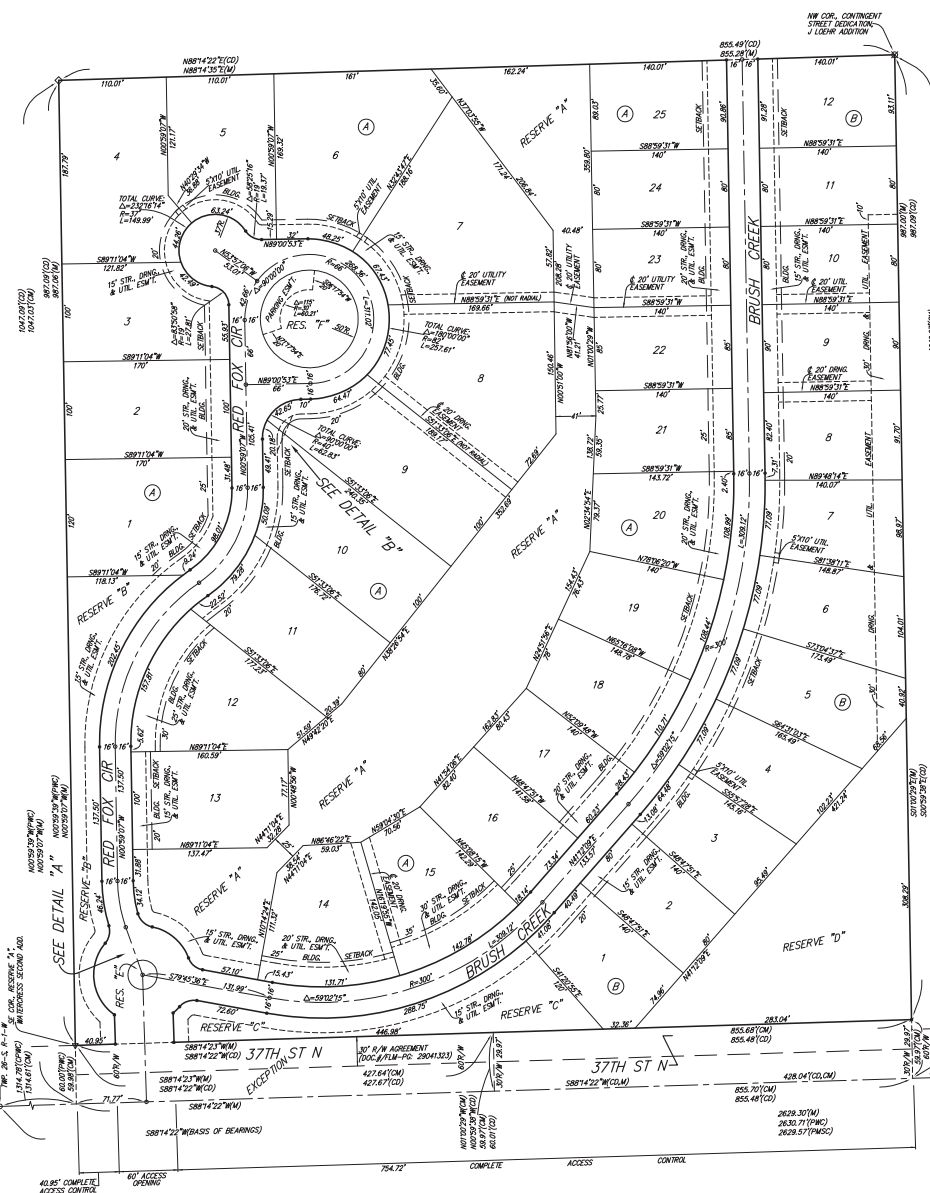
City Engineering is in the process of reviewing the final drainage plan for the property.

FINANCIAL CONSIDERATIONS: The applicant will submit all applicable petitions for public improvements.

LEGAL CONSIDERATIONS: The final plat document will be reviewed and approved as to form by the City Attorney and the County Surveyor. All utilities have reviewed the plat and requested additions have been incorporated.

RECOMMENDATION/ACTION: Accept the Cypress Point Addition final plat, with plat to be filed with the County Register of Deeds.

CYPRESS POINT ADDITION MAIZE, SEDGWICK COUNTY, KANSAS



- • 1/4 REAR W/ "DRAINAGE" CAP (SET)
- • 1/4 REAR W/ "DRAINAGE" CAP (SET)
- 1/2" IRON PIPE (FOUND)
- 3/4" IRON PIPE (FOUND)
- 1" IRON PIPE (FOUND)
- 1 1/2" IRON PIPE (FOUND)
- 2" IRON PIPE (FOUND)
- 3" IRON PIPE (FOUND)
- 4" IRON PIPE (FOUND)
- 6" IRON PIPE (FOUND)
- 8" IRON PIPE (FOUND)
- 10" IRON PIPE (FOUND)
- 12" IRON PIPE (FOUND)
- 14" IRON PIPE (FOUND)
- 16" IRON PIPE (FOUND)
- 18" IRON PIPE (FOUND)
- 20" IRON PIPE (FOUND)
- 24" IRON PIPE (FOUND)
- 30" IRON PIPE (FOUND)
- 36" IRON PIPE (FOUND)
- 42" IRON PIPE (FOUND)
- 48" IRON PIPE (FOUND)
- 54" IRON PIPE (FOUND)
- 60" IRON PIPE (FOUND)
- 72" IRON PIPE (FOUND)
- 84" IRON PIPE (FOUND)
- 96" IRON PIPE (FOUND)
- 108" IRON PIPE (FOUND)
- 120" IRON PIPE (FOUND)
- 144" IRON PIPE (FOUND)
- 168" IRON PIPE (FOUND)
- 192" IRON PIPE (FOUND)
- 216" IRON PIPE (FOUND)
- 240" IRON PIPE (FOUND)
- 264" IRON PIPE (FOUND)
- 288" IRON PIPE (FOUND)
- 312" IRON PIPE (FOUND)
- 336" IRON PIPE (FOUND)
- 360" IRON PIPE (FOUND)
- 384" IRON PIPE (FOUND)
- 408" IRON PIPE (FOUND)
- 432" IRON PIPE (FOUND)
- 456" IRON PIPE (FOUND)
- 480" IRON PIPE (FOUND)
- 504" IRON PIPE (FOUND)
- 528" IRON PIPE (FOUND)
- 552" IRON PIPE (FOUND)
- 576" IRON PIPE (FOUND)
- 600" IRON PIPE (FOUND)
- 624" IRON PIPE (FOUND)
- 648" IRON PIPE (FOUND)
- 672" IRON PIPE (FOUND)
- 696" IRON PIPE (FOUND)
- 720" IRON PIPE (FOUND)
- 744" IRON PIPE (FOUND)
- 768" IRON PIPE (FOUND)
- 792" IRON PIPE (FOUND)
- 816" IRON PIPE (FOUND)
- 840" IRON PIPE (FOUND)
- 864" IRON PIPE (FOUND)
- 888" IRON PIPE (FOUND)
- 912" IRON PIPE (FOUND)
- 936" IRON PIPE (FOUND)
- 960" IRON PIPE (FOUND)
- 984" IRON PIPE (FOUND)
- 1008" IRON PIPE (FOUND)
- 1032" IRON PIPE (FOUND)
- 1056" IRON PIPE (FOUND)
- 1080" IRON PIPE (FOUND)
- 1104" IRON PIPE (FOUND)
- 1128" IRON PIPE (FOUND)
- 1152" IRON PIPE (FOUND)
- 1176" IRON PIPE (FOUND)
- 1200" IRON PIPE (FOUND)

(M) = MEASURED
(P) = PLATTED INFO PER
(W) = WATERDEED AND ADDITION
(C) = CALCULATED INFO PER
(D) = CALCULATED PER MEASURED INFO
(E) = CALCULATED PER DESCRIBED INFO
(F) = PLATTED INFO PER MAIZE SCHOOL
SOUTH CAMPUS ADDITION
P.C. = POINT OF CURVATURE

BENCHMARKS:
CHISELED SQUARE ON TOP OF CURB SW
CORN RETURN OF CURB DRING 112.7" W
& 28.8" S. OF THE SW COR. RESERVE "B".
ELEV. = 1342.50 MWDORS
CHISELED CROSS ON SIDEWALK 160.6" W
& 21.3" S. OF THE SE COR. RESERVE "C".
CYPRESS POINT ADDITION.
ELEV. = 1342.68 MWDORS
CHISELED SQUARE ON TOP OF CURB SW
CORN RETURN OF CURB DRING 112.7" W
& 28.8" S. OF THE SE COR. RESERVE "D".
CYPRESS POINT ADDITION.
ELEV. = 1342.42 MWDORS

LOT	BLOCK	ELEVATION NAVDORS
6-25	A	1344.0
1-5	B	1344.5

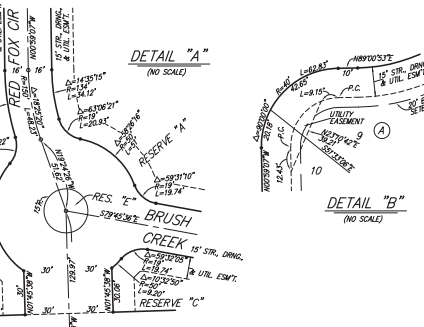
State of Kansas) SS We, Baughman Company, P.A., Surveyors in
Sedgwick County) do hereby certify that we have surveyed and
platted "CYPRESS POINT ADDITION", Maize, Sedgwick County, Kansas and
that the accompanying plat is a true and correct exhibit of the property
surveyed, described as follows: The south 1047 feet of the East Half of
the Southeast Quarter of Section 25, Township 26 South, Range 1 West of
the Sixth Principal Meridian, Sedgwick County, Kansas, EXCEPT the east
887 feet thereof, and EXCEPT the south 60 feet dedicated for road,
TOGETHER with the west 428 feet of the east 887 feet of the south 1047
feet of the East Half of the Southeast Quarter of Section 29, Township
26 South, Range 1 West of the Sixth Principal Meridian, Sedgwick County,
Kansas.
Existing public easements, building setbacks,
access controls, and dedications, if any, being
vacated by virtue of K.S.A. 12-512b, as amended.
Baughman Company, P.A.

Michael G. Conroy, Surveyor

Know all men by these presents that we, the
undersigned, have caused the land in the surveyors certificate to be platted
into Lots, Blocks, Streets, and Reserves to be known as "CYPRESS POINT
ADDITION", Maize, Sedgwick County, Kansas. The utility easements are hereby
granted as indicated for the construction and maintenance of all public utilities.
The drainage and utility easement is hereby granted as indicated for drainage
purposes and for the construction and maintenance of all public utilities. The
drainage easements are hereby granted as indicated for drainage purposes.
The street, drainage, and utility easements are hereby granted as indicated for
street purposes, for drainage purposes, and for the construction and
maintenance of all public utilities. The streets are hereby dedicated to and for
the use of the public. Reserve "A" is hereby reserved for open space,
landscaping, berms, sidewalks, lakes, drainage purposes, utilities as confined to
easements, streets as confined to easement, and entry monuments. Reserves
"B" and "C" are hereby reserved for open space, landscaping, berms, sidewalks,
drainage purposes, utilities as confined to easement, streets as confined to
easement, and entry monuments. Reserve "D" is hereby reserved for open
space, landscaping, berms, sidewalks, lakes, and drainage purposes. Reserve
"E" is hereby reserved for open space, landscaping, drainage purposes, entry
monuments, streets, and utilities. Reserve "T" is hereby reserved for open
space, landscaping, drainage purposes, utilities, streets, and private parking as
confined to easement. Reserves "A", "B", "C", "D", "E", and "T" shall be
owned and maintained by the homeowners association for the addition. Access
controls shall be as depicted on the face of the plat and are hereby granted to
the City of Maize, Kansas. The Minimum Building Pad Elevations for the
lowest opening to the structures shall be as indicated on the face of the plat.

Mark A. Eaton, Notary Public

State of Kansas) SS The foregoing instrument acknowledged before me,
Sedgwick County) this _____ day of _____, 2017, by Mark A. Eaton, a single person.



This plat of "CYPRESS POINT ADDITION",
Maize, Sedgwick County, Kansas has been submitted to and approved by
the Maize City Planning Commission, Maize, Kansas.

Dated this _____ day of _____, 2017.

Maize City Planning Commission
Bryan Aubuchon, Chairman
Dennis Downes, Secretary
Kim Edgington, Planning Administrator

This plat approved and all dedications
shown hereon accepted by the City Council of the City of Maize,
Kansas, this _____ day of _____, 2017.

Clair Dannelly, Mayor
Jocelyn Reid, City Clerk

Reviewed in accordance with K.S.A. 58-2005
on this _____ day of _____, 2017.

Tricia L. Robello, L.S. #1246
Deputy County Surveyor
Sedgwick County, Kansas

Entered on transfer record this _____ day
of _____, 2017.

Kelly B. Arnold, County Clerk

State of Kansas) SS This is to certify that this plat has been
Sedgwick County) filed for record in the office of the Register of Deeds, this _____ day
of _____, 2017 at _____ o'clock _____ M., and is duly recorded.

_____ Register of Deeds
Tonya Buckingham
Judy J. Paget, Deputy

STAFF REPORT

CASE NUMBER: S/D 02-017 Final Plat Cypress Point Addition

OWNER/APPLICANT: Mark A. Eaton
6737 W 29th Street
Wichita, KS 67205-2400

SURVEYOR/ENGINEER: Baughman Company, Attn. Kris Rose
315 Ellis
Wichita, KS 67211

GENERAL LOCATION: ¼ mile west of Tyler on the north side of 37th Street North

SITE SIZE: 20 acres

NUMBER OF LOTS

Residential:	37 (multi-family)
Office:	
Commercial:	
Industrial:	—
Total:	37

MINIMUM LOT AREA: 11,200 square feet

PREDOMINANT LOT WIDTH: 80+/- feet

CURRENT ZONING: “SF-5” Single Family Residential

PROPOSED ZONING: “SF-5” Single Family Residential

Planning Staff recommends approval of the preliminary plat.

STAFF COMMENTS:

- A. A statement as to the nature and type of improvements proposed for the subdivision, and in what manner the subdivider intends to finance and provide for their installation, e.g., petition, actual construction, monetary guarantee, etc. shall be included on the plat.
- B. Proposed front building setback lines, 20 feet, are less than those of the underlying zoning district, 25 feet. 20-foot front building setback would require a waiver of the underlying setback by the Planning Commission.
- C. **City Engineering** will need to review and approve a final drainage plan before the final plat is forwarded to the City Council.
- D. Homeowner bylaws and covenants will need to be submitted before the final plat will be forwarded to the Maize City Council.
- E. Provisions shall be made for ownership and maintenance of the proposed reserves. The applicant shall either form a lot owners’ association prior to recording the final plat or shall submit a covenant stating when the association will be formed, when the reserves will be deeded to the association and who is to own and maintain the reserves prior to the association taking over those responsibilities.
- F. For those reserves being platted for drainage purposes, the required covenant which provides for ownership and

maintenance of the reserves shall grant, to the City of Maize, the authority to maintain the drainage reserves in the event the owner(s) fail to do so. The covenant shall provide for the cost of such maintenance to be charged back to the owner(s) by the governing body.

- G. This property is in Flood Zone "X" on the FEMA flood map.
- H. The Applicant is reminded that a platting binder is required with the final plat. Approval of this plat will be subject to submittal of this binder and any relevant conditions found by such a review.
- I. The applicant shall install or guarantee the installation of all utilities and facilities which are applicable (water service and fire hydrants required for fire protection shall be as per the direction and approval of the Chief of the Sedgwick County Fire Department.)
- J. To receive mail delivery without delay, and to avoid unnecessary expense, the applicant is advised of the necessity to meet with the U.S. Postal Service Growth Management Coordinator (Phone 316-946-4556) prior to development of the plat so that the type of delivery, and the tentative mailbox locations can be determined.
- K. The applicant is advised that various State and Federal requirements (specifically but not limited to the Army Corps of Engineers, Kanopolis Project Office, Rt. 1, Box 317, Valley Center, KS 67147) for the control of soil and wind erosion and the protection of wetlands may impact how this site can be developed. It is the applicant's responsibility to contact all appropriate agencies to determine any such requirements.
- L. The owner of the subdivision should note that any construction that results in earthwork activities that will disturb one (1) acre or more of ground cover requires a Federal/State NPDES Storm Water Discharge Permit from the Kansas Department of Health and Environment in Topeka. Also, for projects located within the City of Maize, erosion and sediment control devices must be used on ALL projects.
- M. Perimeter closure computations shall be submitted with the final plat tracing.
- N. Recording of the plat within sixty (60) days after approval by the City Council.
- O. The applicant is reminded that a flash drive shall be submitted with the final plat tracing to the City of Maize detailing this plat in digital format in a pdf. version, or sent via e-mail to kedgington@cityofmaize.org. This will be used by the County GIS Department.

Planning Commission Action

Having reviewed the final plat for Cypress Point Addition, filed as S/D 02-017, 1, _____move that the Planning Commission

Approve the final plat subject to conditions and modifications as heretofore agreed upon and listed, or

Disapprove the final final plat for reasons heretofore agreed upon

Or defer the plat until the September regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.

MINUTES-REGULAR MEETING
MAIZE PARK CEMETERY
MONDAY, JULY 24, 2017

The Maize Park Cemetery was called to order at 7:45 p.m., on Monday, July 24, 2017, for a Regular Meeting with *Donna Clasen* presiding. The following Maize Park Cemetery district board members were present, *Pat Stivers, Alex McCreath, Clair Donnelly* and *Donna Clasen*. *Karen Fitzmier* was not present.

Also present were *Sue Villarreal*, Recording Secretary; *Richard LaMunyon*, City Administrator, *Rebecca Bouska*, Deputy City Administrator and *Jocelyn Reid*, City Clerk.

APPROVAL OF AGENDA:

The agenda was submitted for approval.

MOTION: *Donnelly* moved to approve the agenda as presented.
Stivers seconded. Motion carried.

APPROVAL OF MINUTES:

Approval of Minutes – Board Meeting of August 15, 2016.

MOTION: *Donnelly* moved to approve the August 15, 2016 minutes as presented.
Stivers seconded. Motion carried.

RE-APPOINTMENT OF 4-YEAR TERM/ ELECTION OF OFFICERS:

MOTION: *Clasen* moved to re-appoint *Pat Stivers* and *Donna Clasen* each to 4-year terms expiring August 2021.
McCreath seconded. Motion carried

MOTION: *McCreath* moved to nominate the slate of officers to their current positions as follows:
Chairperson – *Karen Fitzmier*
Vice-chairperson – *Donna Clasen*
Trustee – *Clair Donnelly*
Trustee – *Pat Stivers*
Trustee – *Alex McCreath*
Stivers seconded. Motion carried

PROPOSED 2018 BUDGET FOR PUBLICATION:

The proposed 2018 Budget was submitted for Board approval.

MOTION: *Clasen* moved to accept the 2018 proposed Budget and authorize publication in The Clarion, set the public hearing for Monday, August 7, 2017 at 7:00 p.m. and adopt the resolution and authorized publication in The Clarion.
McCreath seconded. Motion carried.

ADJOURNMENT:

7:54 P.M.

MOTION: *Clasen* moved to adjourn.
McCreath seconded. Motion Carried.

**MAIZE PARK CEMETERY BOARD
SPECIAL MEETING
MONDAY, AUGUST 7, 2017**

AGENDA ITEM #6A

ITEM: ADOPTION OF THE 2018 CEMETERY BUDGET

BACKGROUND:

In accordance with State law, the 2018 Maize Park Cemetery budget has been published and a public hearing held.

In order to comply with submittal dates to the State and County, the Board is required to adopt a final budget for 2018.

FINANCIAL CONSIDERATIONS:

The final mill levy for 2018 will be approximately 0.540. The 2017 mill levy is 0.136. The proposed increase will allow for future improvements and development.

LEGAL CONSIDERATIONS:

Compliance with state law regarding forms and budget schedule is required. The required resolution and notice of vote will be published and attached to the budget upon submittal to the Sedgwick County Clerk.

RECOMMENDATION/ACTION:

Adopt the 2018 Maize Park Cemetery budget and submit to the Sedgwick County Clerk and the State.

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2018

The governing body of
Maize Park Cemetery
Sedgwick County

will meet on August 7, 2017 at 7:00 p.m. at Maize City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at 10100 Grady Avenue Maize, KS 67101 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate*
General	48,516	0.141	75,500	0.136	137,940	37,617	0.540
Debt Service							
Totals	48,516	0.141	75,500	0.136	137,940	37,617	0.540
Less: Transfers	0		0		0		
Net Expenditures	48,516		75,500		137,940		
Total Tax Levied	8,034		8,408		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	57,003,573		61,819,504		69,661,459		

Outstanding Indebtedness,

Jan 1,	2015	2016	2017
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Maize Park Cemetery District
0

Page No. 7

CERTIFICATE

To the Clerk of Sedgwick County, State of Kansas

We, the undersigned, officers of

Maize Park Cemetery

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted
maximum expenditures for the various funds for the year 2018; and (3) the
Amount(s) of 2017 Ad Valorem Tax are within statutory limitations for the 2018 Budget.

		2018 Adopted Budget			
Table of Contents:		Page No.	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit for 2018		2			
Allocation MVT, RVT, 16/20M Vehicle Ta		3			
Schedule of Transfers		4			
Statement of Indebt. & Lease/Purchase		5			
Fund	K.S.A.				
General	0	6	137,940	37,617	
Debt Service	10-113				
Totals		xxxxxxx	137,940	37,617	
Budget Summary		0			County Clerk's Use Only
Neighborhood Revitalization Rebate					
Resolution required? Notice of the vote to adopt required to be published?				Yes	Nov. 1, 2017 Total Assessed Valuation

Assisted by:

Address: _____

Email: _____

Attest: _____, 2017

County Clerk

Governing Body

NOTICE OF BUDGET HEARING

State of Kansas
Special District
2018

The governing body of
Maize Park Cemetery
Sedgwick County

will meet on August 7, 2017 at 7:00 p.m. at Maize City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to levied. Detailed budget information is available at 10100 Grady Avenue Maize, KS 67101 and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2016		Current Year Estimate for 2017		Proposed Budget Year for 2018		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate*
General	48,516	0.141	75,500	0.136	137,940	37,617	0.540
Debt Service							
Totals	48,516	0.141	75,500	0.136	137,940	37,617	0.540
Less: Transfers	0		0		0		
Net Expenditures	48,516		75,500		137,940		
Total Tax Levied	8,034		8,408		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	57,003,573		61,819,504		69,661,459		

Outstanding Indebtedness,

Jan 1,	2015	2016	2017
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

Maize Park Cemetery District
0

Page No. 7