

**MEETING NOTICE
MAIZE CITY COUNCIL
SPECIAL MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, AUGUST 1, 2016
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

**MAIZE CITY COUNCIL AGENDA
MAYOR CLAIR DONNELLY PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of Agenda
- 4) Public Hearing for the City of Maize, Kansas 2017 Budget
- 5) Public Hearing for Funding the Waste Water Plant Upgrade
- 6) New Business
 - A. MKEC Engineering Contract
- 7) Old Business
 - A. Adoption of the 2017 Budget
- 8) Adjournment

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, August 1, 2016**

AGENDA ITEM # 6A

ITEM: MKEC Engineering Contract

BACKGROUND:

The Maize Wastewater Plant began operations in 1998. Since that time, due specifically to the past ten years' growth and development, there has been an ever increasing demand on the facility. There is a clear realization that improvements and upgrades are going to be necessary sooner rather than later.

Beginning in 2014, the Council authorized a plant evaluation and assessment study. After research and assessment, MKEC Engineering was chosen to conduct the study regarding the current plant operations and to provide plans for future required upgrades. This evaluation was completed in April 2015. Since then, there has been considerable research, discussion and examination conducted by MKEC engineers and city staff.

On September 14, 2015 Council and Staff met with MKEC in a workshop to discuss wastewater plant improvements. It was determined that the improvements required would be divided into two separate phases:

- Phase One would be implemented as soon as possible and completed by the end of 2016.
- Phase Two would be delayed for approximately 5 years or so. At that time, depending on growth and demand, it will be scheduled for a future date.
- Engineers estimate the cost for Phase One could be \$3.7 million as a low and \$6.1 million as a high.
- Staff has been in discussions MKEC engineers regarding costs.
- Discussion centered on the City's desire to complete the Phase One upgrades at a cost of around \$5 million dollars or lower.

Staff was tasked with researching funding options. Research revealed that certain funding options are not available to the City. For example, due to high median residential household income, Maize does not qualify for grants or loan forgiveness programs.

On October 19, 2015 the Council was provided four funding options for consideration. By consensus the Council instructed staff to move forward with the necessary process to pursue a KDHE loan through the state.

FINANCIAL CONSIDERATIONS:

Staff has been working with the State to secure a KDHE 20-year State Revolving Fund Loan at an estimated interest rate of 2.27%. (Sept. 2015)

The loan will work comparable to a line of credit and would not exceed \$6,000,000.

The intent is to build phase one in an amount closer to the \$5,000,000. Payment amount is estimated to be \$376,000 annually, payable in two-parts, May & November.

At the direction of the Council, staff is proposing an annual funding formula that includes:

- Saving from Bond Refunding - Approximately = \$145,000
- 3 mills equivalent amount - Approximately = \$120,000
- Adding a \$3.00 monthly fee - Approximately = \$ 45,000
- No increase in the current mill levy.

Council approval of this item allows the City to move forward with the loan process.

LEGAL CONSIDERATIONS:

City Attorney has reviewed and approved the contract as to form. There remain a few items the attorney desires to review and discuss for his clarification.

RECOMMENDATION/ACTION:

Recommended Motion:

Move to approve the MKEC Engineering, Inc contract in amount not to exceed \$645,500.00 for all services required for the design, specifications, bid support, construction support, inspections and other related duties and responsibilities as outline in the contract and authorize the Mayor to sign.

Subject to the following items being completed:

- The authorization from the State for the KDHE loan for funding
- Final review of the contract by the City Attorney

CONTRACT FOR ENGINEERING SERVICES

BETWEEN

THE CITY OF MAIZE, KANSAS

AND

**MKEC ENGINEERING, INC.
411 NORTH WEBB ROAD
WICHITA, KANSAS 67206**

CITY OF MAIZE – WWTP FACILITY EXPANSION DESIGN

This Contract, made this ____ day of _____, 2016, by and between THE CITY OF MAIZE, KANSAS, the “CITY,” and MKEC ENGINEERING, INC., Wichita, Kansas, the “CONSULTANT.”

RECITALS:

The CITY intends to construct a new sewer wastewater treatment facility for purposes of increasing the capacity and the efficiency of its existing wastewater treatment facility and the CITY desires to contract for the services of the CONSULTANT who will provide professional engineering services in accordance with and in compliance with the terms and conditions of this Contract.

The City and the Consultant agree as follows:

I. SCOPE OF SERVICES

The CONSULTANT shall provide technical and professional services as required by this Agreement including attachments to this Agreement in connection with the City of Maize WWTP Aero-Mod plant project expansion as identified in the WWTP Evaluation Report Revision 1 dated May 2015 and the Supplemental report dated September 2015, Maize, Kansas, both documents being on file in the City Clerk’s office of the CITY. The CONSULTANT in addition to the services required to be provided in this Agreement shall provide the services set out in the Scope of Services attachment that is attached to this Agreement as Exhibit A, which is adopted by reference into this Agreement.

II. PARTIAL LIST OF CONSULTANT RESPONSIBILITIES:

The CONSULTANT shall:

A. Provide the various technical and professional services, equipment, material and transportation to perform the tasks as outlined in SCOPE OF SERVICES (Exhibit A).

B. Attend meetings with the CITY and other local, state and federal agencies as necessitated by the PROJECT.

C. Make available during regular office hours at its Wichita office, all calculations, sketches and drawings such as the CITY may wish to examine periodically during performance of this Contract.

D. Comply with all federal, state and local laws, ordinances and regulations applicable to the work.

E. Maintain books, documents, papers, accounting records and other evidence pertaining to costs incurred by CONSULTANT and, where relevant to method of payment, to make such material available to the CITY.

F. Accept compensation for the work herein described in such amounts and at such periods as hereinafter provided and that such compensation shall be satisfactory and sufficient payment for all work performed, equipment or materials used and services rendered in connection with such work.

G. Professional services will be billed monthly, on a percent complete basis including reimbursable expenses.

H. Complete the services to be performed by CONSULTANT within the time allotted for the PROJECT in accordance with Exhibit A; EXCEPT that the CONSULTANT shall not be responsible or held liable for delays occasioned by the actions or inactions of the CITY or other agencies, or for other unavoidable delays beyond control of the CONSULTANT.

I. Save the CITY harmless against all suits, claims, damages and losses for injuries to persons or property arising from or caused by errors, omissions or negligent acts of CONSULTANT, its agents, servants, employees, or subcontractors occurring in the performance of its services under this Contract.

J. Covenants and represents to be responsible for the professional and technical accuracies and the coordination of all designs, drawings, specifications, plans and/or other work or material furnished by the CONSULTANT under this Contract. CONSULTANT further agrees, covenants and represents that all designs, drawings, specifications, plans and other work or material furnished by CONSULTANT, its agents, employees and subcontractors under this Contract, including any additions, alterations or amendments thereof, shall be free from negligent errors or omissions.

K. Procure and maintain such insurance as will protect CONSULTANT from damages resulting from errors, omissions and negligent acts of the CONSULTANT, its agents, officers, employees and subcontractors in the performance of the professional services rendered under this Contract and for which CONSULTANT is legally liable. Such policy of insurance shall be in an amount not less than \$500,000.00 subject to a deductible of \$50,000.00. In addition, a workers' compensation and employer's liability policy shall be procured and maintained. This policy shall include an "all state" endorsement. Said insurance policy shall also cover claims for injury, disease or death of employees arising out of and in the course of their employment which, for any reason, may not fall within the provisions of the workers' compensation law. The liability limit shall be not less than the statutory amount for workers' compensation and not less than \$500,000.00 for each occurrence for the employer's liability coverage. Further, a comprehensive general liability policy shall be procured and maintained by the CONSULTANT that shall be written in a comprehensive form and shall protect CONSULTANT against all claims arising from injuries to persons (other than CONSULTANT's employees) or damage to property of the CITY or others arising out of any negligent act or omission of CONSULTANT, its agents, officers, employees or subcontractors in the performance of CONSULTANT services under this

Contract. The CITY shall be listed as an additional insured. The liability limit shall not be less than \$500,000.00 per occurrence for bodily injury, death and property damage. Satisfactory certificates of insurance shall be filed with the CITY prior to the time CONSULTANT starts any work under this Contract. The CONSULTANT shall furnish the CITY copies of all insurance policies or certificates of insurance that relate to the insurance policies that must be maintained hereunder. In addition, insurance policies applicable hereto shall contain a provision that provides that the CITY shall be given thirty (30) days written notice by the insurance company before such policy is substantially changed or cancelled.

L. (1) Comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans with Disabilities Act (42 U.S.C. § 12101 *et seq.*) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (2) to include in all solicitations or advertisements for employees, the phrase “equal opportunity employer”; (3) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (4) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (5) that a failure to comply with the reporting requirements of (3) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the Contract may be cancelled, terminated or suspended, in whole or in part, by the CITY; (6) if it is determined that the CONSULTANT has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the Contract may be cancelled, terminated or suspended, in whole or in part, by the CITY. Parties to this Contract understand that the provisions of this paragraph (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such Contract or whose contracts with the CITY cumulatively total \$5,000.00 or less during the fiscal year.

III. CITY RESPONSIBILITIES:

The CITY shall:

A. Furnish all available data pertaining to the PROJECT now in the City’s Office at no cost to the CONSULTANT.

B. Procure all permanent and construction easements, if any, required to complete the PROJECT.

C. Pay the CONSULTANT for its services in accordance with the requirements of this Contract.

D. Provide the right of entry for CONSULTANT’s personnel in performing field surveys and inspections.

E. Designate a Project Manager for the coordination of the work that this Contract requires to be performed. The CITY agrees to provide the CONSULTANT the name of the person designated as Project Manager concurrent with notice to proceed.

F. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by CONSULTANT in a timely fashion. The CITY does not become liable or obligated in any way by such examination.

IV. PAYMENT PROVISIONS

A. Payment to the CONSULTANT for the Contract engineering services required by this Contract will be paid monthly on a percent complete, including reimbursable expenses, basis.

TASK	DESCRIPTION	FEE
01	Site Survey	\$5,500.00
02	Geotechnical Services	\$4,500.00
03	Design Drawing and Specifications	\$528,500.00
04	Bidding Services	\$6,500.00
05	Construction Support	\$20,500.00
06	Construction Inspection (480 hours)	\$80,000.00
	Estimated not to exceed expenses	

**TOTAL NOT TO EXCEED CONTRACT FEE
AND EXPENSES (Lump Sum) \$645,500.00**

B. Monthly Invoices: During the progress of the Base Contract engineering services work, the CONSULTANT may submit monthly request(s) for payment of services rendered during the preceding month subject to the following: Monthly billings shall be supported by documentation acceptable to the CITY engineer, which shall include an itemized detailed description of work performed that includes the task description as set forth in Section IV, A, e.g., 01 site survey. Each itemized detailed description shall contain the name of the person and title of the person performing the work, the time spent by the person performing the work and the date the work was performed. Billings shall be in increments of not less than one-sixth (1/6) hour of an hour. Hourly rates shall be calculated at the rates set for persons performing by title in accordance with the hourly rate schedule set forth in Exhibit B to this Agreement that is incorporated by reference into the Agreement. The lump sum amounts specified above include expenses. Reimbursement of expenses incurred in providing the above services maybe billed monthly. Request for reimbursement shall include receipts for expenses when applicable. Expenses for mileage shall not exceed the per mile amount allowed by the CITY for its employees, a description of the trip, i.e., to and from plus actual mileage traveled per trip shall be included in the request for reimbursement and the name of the person who was the driver of the vehicle shall be listed. Detailed information acceptable to the CITY engineer shall be included for any other expense that reimbursement is being sought.

C. The total fee set forth at paragraph IV. A. is a not to exceed fee, if additional work should be necessary by virtue of a major change in the scope of the proposed PROJECT, the CONSULTANT will be given written notice by the CITY along with a request for an estimate of the fee for performance of such additions; additional work will not be performed nor shall additional compensation be paid except on the basis of a written Supplemental Agreement duly entered between the CITY governing body and MKEC.

V. ADDITIONAL MATTERS:

A. The right is reserved to the CITY to terminate this Contract at any time, upon written notice, in the event the PROJECT is to be abandoned or indefinitely postponed, or because of the CONSULTANT's inability to proceed with the work, or because the services of the CONSULTANT are unsatisfactory; PROVIDED, however, that in any case the CONSULTANT shall be paid the reasonable

value of the services rendered up to the time of termination on the basis of the provisions of this Contract, but in no case shall payment be more than the CONSULTANT's actual costs plus overhead. For purposes of this Section V, A. overhead shall be calculated at a factor of 1.465 of actual costs.

B. The original tracings for the final Engineering Plans and other pertinent drawings and documents pertaining to the PROJECT shall become the property of the CITY upon completion or termination of the CONSULTANT's services in accordance with this Contract, and there shall be no restriction or limitation on their further use by the CITY.

C. The services to be performed by the CONSULTANT under the terms of this Contract are personal and cannot be assigned, sublet or transferred without specific consent of the CITY.

D. In the event of unavoidable delays in the progress of the work contemplated by this Contract, reasonable extensions in the time allotted for the work will be granted by the CITY; PROVIDED, however, that the CONSULTANT shall request extensions, in writing, giving the reasons therefore.

E. Neither the CITY's review, approval of or acceptance of, actual payment for any of the work or services required to be performed by the CONSULTANT under this Contract shall be construed to operate as a waiver of any right under this Contract or any cause of action arising out of the performance of this Contract.

F. The rights and remedies of the CITY provided for under this Contract are in addition to any other rights and remedies provided by law.

G. It is specifically agreed between the parties executing this Contract, that it is not intended by any of the provisions of any part of this Contract to create the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a party to this contract to maintain a suit for damages pursuant to the terms or provisions of this Contract.

H. This Agreement shall be subject to and governed by the laws of the State of Kansas. A lawsuit filed by either party concerning this Agreement shall be in a court located in Sedgwick, County, Kansas.

I. Services provided under this Agreement, including, but not limited to, all drawings, reports, information, recommendations, opinions or other work product prepared or issued by the CONSULTANT, are for the exclusive use and benefit of the CITY in connection with design and construction of the new Sewer Treatment Plant, and are not intended to inform, guide, or otherwise influence any other entities or persons with respect to any particular business transactions, and should not be relied upon by any entities or persons other than the CITY for any purpose other than in connection with the new sewer treatment plant. CITY will not distribute or convey or disclose such services to any other persons or entities without CONSULTANT'S prior written consent, which shall include as release of CONSULTANT from liability and indemnification by a third party. CONSULTANT'S professional services, do not constitute goods or products, and are copyrighted works of CONSULTANT. However, such copyright is not intended to limit the CITY'S use of the CONSULTANT'S work product in connection with the new sewer treatment plant.

I. This Contract and all contracts entered into under the provisions of this Contract shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF, the CITY and the CONSULTANT have executed this Contract as of the date first written above.

ATTESTED TO:

CITY OF MAIZE, KANSAS

Jocelyn Reid, City Clerk

By: _____
Clair Donnelly, Mayor

ATTESTED TO:

MKEC ENGINEERING, INC.

Cynthia A. Womack, Admin Asst

By: _____
Gregory J. Allison, P.E.

Title: Vice President

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In addition to professional fees outlined, the Client shall pay all out-of-pocket expenses which are defined as actual expenditures made by MKEC, their employees, and / or professional consultants in the interest of the project and include, but are not limited to, the following expenses, unless another arrangement has been made (i.e. per diem, etc.) Items that are directly reimbursable are:

- Permit, application, and review fees to Governmental agencies.
- Printing costs to include blueprinting, photocopying and reproductions.
- Photographic supplies and processing.
- Study model materials.
- Special renderings, models, photographs and special consultants, when authorized by Client.
- Plotting and reproduction for progress meetings, presentations and submittals.
- Large format scans (11" x 17" and larger documents)
- Large format colored plots (11" x 17" and larger documents)
- Board mounted presentation graphics
- Mock-up time and materials (if mock-up is requested by the Client)
- Postage, freight, long distance telephone, facsimile, overnight express mail and courier services.
- All travel expenses for meetings outside of Wichita including (but not limited to) airfare, hotel, car rental, taxis and meals. Per Diem costs of \$50.00 per day for miscellaneous tips and food expenditures.
- Mileage to/from meetings at IRS allowed rate.
- Hotel and car rental.

EXHIBIT A

SCOPE OF SERVICES

The scope services shall include the following:

- Complete Drawings and Specifications for required Sewer Plant improvements
- Coordination with KDHE on review and approval of the final Construction Documents
- Coordinate with KDHE and City on meeting all SRF loan requirements for design and construction documents
- Construction Bidding Services
- Construction Inspection Services

In addition, the Scope of services of services for each task listed in Section IV. A. of the Agreement will include the following:

TASK 01 – Topographic Survey Services

MKEC will complete a boundary and improvement survey in accordance with the Kansas minimum standards. If you have a copy of the deed(s) to this property, please provide a copy to us. The boundary for the above referenced property will be re-established and monuments placed at the exterior boundary. Platted easements and setbacks will be shown. Private easements or any easements other than platted will not be shown unless documentation is provided to us by property owner.

The topographic features will be collected and will include buildings, parking lot curb, retaining walls, tree locations, concrete curb and gutter, storm sewer, existing rail, sidewalks and utilities as marked in response to a Kansas One-Call utility locate request.

TASK 02 – Geotechnical Services

Geotechnical Services includes performing up to three (3) permeability tests at a depth of approximately 5 feet to determine if the existing soil will allow for proper infiltration of storm water. We will also perform one (1) soil boring to approximately 20 feet deep to determine the depth to ground water. This information will be used to design the infiltration basin.

TASK 03 – Design Drawing and Specifications

Engineering Services include the following items:

- Review survey and geotechnical information
- Design WWTP Facility Improvements based in Phase 1 as identified in the WWTP Evaluation Report Revision 1 dated May 2015, Supplement dated September 2015.
 - Aero-Mod improvements to include new 0.6 MGD Expansion to include Aeration Equipment, Selector Tank Equipment, Clarifier & RAS Equipment, Digestion, Sludge Holding & WAS Equipment, Electrical & Controls Equipment, and Ancillary Equipment along with new Concrete Basin
 - Aero-Mod improvements to existing 0.5 MGD Basin
 - Headworks Screening
 - HVAC Improvements
 - UV System Expansion
 - Dessiccant Air Dryer System and Surge Tank

- Yard Piping
- Influent Wetwell isolation Gate
- Existing Digester Improvements
- VFD Drivers for existing Blower
- SCADA System improvements as associated with new Aero-Mod System
- Influent Wetwell Electrical Rehab
- Prepare construction documents for the proposed improvements
- Submit electronic and hard copies of the construction documents to the Client for their use
- KDHE coordination for review and approval of design documents
- SRF Loan required documents and KDHE review and approvals.
- Meetings and phone calls with Client and KDHE, as needed

TASK 04 – Bidding Services

- Conduct Pre-Bid meeting at Maize WWTP
- Respond to Bidder questions and issue Plan Addendums as needed
- Conduct Bid Opening
- Evaluate Bids and provide recommendations and City Council presentation

TASK 05 – Construction Support Services

- Submittal reviews
- RFI review and responses
- Four (4) project site visits during construction
- Plant Startup

TASK 05 – Construction inspection

MKEC will provide inspection services for the new Wastewater plant expansion. Inspection services shall be based on an average of 40 hours of per week for a period not to exceed 12 weeks. Inspections services include on site inspection during major construction activity to ensure compliance with City of Maize approved plans and specifications.

Inspection services will comply with all City of Maize requirements to include inspection reports and daily site visits. MKEC will coordinate with the contractor and City on work schedule and specific inspection requirements.

MKEC will, subcontract, conduct all require material testing required by City of Wichita inspection procedures. MKEC shall first obtain the approval of the materials testing subcontractor by QuikTrip, preferably the same as for the store, prior to engaging the subcontractor. The materials testing shall be considered a reimbursable expense.

MKEC will prepare and deliver one certified copy of “as-built” or “record” site drawings.

MKEC will keep the City of Maize informed of the progress of construction. MKEC may recommend to the City the rejection of work failing to conform to the contract documents.

MKEC will conduct a final inspection and provide punch list lines to the City of Maize and Contractor.

Exclusions:

The following tasks can be performed by MKEC, but are not included in the scope of services for this project:

1. City review fees.
2. Preparation of Stormwater Pollution Prevention Plan and Notice of Intent.
3. Detailed Plant Electrical Load Study
4. Water/Sludge sampling and testing

The time schedule for completion of Task 01 through 05, subject to adjustments if the CITY fails respond or fails to cooperate in a timely and reasonable manner is as follows:

Task 01 completed on or before _____.

Task 02 completed on or before _____.

Task 03 completed on or before _____.

Task 04 completed on or before _____.

Task 05 completed on or before _____.

ATTACHMENT B

Hourly rates for worked performed shall be the following amounts per hour:

Principal/Project Manager	-	\$145.00
Senior Engineer	-	134.00
Senior Landscape Architect	-	134.00
Engineer Level I	-	107.00
Engineer Level II/Senior Technician	-	97.00
Landscape Architect Level I	-	97.00
Secretary	-	53.00
Survey Team/2 Man	-	150.00
Survey/GPS	-	150.00
Survey/Leica	-	331.00
RLS	-	97.00
Inspector	-	97.00
Technician I	-	85.00
Technician II	-	65.00

Expenses shall be charged as follows:

Xerox Copies	-	0.15 per page
Plot Prints	-	0.90 per S.F.
Color/Mylar Plot Prints	-	2.00 per S.F.
Mileage	-	At the rate paid to employees
Project Expenses	-	Cost
Subconsultants	-	Cost + 10%

**MAIZE CITY COUNCIL
SPECIAL MEETING
MONDAY, AUGUST 1, 2016
AGENDA ITEM #7A**

ITEM: ADOPTION OF THE 2017 BUDGET

BACKGROUND:

On July 18, 2016 the Council accepted the proposed 2017 budget as presented.

In accordance with State law, the 2017 proposed budget and notice of a public hearing was published in The Clarion on July 21, 2016.

In order to comply with submittal dates to the State and County, the Council is required to adopt a final budget for 2017.

FINANCIAL CONSIDERATIONS:

The estimated mill levy for the 2017 budget is 43.048. The final 2016 mill levy was 43.030.

LEGAL CONSIDERATIONS:

The 2017 proposed budget time-line and open meeting process is in compliance with state law and the required forms have been utilized.

RECOMMENDATION/ACTION:

Adopt the 2017 Budget for the City of Maize and submit to the Sedgwick County Clerk.

Maize

2017

Computation to Determine Limit for 2017

	Amount of Levy
1. Total tax levy amount in 2016 budget	+ \$ <u>1,600,508</u>
2. Debt service levy in 2016 budget	- \$ <u>0</u>
3. Tax levy excluding debt service	\$ <u>1,600,508</u>

2016 Valuation Information for Valuation Adjustments

4. New improvements for 2016:	+ <u>1,610,556</u>	
5. Increase in personal property for 2016:		
5a. Personal property 2016	+ <u>263,485</u>	
5b. Personal property 2015	- <u>267,644</u>	
5c. Increase in personal property (5a minus 5b)	+ <u>0</u>	
		(Use Only if > 0)
6. Valuation of annexed territory for 2016:		
6a. Real estate	+ <u>5,049</u>	
6b. State assessed	+ <u>0</u>	
6c. New improvements	- <u>0</u>	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ <u>5,049</u>	
7. Valuation of property that has changed in use during 2016:		<u>25,648</u>
8. Total valuation adjustment (sum of 4, 5c, 6d & 7)		<u>1,641,253</u>
9. Total estimated valuation July 1, 2016	<u>40,288,624</u>	
10. Total valuation less valuation adjustment (9 minus 8)		<u>38,647,371</u>
11. Factor for increase (8 divided by 10)		<u>0.04247</u>
12. Amount of increase (11 times 3)		+ \$ <u>67,969</u>
13. 2017 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 12)		\$ <u>1,668,477</u>
14. Debt service levy in this 2017 budget		<u>74,071</u>
15. 2017 tax levy, including debt service, prior to CPI adjustment (13 plus 14)		<u>1,742,548</u>
16. Consumer Price Index for all urban consumers for calendar year 2015		<u>0.125%</u>
17. Consumer Price Index adjustment (3 times 16)		\$ <u>2,001</u>
18. Maximum levy for budget year 2017, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (15 plus 17)		\$ <u>1,744,549</u>

If the 2017 adopted budget includes a total property tax levy exceeding the dollar amount in line 18 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will such resolution or published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

Maize

2017

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2016	Date Due		Amount Due 2016		Amount Due 2017	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Series B 2007	9/15/2007	9/1/2028	4.00	4,941,983	3,825,000	3/1 & 9/1	9/1	159,293	220,000	148,842	230,000
Series A 2011	9/23/2011	10/1/2032	3.36	4,630,000	4,035,000	4/1 & 10/1	10/1	123,145	200,000	118,645	205,000
Series A 2013	3/22/2013	9/1/2033	3.48	3,840,000	3,550,000	3/1 & 9/1	9/1	112,900	165,000	109,600	170,000
Series B 2013 Refunding	8/23/2013	9/1/2028	3.23	2,115,000	1,940,000	3/1 & 9/1	9/1	54,345	165,000	50,645	165,000
Series A 2014	11/26/2014	10/1/2034	3.66	2,795,000	2,750,000	4/1 & 10/1	10/1	98,683	35,000	97,982	45,000
Series A 2015	2/10/2015	10/1/2035	2.76	3,415,000	3,415,000	4/1 & 10/1	10/1	92,538	160,000	89,338	165,000
Series B 2015 Refunding	8/25/2015	10/1/2022	1.74	740,000	740,000	4/1 & 10/1	10/1	12,327	155,000	9,800	105,000
Total G.O. Bonds					20,255,000			653,231	1,100,000	624,852	1,085,000
Revenue Bonds:											
Water Revenue Bond 2006	1/15/2006	8/1/2031	4.15	5,335,000	4,180,000	2/1 & 8/1	8/1	212,763	175,000	0	0
WW Refunding Bond 2012	8/30/2012	9/1/2018	1.20	1,135,000	525,000	3/1 & 9/1	9/1	5,788	200,000	3,788	220,000
Water Revenue Bond 2014A	10/29/2014	10/1/2038	3.75	285,000	285,000	4/1 & 10/1	10/1	9,775	0	9,775	0
WW Revenue Bond 2014A	10/29/2014	10/1/2038	3.57	995,000	995,000	4/1 & 10/1	10/1	32,075	0	32,075	0
Water Refunding Bond 2016	7/7/2016	8/1/2030	2.38	4,125,000	0	2/1 & 8/1	8/1	0	0	104,606	225,000
Total Revenue Bonds					5,985,000			260,401	375,000	150,244	445,000
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					26,240,000			913,632	1,475,000	775,096	1,530,000

Maize

2017

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1 2016	Payments Due 2016	Payments Due 2017
Radio Read Water Meters	5/30/2014	60	3.59	113,400	92,292	25,181	25,181
Street Sweeper	9/15/2014	60	3.30	164,371	130,775	35,434	35,434
Totals					223,067	60,615	60,615

***If you are merely leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

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2017

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	498,767	227,695	89,964
Receipts:			
Ad Valorem Tax	163,468	0	xxxxxxxxxxxxxxxx
Delinquent Tax	879	1,500	1,500
Motor Vehicle Tax	5,740	6,000	
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Special Assessments	1,131,598	1,600,000	1,600,000
Transfer from Wastewater	239,547	237,863	255,863
Transfer from Water	402,154	405,038	406,725
Bond Proceeds	15,682	0	
Interest on Idle Funds	582	500	500
Neighborhood Revitalization Rebate			0
Miscellaneous	21,006		
Does miscellaneous exceed 10% Total Re			
Total Receipts	1,980,656	2,250,901	2,264,588
Resources Available:	2,479,423	2,478,596	2,354,552
Expenditures:			
Bond Principal	1,306,722	1,475,000	1,530,000
Bond Interest	913,413	913,632	775,096
Costs of Issuance	31,593	0	
Cash Basis Reserve (2017 column)			120,000
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	2,251,728	2,388,632	2,425,096
Unencumbered Cash Balance Dec 31	227,695	89,964	xxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount	2,356,834	2,552,350	2,425,096
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		
			2,425,096
			Tax Required
			70,544
			Delinquent Comp Rate: 5.0%
			3,527
			Amount of 2016 Ad Valorem Tax
			74,071

Adopted Budget Capital Improvements	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	382,621	229,708	204,808
Receipts:			
Ad Valorem Tax		0	xxxxxxxxxxxxxxxx
Delinquent Tax	2	100	
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Transfer from General Fund	645,833	488,000	460,000
Maize Rec Reimbursement		0	
Interest on Idle Funds	2,509	2,000	2,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Re			
Total Receipts	648,344	490,100	462,000
Resources Available:	1,030,965	719,808	666,808
Expenditures:			
Street Improvements	419,033	300,000	350,000
Sidewalks	0	0	100,000
Other Capital Costs	1,457	0	
Park Improvements	13,484	215,000	200,000
Academy Avenue Improvements	367,283	0	
Miscellaneous			
Does miscellaneous exceed 10% of Total I			
Total Expenditures	801,257	515,000	650,000
Unencumbered Cash Balance Dec 31	229,708	204,808	xxxxxxxxxxxxxxxx
2015/2016/2017 Budget Authority Amount	1,216,000	665,000	650,000
	Non-Appropriated Balance		
	Total Expenditure/Non-Appr Balance		
			650,000
			Tax Required
			0
			Delinquent Comp Rate: 5.0%
			0
			Amount of 2016 Ad Valorem Tax
			0

Maize

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	127,984	150,978	170,202
Receipts:			
State of Kansas Gas Tax	103,799	106,870	105,710
County Transfers Gas	44,268	46,150	46,640
Transfer from General Fund	150,000	150,000	150,000
Interest on Idle Funds			
Miscellaneous	5,220	473	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	303,287	303,493	302,350
Resources Available:	431,271	454,471	472,552
Expenditures:			
Salaries	146,327	158,500	172,500
Operating Expenses	133,966	125,769	135,550
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	280,293	284,269	308,050
Unencumbered Cash Balance Dec 31	150,978	170,202	164,502
2015/2016/2017 Budget Authority Amount	280,300	294,100	308,050

Adopted Budget

Adopted Budget Law Enforcement Training	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	2,105	1,269	2,269
Receipts:			
Training Funds	2,796	3,000	3,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,796	3,000	3,000
Resources Available:	4,901	4,269	5,269
Expenditures:			
Maize Police Training	3,632	2,000	2,000
Maize Police Training Equipment	0	0	
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,632	2,000	2,000
Unencumbered Cash Balance Dec 31	1,269	2,269	3,269
2015/2016/2017 Budget Authority Amount	7,500	2,000	2,000

Maize

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Wastewater Reseve	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	123,437	133,386	169,386
Receipts:			
Transfer from Wastewater	36,000	36,000	36,000
Abengoa	69,789		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	105,789	36,000	36,000
Resources Available:	229,226	169,386	205,386
Expenditures:			
Equipment	81,658		
Engineering Services	14,182		
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	95,840	0	0
Unencumbered Cash Balance Dec 31	133,386	169,386	205,386
2015/2016/2017 Budget Authority Amount	0	0	0

See Tab A

Adopted Budget

Equipment Reserve	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	49,803	114,344	124,644
Receipts:			
Transfer from General Fund	255,000	230,000	140,000
Interest on Idle Funds		300	300
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	255,000	230,300	140,300
Resources Available:	304,803	344,644	264,944
Expenditures:			
Trucks/Heavy Equipment	92,305	100,000	41,000
Computers/Technology	32,905	50,000	45,000
Police Dept Equipment	65,249	70,000	50,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	190,459	220,000	136,000
Unencumbered Cash Balance Dec 31	114,344	124,644	128,944
2015/2016/2017 Budget Authority Amount	255,000	230,000	136,000

Maize

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Wastewater	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	518,697	598,096	677,418
Receipts:			
User Fees	703,792	700,000	730,000
Installation Fees	43,500	40,000	25,000
Plant Equity Fees	48,500	45,000	27,500
Interest on Idle Funds	2,683	1,500	1,500
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	798,475	786,500	784,000
Resources Available:	1,317,172	1,384,596	1,461,418
Expenditures:			
Salaries	226,562	229,000	253,000
Operating Expenses	216,967	204,315	224,000
Transfer to Debt Service	239,547	237,863	255,863
Transfer to WW Reserve	36,000	36,000	36,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	719,076	707,178	768,863
Unencumbered Cash Balance Dec 31	598,096	677,418	692,555
2015/2016/2017 Budget Authority Amount	719,158	714,000	768,863

Adopted Budget

Adopted Budget Water	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	395,719	433,098	466,029
Receipts:			
User Fees	613,270	635,000	649,925
Tower Rent	76,446	52,000	52,000
Water Tap Fees	47,500	40,000	25,000
Water Connection Fees	15,405	16,000	17,000
Plant Equity Fees	51,900	40,000	27,500
Water Tax	6,761	7,000	8,000
Interest on Idle Funds	753	500	500
Miscellaneous	952	5,098	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	812,987	795,598	779,925
Resources Available:	1,208,706	1,228,696	1,245,954
Expenditures:			
Salaries & Wages	191,355	193,000	205,000
Operating Expenses	146,099	128,629	132,200
Transfer to Debt Service	402,154	405,038	406,725
Transfer to Water Reserve	36,000	36,000	36,000
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	775,608	762,667	779,925
Unencumbered Cash Balance Dec 31	433,098	466,029	466,029
2015/2016/2017 Budget Authority Amount	775,684	769,500	779,925

Maize

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Water Reserve	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	77,149	113,149	149,149
Receipts:			
Transfer from Water	36,000	36,000	36,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	36,000	36,000	36,000
Resources Available:	113,149	149,149	185,149
Expenditures:			
Equipment	0		
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	113,149	149,149	185,149
2015/2016/2017 Budget Authority Amount	0	0	0

Adopted Budget

Water Bond Debt Reserve	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	268,000	268,000	268,000
Receipts:			
	0		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	268,000	268,000	268,000
Expenditures:			
	0		
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	268,000	268,000	268,000
2015/2016/2017 Budget Authority Amount	0	0	0

