

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING
PUBLIC BUILDING COMMISSION MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, AUGUST 17, 2015
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
 - a. Approval of Minutes – Regular Council Meeting Minutes of July 20, 2015.
 - b. Receive and File Park and Tree Board Minutes of May 12, 2015.
 - c. Cash Disbursements from August 1, 2015 thru August 31, 2015 in the amount of \$678,172.25 (Check #60803 thru #61014).
- 7) Old Business
 - A. Series 2015B GO Refunding Bonds Bids and Sale

* Recess City Council Meeting and Convene Maize Public Building Commission Meeting:

**MAIZE PUBLIC BUILDING COMMISSION
AGENDA
PRESIDENT CLAIR DONNELLY PRESIDING**

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Agenda
- 4) Approval of Minutes – Meetings of June 1, 2015 and July 20, 2015
- 5) New Business
 - A. Authorizing Bond Sale and Resolution, Public Works Building
- 6) Adjournment

* *Reconvene the City Council Meeting*

**MAIZE CITY COUNCIL
REGULAR MEETING
AGENDA
(continued)**

- 8) New Business
 - A. Police Detective
 - B. Splash Park Contract

- 9) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Council Member's Reports

- 10) Executive Session

- 11) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, July 20, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **July 20, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Pat Stivers, Karen Fitzmier, Donna Clasen, Kevin Reid** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
McCreath seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Council Meeting Minutes of Special Meeting of June 1, 2015 and the Regular Meeting of June 15, 2015.
- b) Receive and file Planning Commission minutes of May 7, 2015.
- c) Cash Disbursement Report from June 1, 2015 through June 30, 2015 in the amount of \$348,842.81 (Check #60651 through #60802)

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried.

PROPOSED 2016 BUDGET FOR PUBLICATION:

The City of Maize 2016 Proposed Budget with a mill levy of 43.028 was submitted for Council approval.

MOTION: **Clasen** moved to accept the proposed 2016 Budget as presented, authorize publication of the proposed budget in *The Clarion* and set the public hearing on the proposed budget for Monday, August 3, 2015 at 7:00 pm.
Fitzmier seconded. Motion declared carried.

AUSTIN PETERS EMPLOYEE COMPENSATION STUDY:

The findings and recommendations from the Austin Peters Group employee compensation study were submitted to the Council. As a result of the study, a new recommended pay plan was created at a total cost of \$54,168 (included in the 2016 Budget).

MOTION: **Fitzmier** moved to receive and file the Austin Peters Group findings and recommendations dated July 7, 2015, direct staff to revise the Personnel Policy Manual to reflect the recommendations and return the revised policy to the Council for approval.
Stivers seconded. Motion declared carried.

VACATION CASE #V02-015 (37TH & MAIZE ROAD ACCESS CONTROL):

A request to vacate the platted access control adjacent to Lots 2, 3, 3a, Block 5 in Wyn-Wood Addition was submitted for Council approval. The Planning Commission recommended unanimous approval of the vacation of access control with the requirement that there be only one opening allowed and that the final size, design and location of the additional opening be reviewed and approved by the City Engineer.

MOTION: **Stivers** moved to approve and authorize the Mayor to sign the Vacation Order for platted access control and authorize to file an amendment to the plat with the Sedgwick County Register of Deeds.
Reid seconded. Motion declared carried.

Mayor Donnelly recessed the Council meeting at 7:20 pm.

PUBLIC BUILDING COMMISSION MEETING:

The Maize Public Building Commission (MPBC) special meeting was called to order at 7:30 p.m. Members present were: *Clair Donnelly*, Chairman, *Kevin Reid*, *Alex McCreath*, *Donna Clasen*, *Pat Stivers*, and *Karen Fitzmier*.

APPROVAL OF AGENDA:

The agenda was submitted for MPBC approval.

MOTION: *Fitzmier* moved to approve the agenda as submitted.
Stivers seconded. Motion declared carried.

PUBLIC WORKS FACILITY CONSTRUCTION AGREEMENT:

An AIA agreement with Evans Building Company for the construction of a new public works facility was submitted for MPBC approval.

MOTION: *Clasen* moved to approve the AIA agreement document in an amount not to exceed \$818,500 with the Evans Building Co. subject to final review by the City Attorney and authorize the Mayor to sign.
Fitzmier seconded. Motion declared carried 4-1 with *McCreath* voting no.

ADJOURNMENT:

With no further business before the MPBC,

MOTION: *Stivers* moved to adjourn.
Clasen seconded. Motion declared carried.
Meeting adjourned.

Mayor Donnelly reconvened the City Council meeting at 7:35 pm.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Reid* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
Tuesday, May 12th, 2015**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, May 12, 2015 with *Chair Jennifer Herington* presiding. Board members present were *Vice-Chair Dennis Wardell, Marina Fulton, Patrick Atchison, and Nancy Scarpelli*. *Secretary Mike Burks* and *Betty Pew* were absent.

Also present were: *Richard LaMunyon*, City Administrator and *Jolene Graham Allmond*, Recording Secretary.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Wardell* moved to approve the agenda.
Fulton seconded. Motion declared carried.

APPROVAL OF THE APRIL 14, 2015 MINUTES:

The Park and Tree Board Meeting Minutes of April 14, 2015 were submitted for approval.

MOTION: *Fulton* moved to approve the minutes.
Scarpelli seconded. Motion declared carried.

UPDATE ON COUNCIL

Staff updated board members of Council's considerations of the addition of a permanent restroom and splash pad at Maize City Park as well as efforts to expand the City's 2016 CIP budget for future park development.

ARBOR DAY 2015 REVIEW

Board and staff discussed the well-attend Arbor Day 2015 event and the creation of the City's first Arboretum north of City Hall.

JULY WORKSHOP

The June 9, 2015 meeting was cancelled to await Council action on Park improvements. The July 14, 2015 meeting will be a longer workshop to discuss future direction.

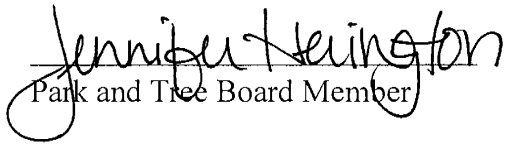
ADJOURNMENT:

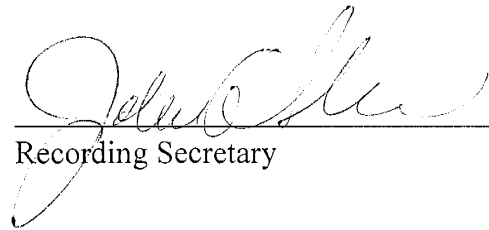
With no further business before the Board:

MOTION: *Wardell* motioned to adjourn.
Fulton seconded. Motion declared carried.

Meeting adjourned at 6:29 pm

Approved by the Park and Tree Board on Aug 16, 2015.


Park and Tree Board Member


Recording Secretary

CITY OF MAIZE

Cash and Budget Position

Thru July 31, 2015

FUND	NAME	BEGINNING	MONTH	MONTH	END MONTH	ANNUAL	YTD	YTD	REMAINING	REMAINING
		CASH BALANCE	RECEIPTS	DISBURSEMENTS	CASH BALANCE	EXPENSE BUDGET	REVENUE	EXPENSE	EXPENSE BUDGET	BUDGET PERCENTAGE
01	General Fund	\$ 1,054,345.78	\$ 212,425.73	\$ 319,455.79	\$ 947,315.72	\$ 3,406,860.00	\$ 2,219,262.26	\$ 2,171,610.45	\$ 1,235,249.55	36.26%
02	Street Fund	124,682.79	40,193.17	28,277.63	136,598.33	280,300.00	189,159.36	182,580.24	97,719.76	34.86%
04	Capital Improvements Fund	378,198.58	64,825.07	6,778.46	436,245.19	1,216,000.00	453,666.01	400,041.63	815,958.37	67.10%
5	Long-Term Projects	(871,963.43)	-	-	(871,963.43)	-	167,017.67	729,517.48		
10	Equipment Reserve	15,407.84	21,271.10	-	36,678.94	255,000.00	150,388.03	214,338.87	40,661.13	15.95%
11	Police Training Fund	751.49	240.00	862.50	128.99	7,500.00	1,656.00	3,632.45	3,867.55	51.57%
12	Municipal Court Fund	13,542.51	1,779.01	3,611.50	11,710.02	-	12,402.31	8,540.64		
16	Bond & Interest Fund	1,643,735.14	53,531.18	279,008.75	1,418,257.57	2,356,834.00	1,620,678.64	701,187.97	1,655,646.03	70.25%
19	Wastewater Reserve Fund	158,674.54	3,000.00	-	161,674.54	-	90,789.37	52,552.01		
20	Wastewater Treatment Fund	549,915.39	66,066.62	81,380.97	534,601.04	701,000.00	484,272.29	471,789.45	229,210.55	32.70%
21	Water Fund	382,566.33	93,248.52	61,869.97	413,944.88	754,500.00	488,245.11	472,974.68	281,525.32	37.31%
22	Water Reserve Fund	95,148.81	3,000.00	-	98,148.81	-	21,000.00	-	-	
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00	-	-	-		
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09	-	-	-		
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57	-	-	-		
38	Cafeteria Plan	1,766.45	-	-	1,766.45	-	7,996.17	8,203.60		
40	Carlson Assessments Fund	-	-	-	-	-	-	18,515.21		
47	53rd & Maize Road Expansion	-	-	-	-	-	-	13,113.02		
61	Carriage Crossing VI	-	-	-	-	-	-	114,403.53		
71	Fiddlers Cove 3rd	-	-	-	-	-	-	(342.00)		
73	Hampton Lakes Commercial	-	-	-	-	-	166,544.67	179,612.67		
74	Hampton Lakes 2nd Addition	-	-	-	-	-	17,044.67	63,840.04		
76	Series 2013B Refunding Bonds	-	-	-	-	-	-	463.25		
98	Maize Cemetery	176,659.46	1,913.76	2,403.41	176,169.81	139,901.00	23,496.17	13,482.78	126,418.22	90.36%
Report Totals		\$ 4,141,636.34	\$ 561,494.16	\$ 783,648.98	\$ 3,919,481.52	\$ 9,117,895.00	\$ 6,113,618.73	\$ 5,820,057.97	\$ 4,486,256.48	49.20%

CITY OF MAIZE

Bank Reconciliation Report

For July 2015

Fund Balances

FUND	NAME	BEGIN PERIOD	RECEIPTS	DISBURSEMENTS	END PERIOD
01	General Fund	\$ 1,054,345.78	\$ 212,425.73	\$ 319,455.79	\$ 947,315.72
02	Street Fund	124,682.79	40,193.17	28,277.63	136,598.33
04	Capital Improvements Fund	378,198.58	64,825.07	6,778.46	436,245.19
05	Long-Term Projects	(871,963.43)	-	-	(871,963.43)
10	Equipment Reserve Fund	15,407.84	21,271.10	-	36,678.94
11	Police Training Fund	751.49	240.00	862.50	128.99
12	Municipal Court Fund	13,542.51	1,779.01	3,611.50	11,710.02
16	Bond & Interest Fund	1,643,735.14	53,531.18	279,008.75	1,418,257.57
19	Wastewater Reserve Fund	158,674.54	3,000.00	-	161,674.54
20	Wastewater Treatment Fund	549,915.39	66,066.62	81,380.97	534,601.04
21	Water Fund	382,566.33	93,248.52	61,869.97	413,944.88
22	Water Reserve Fund	95,148.81	3,000.00	-	98,148.81
23	Water Bond Debt Reserve Fund	268,000.00	-	-	268,000.00
24	Wastewater Bond Debt Reserve Fund	147,800.09	-	-	147,800.09
32	Drug Tax Distribution Fund	2,404.57	-	-	2,404.57
38	Cafeteria Plan	1,766.45	-	-	1,766.45
40	Carlson Assessments Fund	-	-	-	-
47	53rd & Maize Road Expansion	-	-	-	-
61	Carriage Crossing VI	-	-	-	-
71	Fiddlers Cove 3rd	-	-	-	-
73	Hampton Lakes Commercial	-	-	-	-
74	Hampton Lakes 2nd Addition	-	-	-	-
76	Series 2013 B Refunding Bonds	-	-	-	-
98	Maize Cemetery	176,659.46	1,913.76	2,403.41	176,169.81
Totals All Fund		\$ 4,141,636.34	\$ 561,494.16	\$ 783,648.98	\$ 3,919,481.52

Bank Accounts and Adjustments

Halstead Checking Account	\$ 252,041.89	\$ 880,168.72	\$ 598,503.47	\$ 533,707.14
Outstanding Items				\$ (78,669.85)
Halstead Bank Money Market Account	3,762,501.31	773.11	475,000.00	3,288,274.42
Maize Cemetery CD 85071	90,841.52	45.66	-	90,887.18
Maize Cemetery Operations	85,745.84	1,868.10	2,331.31	85,282.63
Totals All Banks	\$ 4,191,130.56	\$ 882,855.59	\$ 1,075,834.78	\$ 3,919,481.52

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 17, 2015**

AGENDA ITEM #7A

ITEM: **SERIES 2015B GENERAL OBLIGATION REFUNDING BONDS**

BACKGROUND:

At the previous meeting, the council authorized bids to be received for the city's General Obligation Refunding Bonds, Series 2015B. These bonds are intended to re-finance existing bonds and provide savings with expected lower interest rates:

- General Obligation Bonds, Series 2007A (callable October 1)
- General Obligation Refunding Bonds, Series 2010 (callable September 1)

The interest rates on these issues range from 3.00% to 4.125%.

GO Bonds, Series 2007A

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Total P+I</u>
2015	-	-	-	-
2016	80,000.00	3.875%	26,275.00	106,275.00
2017	85,000.00	4.000%	23,175.00	108,175.00
2018	90,000.00	4.000%	19,775.00	109,775.00
2019	95,000.00	4.000%	16,175.00	111,175.00
2020	95,000.00	4.125%	12,375.00	107,375.00
2021	100,000.00	4.125%	8,456.26	108,456.26
2022	105,000.00	4.125%	4,331.26	109,331.26
Total	\$650,000.00	-	\$110,562.52	\$760,562.52

GO Refunding Bonds, Series 2010

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Total P+I</u>
2015	-	-	-	-
2016	65,000.00	3.000%	2,270.00	67,270.00
2017	10,000.00	3.200%	320.00	10,320.00
Total	\$75,000.00	-	\$2,590.00	\$77,590.00

FINANCIAL CONSIDERATIONS:

Description:	General Obligation Refunding Bonds, Series 2015B
Amount:	\$750,000
Bids Due:	11:00 AM on August 17, 2015
Callable:	On and after October 1, 2020

Bidders have until 11 AM, August 17, to submit bids. When all bids are received, the City's Financial Advisor (Larry Kleeman) will prepare a bid tab sheet for distribution to the Council Members at the meeting on Monday.

LEGAL CONSIDERATIONS:

Bond Counsel (Kim Bell) has prepared and approves the Bond Ordinance and Bond Resolution as to form. These documents provide for the issuance of, and prescribe the form and details of, the bonds.

RECOMMENDATION/ACTION:

MOTION: Move to accept the low bid from _____.

MOTION: Approve Ordinance authorizing and providing for the issuance of the bonds.

MOTION: Approve Resolution prescribing the form and details of the bonds.

Reminder about State Law Debt Limit

State law limits most cities’ G.O. (general obligation) debt to 30% of their assessed valuation – but excludes some kinds of debt (such as utility debt for sewer/water and revenue bonds). Of Maize’s \$20.305 million in G.O. debt (as of this refunding), only about \$6.2 million applies toward the state law debt limit. The City’s “applicable debt” (\$6,206,907) is 14.56% of its valuation – significantly below the 30% state-imposed debt limit.

General Obligation Bonds and Notes

The table below lists the City of Maize’s outstanding general obligation bonds and notes (anticipated as of October 1):

General Obligation Bonds

<u>Issue</u>	<u>Date of Indebtedness</u>	<u>Final Maturity</u>	<u>Original Principal Amount</u>	<u>Amount Outstanding</u>
** Series A, 2007	4/15/2007	10/1/2022	1,162,471	0
Series B, 2007	9/15/2007	9/1/2028	4,941,983	3,825,000
** Series 2010	11/30/2010	9/1/2017	515,000	0
Series A, 2011	9/29/2011	10/1/2032	4,630,000	4,035,000
Series 2013A	3/28/2013	10/1/2033	3,840,000	3,555,000
Series 2013B	8/29/2013	9/1/2028	2,115,000	1,975,000
Series 2014A	11/26/2014	10/1/2034	2,795,000	2,750,000
Series 2015A	2/19/2015	10/1/2035	3,570,000	3,415,000
* Series 2015B	8/31/2015	10/1/2022	750,000	<u>750,000</u>
				\$20,305,000

* This issue.

**Amount outstanding on 10/1/2015 after redemption with funds provided by this issue.

“Debt to Valuation” Ratios

	<u>All G.O. Debt</u>	<u>Net of Self-Supporting Debt (excludes special assessed debt)</u>
Assessed Valuation (including motor vehicle valuation)	\$ 42,634,807	\$ 42,634,807
Population - 2014 Census Bureau Estimate	4,073	4,073
General Obligation Bonds and Notes ("G.O. Bonds")	\$ 20,305,000	\$ 3,824,455
G.O. Bonds Per Capita	\$ 4,985	\$ 939
Ratio of G.O. Bonds to Assessed Valuation	47.63%	8.97%

ORDINANCE NO. _____

OF

THE CITY OF MAIZE, KANSAS

PASSED

AUGUST 17, 2015

**GENERAL OBLIGATION REFUNDING BONDS
SERIES 2015B**

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B, OF THE CITY OF MAIZE, KANSAS, FOR THE PURPOSE OF PROVIDING FUNDS TO REFUND A PORTION OF THE CITY'S OUTSTANDING GENERAL OBLIGATION BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

WHEREAS, the City of Maize, Kansas (the “City”) is a city of the third class, duly created, organized and existing under the Constitution and laws of the State; and

WHEREAS, the City heretofore issued and has outstanding the Refunded Bonds and is authorized by K.S.A. 10-427 *et seq.* to issue general obligation refunding bonds of the City for the purpose of refunding the Refunded Bonds; and

WHEREAS, in order to achieve interest cost savings through early redemption of the Refunded Bonds and provide an orderly plan of finance for the City, it has become desirable and in the best interest of the City and its inhabitants to refund the Refunded Bonds; and

WHEREAS, the governing body of the City has advertised the sale of the Bonds in accordance with the law and at a meeting held in the City on this date awarded the sale of such Bonds to the best bidder.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS, AS FOLLOWS:

Section 1. Definitions of Words and Terms. In addition to words and terms defined elsewhere herein, the following words and terms in this Ordinance shall have the meanings hereinafter set forth. Unless the context shall otherwise indicate, words importing the singular number shall include the plural and vice versa, and words importing persons shall include firms, associations and corporations, including public bodies, as well as natural persons.

“**Act**” means the Constitution and statutes of the State including K.S.A. 10-101 to 10-125, inclusive, K.S.A. 10-427 *et seq.*, and K.S.A. 10-620 *et seq.*, all as amended and supplemented from time to time.

“**Bond and Interest Fund**” means the Bond and Interest Fund of the City for its general obligation bonds.

“Bond Resolution” means the resolution to be adopted by the governing body of the City prescribing the terms and details of the Bonds and making covenants with respect thereto.

“Bonds” means the City's General Obligation Refunding Bonds, Series 2015B, dated August 31, 2015, authorized by this Ordinance.

“City” means the City of Maize, Kansas.

“Clerk” means the duly appointed and acting Clerk of the City or, in the Clerk's absence, the duly appointed Deputy, Assistant or Acting Clerk.

“Mayor” means the duly elected and acting Mayor of the City or, in the Mayor's absence, the duly appointed and/or elected Vice Mayor or Acting Mayor of the City.

“Ordinance” means this Ordinance authorizing the issuance of the Bonds.

“Refunded Bonds” means collectively: (a) the Series A, 2007 Bonds maturing in the years 2016 to 2022, inclusive, in the aggregate principal amount of \$650,000; and (b) the Series 2010 Bonds maturing in the years 2016 to 2017, inclusive, in the aggregate principal amount of \$75,000.

“Series A, 2007 Bonds” means the City's General Obligation Bonds, Series A, 2007, dated April 15, 2007.

“Series 2010 Bonds” means the City's General Obligation Refunding Bonds, Series 2010, dated November 30, 2010.

“State” means the State of Kansas.

Section 2. Authorization of the Bonds. There shall be issued and hereby are authorized and directed to be issued the General Obligation Refunding Bonds, Series 2015B, of the City in the principal amount of \$750,000, for the purpose of providing a portion of the funds to: (a) refund the Refunded Bonds; and (b) pay costs of issuance of the Bonds.

Section 3. Security for the Bonds. The Bonds shall be general obligations of the City payable as to both principal and interest in part from special assessments levied upon the property benefited by the construction of the Improvements and, if not so paid, from ad valorem taxes which may be levied without limitation as to rate or amount upon all the taxable tangible property, real and personal, within the territorial limits of the City. The full faith, credit and resources of the City are hereby irrevocably pledged for the prompt payment of the principal of and interest on the Bonds as the same become due.

Section 4. Terms, Details and Conditions of the Bonds. The Bonds shall be dated and bear interest, shall mature and be payable at such times, shall be in such forms, shall be subject to redemption and payment prior to the maturity thereof, and shall be issued and delivered in the manner prescribed and subject to the provisions, covenants and agreements set forth in the Bond Resolution hereafter adopted by the governing body of the City.

Section 5. Levy and Collection of Annual Tax. The governing body of the City shall annually make provision for the payment of principal of, premium, if any, and interest on the Bonds as the same become due by levying and collecting the necessary taxes and/or assessments upon all of the taxable tangible property within the City in the manner provided by law.

The taxes and/or assessments above referred to shall be extended upon the tax rolls in each of the several years, respectively, and shall be levied and collected at the same time and in the same manner as the general ad valorem taxes of the City are levied and collected, shall be used solely for the payment of the principal of and interest on the Bonds as and when the same become due and the fees and expenses of the Paying Agent. The proceeds derived from said taxes and/or assessments shall be deposited in the Bond and Interest Fund.

If at any time said taxes and/or assessments are not collected in time to pay the principal of or interest on the Bonds when due, the Treasurer is hereby authorized and directed to pay said principal or interest out of the general funds of the City and to reimburse said general funds for money so expended when said taxes and/or assessments are collected.

Section 6. Further Authority. The Mayor, Clerk and other City officials are hereby further authorized and directed to execute any and all documents and take such actions as they may deem necessary or advisable in order to carry out and perform the purposes of the Ordinance, and to make alterations, changes or additions in the foregoing agreements, statements, instruments and other documents herein approved, authorized and confirmed which they may approve, and the execution or taking of such action shall be conclusive evidence of such necessity or advisability.

Section 7. Governing Law. This Ordinance and the Bonds shall be governed exclusively by and construed in accordance with the applicable laws of the State.

Section 8. Effective Date. This Ordinance shall take effect and be in full force from and after its passage by the governing body of the City, approval by the Mayor and publication in the official City newspaper.

[BALANCE OF THIS PAGE INTENT

RESOLUTION NO. _____

OF

THE CITY OF MAIZE, KANSAS

ADOPTED

AUGUST 17, 2015

**GENERAL OBLIGATION REFUNDING BONDS
SERIES 2015B**

RESOLUTION NO. ____

A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015B, OF THE CITY OF MAIZE, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. ____ OF THE ISSUER; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEREOF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

WHEREAS, the Issuer has heretofore passed the Ordinance authorizing the issuance of the Bonds; and

WHEREAS, the Ordinance authorized the governing body of the Issuer to adopt a resolution prescribing certain details and conditions and to make certain covenants with respect to the issuance of the Bonds.

**MINUTES-ANNUAL MEETING
MAIZE PUBLIC BUILDING COMMISSION
Monday, June 1, 2015**

The Maize Public Building Commission met in an annual meeting at 6:00 p.m., **Monday, June 1, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Chairman Clair Donnelly** presiding. Commissioners present were **Donna Clasen, Alex McCreath, Kevin Reid, Pat Stivers, and Karen Fitzmier.**

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Jocelyn Reid** City Clerk, **Sue Villarreal**, City Treasurer; **Jolene Allmond**, Executive Assistant; **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director and **Kim Bell**, Bond Counsel.

APPROVAL OF AGENDA:

The agenda was submitted for Commission approval.

MOTION: **Clasen** moved to approve the Agenda as presented.
Stivers seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Approval of the minutes of the March 17, 2014 annual meeting
- b) Receive and file Auditor's Financial Summary for period ending December 31, 2014

PUBLIC WORKS FACILITY:

Bids and additional costs for construction of a public works facility were submitted for Commission approval.

MOTION: **Clasen** moved to accept the bid from Evans Building Co. in the amount of \$818,550 and authorize additional costs for technology, equipment, furniture and appliances in the amount of \$200,000 for a total amount of \$1,018,550 subject to funding.
Fitzmier seconded. Motion declared carried 4-2 with **Reid** and **McCreath** voting no.

MAIZE CITY PARK SPLASH PARK FEATURE:

Bids and additional costs for construction of a splash pad in the City park were submitted for Commission approval.

MOTION: **Clasen** moved to accept the Power/Play Vortex bid in the amount of \$208,000 and authorize additional costs for site preparation, water and sewer installation and optional landscaping in the amount of \$67,000 for a total amount of \$275,000 subject to funding.
Reid seconded. Motion declared carried 5-1 with **Stivers** voting no.

MAIZE CITY PARK RESTROOMS:

Bids and additional costs for construction of restroom facilities in the City park were submitted for Council approval.

MOTION: **Clasen** moved to accept the Chris Farber Construction bid in the amount of \$74,565 and authorize additional costs for sidewalks and additional concrete work in the amount of \$25,000 for a total amount of \$99,565 subject to funding.
Fitzmier seconded. Motion declared carried.

Chairman Donnelly recessed the Public Building Commission meeting and convened the Special Meeting of the Maize City Council.

SPECIAL MEETING OF THE MAIZE CITY COUNCIL:

The Maize City Special Council Meeting was called to order at 6:30 pm with **Mayor Clair Donnelly** presiding. Councilmembers present were **Donna Clasen, Alex McCreath, Kevin Reid, Pat Stivers, and Karen Fitzmier.**

APPROVAL OF AGENDA:

The agenda was submitted for Council approval.

MOTION: *Clasen* moved to approved the agenda as submitted.
McCearth seconded. Motion declared carried.

CHARTER ORDINANCE EXECPTING CITY FROM PROVISIONS OF K.S.A. 12-1758 AND K.S.A 12-1767:

A charter ordinance providing certain exceptions to some provisions of K.S.A. 12-1758 and K.S.A. 12-1757 was submitted for Council approval. This charter ordinance eliminates any question regarding authority for the issuance of the bonds for the City splash park and restrooms.

MOTION: *Clasen* moved to approve the charter ordinance.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Charter Ordinance #27-15.

RESOLUTION REQUESTING THE MAIZE PUBLIC BUILDING COMMISSION TO ISSUE REVENUE BONDS FOR PUBLIC WORKS FACILITY:

A resolution requesting the Maize Public Building Commission to issue revenue bonds to pay for the construction of a public works facility was submitted for Council approval.

MOTION: *Clasen* moved to approve the resolution requesting the Maize Public Building Commission issue revenue bonds in an amount not to exceed \$1,125,000 for the construction of the public works facility.
Fitzmier seconded. Motion declared carried with *Reid* and *McCreath* voting no.

City Clerk assigned Resolution #572-15.

RESOLUTION REQUESTING THE MAIZE PUBLIC BUILDING COMMISSION ISSUE REVENUE BONDS FOR THE SPLASH PAD AND RESTROOMS AT THE CITY PARK:

A resolution requesting the Maize Public Building Commission to issue revenue bonds to pay for the construction of a splash pad and restrooms at the City park was submitted for Council approval.

MOTION: *Clasen* moved to approve the resolution requesting the Maize Public Building Commission to issue revenue bonds in an amount not to exceed \$425,000 for the construction of a splash pad and restrooms at the City park.
Fitzmier seconded. Motion failed 2-3. *McCreath*, *Stivers* and *Reid* voted no. *Clasen* and *Fitzmier* voted yes.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Clasen* moved to adjourn.
Stivers seconded. Motion declared carried.
Meeting adjourned.

Chairman Donnelly reconvened the Maize Public Building Commission meeting.

MAIZE PUBLIC BUILDING COMMISSION REVENUE BONDS RESOLUTION OF INTENT:

A resolution of intent to issue revenue bonds for the construction of a public works facility was submitted for Commission approval.

MOTION: *Clasen* moved to approve the Maize Public Building Commission resolution of intent of issue revenue bonds in an amount not to exceed \$1,125,000 for the construction of a public works facility.
Fitzmier seconded. Motion declared 4-2 with *McCreath* and *Reid* voting no.

ADJOURNMENT:

With no further business before the Commission,

MOTION: *Clasen* moved to adjourn.
Stivers seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, CMC
City Clerk

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, July 20, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **July 20, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Pat Stivers, Karen Fitzmier, Donna Clasen, Kevin Reid** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
McCreath seconded. Motion declared carried.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including:

- a) Council Meeting Minutes of Special Meeting of June 1, 2015 and the Regular Meeting of June 15, 2015.
- b) Receive and file Planning Commission minutes of May 7, 2015.
- c) Cash Disbursement Report from June 1, 2015 through June 30, 2015 in the amount of \$348,842.81 (Check #60651 through #60802)

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried.

PROPOSED 2016 BUDGET FOR PUBLICATION:

The City of Maize 2016 Proposed Budget with a mill levy of 43.028 was submitted for Council approval.

MOTION: **Clasen** moved to accept the proposed 2016 Budget as presented, authorize publication of the proposed budget in *The Clarion* and set the public hearing on the proposed budget for Monday, August 3, 2015 at 7:00 pm.
Fitzmier seconded. Motion declared carried.

AUSTIN PETERS EMPLOYEE COMPENSATION STUDY:

The findings and recommendations from the Austin Peters Group employee compensation study were submitted to the Council. As a result of the study, a new recommended pay plan was created at a total cost of \$54,168 (included in the 2016 Budget).

MOTION: **Fitzmier** moved to receive and file the Austin Peters Group findings and recommendations dated July 7, 2015, direct staff to revise the Personnel Policy Manual to reflect the recommendations and return the revised policy to the Council for approval.
Stivers seconded. Motion declared carried.

VACATION CASE #V02-015 (37TH & MAIZE ROAD ACCESS CONTROL):

A request to vacate the platted access control adjacent to Lots 2, 3, 3a, Block 5 in Wyn-Wood Addition was submitted for Council approval. The Planning Commission recommended unanimous approval of the vacation of access control with the requirement that there be only one opening allowed and that the final size, design and location of the additional opening be reviewed and approved by the City Engineer.

MOTION: **Stivers** moved to approve and authorize the Mayor to sign the Vacation Order for platted access control and authorize to file an amendment to the plat with the Sedgwick County Register of Deeds.
Reid seconded. Motion declared carried.

Mayor Donnelly recessed the Council meeting at 7:20 pm.

PUBLIC BUILDING COMMISSION MEETING:

The Maize Public Building Commission (MPBC) special meeting was called to order at 7:30 p.m. Members present were: *Clair Donnelly*, Chairman, *Kevin Reid*, *Alex McCreath*, *Donna Clasen*, *Pat Stivers*, and *Karen Fitzmier*.

APPROVAL OF AGENDA:

The agenda was submitted for MPBC approval.

MOTION: *Fitzmier* moved to approve the agenda as submitted.
Stivers seconded. Motion declared carried.

PUBLIC WORKS FACILITY CONSTRUCTION AGREEMENT:

An AIA agreement with Evans Building Company for the construction of a new public works facility was submitted for MPBC approval.

MOTION: *Clasen* moved to approve the AIA agreement document in an amount not to exceed \$818,500 with the Evans Building Co. subject to final review by the City Attorney and authorize the Mayor to sign.
Fitzmier seconded. Motion declared carried 4-1 with *McCreath* voting no.

ADJOURNMENT:

With no further business before the MPBC,

MOTION: *Stivers* moved to adjourn.
Clasen seconded. Motion declared carried.
Meeting adjourned.

Mayor Donnelly reconvened the City Council meeting at 7:35 pm.

ADJOURNMENT:

With no further business before the Council,

MOTION: *Reid* moved to adjourn.
McCreath seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by:

Jocelyn Reid, City Clerk

**MAIZE PUBLIC BUILDING COMMISSION
MEETING
MONDAY, AUGUST 17, 2015**

AGENDA ITEM #5A

ITEM: PBC financing of public works facility – Sale Resolution

BACKGROUND

On June 1, 2015 the Maize Public Building approved a resolution of intent to issue revenue bonds in an amount not to exceed \$1,125,000.00 (includes cost of issuance) to pay for the construction of a new Public Works maintenance facility. The Maize Public Building Commission accepted the bid from Evans Building Co., Inc. in the amount of \$818,500.00 to build the facility and authorize additional costs for technology, equipment, furniture and appliances in an amount not to exceed \$200,000 for a total amount of \$1,018,550.00 subject to an approved funding formula.

FINANCIAL CONSIDERATIONS:

The PBC can issue “revenue bonds” to finance the building improvements which are then leased to the City. The City would be responsible for making the “lease payments” used to pay off the bonds. Because these would be “revenue bonds,” the debt would not count against the city’s “general obligation” debt limit.

Funds have been included to apply for a bond rating from Standard & Poor’s (S&P). It is anticipated that a PBC rating would be identical to the City’s rating (AA-). (FYI: Because of the added cost of rating bonds, it is not always cost-effective to seek a rating when the bond amount is too small and/or the maturity is too short. For example, it was not cost-effective to seek a rating on the recent 2015B G.O. bonds.)

Description:	PBC Revenue Bonds, Series 2015A
Amount:	\$1,065,000
Bids Due:	11:00 AM on September 21, 2015
Callable:	On and after October 1, 2020

A “sale resolution” to be approved tonight would authorize the PBC to take bids before the September 21 meeting – at which the lowest cost bid (lowest interest rate) will be approved.

LEGAL CONSIDERATIONS:

Bond Counsel has prepared the attached “sale resolution” authorizing bids for the 2015A PBC Revenue Bonds to be received at the September 21 meeting.

RECOMMENDATION/ACTION:

MOTION: Move to approve the “sale resolution” for the 2015A PBC Revenue Bonds.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF
IMPROVEMENT REVENUE BONDS, SERIES 2015A, OF THE CITY OF
MAIZE, KANSAS PUBLIC BUILDING COMMISSION.**

WHEREAS, the City of Maize, Kansas Public Building Commission (the “Issuer”) is a public building commission established by the City of Maize, Kansas (the “City”) under K.S.A. 12-1757 *et seq.*, as amended and is authorized to acquire, construct, improve and equip certain revenue producing facilities and to lease such facilities to the City and other governmental entities; and

WHEREAS, pursuant to K.S.A. 12-1757 *et seq.*, as amended, (the “Act”), the Issuer is authorized to issue its Revenue Bonds to pay the costs of acquiring, constructing and equipping such; and

WHEREAS, the Issuer has heretofore by Resolution No. MPBC12-15 adopted June 1, 2015, determined and declared it to be necessary and advisable that the Issuer issue not to exceed \$1,125,000 aggregate principal amount of its revenue bonds for the purpose of paying the costs of constructing and equipping a public works facility for lease to the City (the “Project”); and

WHEREAS, notice of the aforesaid intentions of the Issuer were given by publication of said Resolution once each week for two consecutive weeks in the official newspaper of the City of Maize, Kansas, and no sufficient protest to the issuance of such revenue bonds was filed within the time prescribed by law; and

WHEREAS, the Issuer has selected the firm of CityCode Financial, L.L.C., (“Financial Advisor”), as financial advisor for one or more series of revenue bonds of the Issuer to be issued in order in order to provide funds to permanently finance the Project; and

WHEREAS, the Issuer desires to authorize the Financial Advisor to proceed with the offering for sale of said revenue bonds; and

WHEREAS, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to said revenue bonds; and

WHEREAS, the Issuer desires to authorize the Financial Advisor, in conjunction with the Secretary to proceed with the preparation and distribution of a preliminary official statement and all other preliminary action necessary to sell said revenue bonds.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS
PUBLIC BUILDING COMMISSION, AS FOLLOWS:**

Section 1. The Issuer is hereby authorized to offer for sale the Issuer’s Improvement Revenue Bonds, Series 2015A (the “Series 2015A Bonds”) as described in the Notice of Bond Sale, which is hereby approved in substantially the form presented to the governing body this date. All proposals for the purchase of the Series 2015A Bonds shall be delivered to the governing body at its

meeting to be held on the sale date referenced in the Notice of Bond Sale, at which meeting the governing body shall review such bids and award of the sale of the Series 2015A Bonds or reject all proposals.

Section 2. The President and Secretary in conjunction with the Financial Advisor are hereby authorized to cause to be prepared a Preliminary Official Statement, and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Series 2015A Bonds.

Section 3. The Secretary, in conjunction with the Financial Advisor and Gilmore & Bell, P.C., Wichita, Kansas (“Bond Counsel”), is hereby authorized and directed to give notice of said bond sale by distributing copies of the Notice of Bond Sale and Preliminary Official Statement to prospective purchasers of the Series 2015A Bonds. Bids for the purchase of the Series 2015A Bonds shall be submitted upon the terms and conditions set forth in the Notice of Bond Sale, and shall be delivered to the governing body at its meeting to be held on the sale date referenced in the Notice of Bond Sale, at which meeting the governing body shall review such bids and shall award the sale of the Series 2015A Bonds or reject all bids.

Section 4. For the purpose of enabling the purchaser of the Series 2015A Bonds (the “Purchaser”) to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the “Rule”), the President and Secretary or other appropriate officers of the Issuer are hereby authorized: (a) to approve the form of said Preliminary Official Statement, and to execute the “Certificate Deeming Preliminary Official Statement Final”, in substantially the form attached hereto as *Exhibit A*, as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

Section 5. The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2015A Bonds or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 6. The President, Secretary and the other officers and representatives of the Issuer, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Series 2015A Bonds.

Section 7. This Resolution shall be in full force and effect from and after its adoption.

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ADOPTED by the City of Maize, Kansas Public Building Commission on August 17, 2015.

(SEAL)

President

ATTEST:

Secretary

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 17, 2015**

AGENDA ITEM # 8A

ITEM: Police Detective Position

BACKGROUND:

On June 21, 2010 the Council authorized a full-time detective position. The approval limited the position to 30 hours per week (60 hours per pay period) without benefits. The reasoning for authorizing the position as full-time was due to the increased workload hours required for the detective and a potential conflict with the State's wage laws. It has worked well and case follow-up has improved dramatically. The position currently averages 50-55 hours a pay period.

Chief Jensby is requesting approval to remove the restrictions on the current full-time Police Detective position. As the Chief outlined in his memo, this is an opportunity for the City to obtain a certified, experienced officer with proven abilities. It further allows for the current detective position duties to be fulfilled while providing an officer to support patrol activities.

Council members were provided a copy of memos from the Chief and the City Administrator at the August 3, 2015 workshop.

FINANCIAL CONSIDERATIONS:

From a budget perspective, realigning the detective position to work full-time with benefits will not require additional funds. There is sufficient money budgeted this year and next.

As outlined by Chief Jensby:

"No impact on our current budget – Our current budget reflects full salary and benefits for two full-time positions that are filled with less than full-time personnel. One being an SRO position filled by Joel Isaacs and the other is our current detective position. Neither of these positions currently draws benefits and log approximately 1300 hours per year. Restructuring our detective position would not create any budgetary strains."

LEGAL CONSIDERATIONS:

None

RECOMMENDATION/ACTION:

Approve the realigning of the full-time Police Detective by removing the current hourly and benefit restrictions.

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, AUGUST 17, 2015**

AGENDA ITEM # 8B

ITEM: RJR Enterprises Contract

BACKGROUND:

On June 1, 2015 the Council accepted the bids for the construction of a new Restroom facility and a new Splash Park to be located at Maize City Park. The motion was approved subject to funding the improvements with existing money from the 2015 budget and money allocated in the 2016 budget.

RJR Enterprises (Power Play Vortex) received the approved bid for the Splash Park in the amount of \$208,000.00 and a contract has been completed

It is anticipated construction for the park will begin in early 2016 with completion scheduled by summer.

FINANCIAL CONSIDERATIONS:

Staff identified funding for the park improvement projects utilizing money from the 2015 and the 2016 budgets as outlined below. This funding schedule was presented to the Council at the July 13, 2015 workshop.

2015 Budget:

- | | |
|--------------------|-----------------------|
| • \$114,000 | Dugan Park Funds |
| • <u>\$ 25,000</u> | Recreation Commission |
| \$139,000 | Total for 2015 |

2016 Budget:

- | | |
|--------------------|--------------------------------------------------|
| • \$100,000 | Budgeted |
| • \$ 60,000 | Budgeted from the increase in assessed valuation |
| • <u>\$ 55,000</u> | Moved from CIP (street funds) |
| \$215,000 | Total for 2016 |

Total funds identified are \$354,000.

LEGAL CONSIDERATIONS:

Legal is reviewing the contract and we will have a final contract at the Council meeting.

RECOMMENDATION/ACTION:

Approve the RJR Enterprise contract in an amount not to exceed \$208,000.00 and authorize the Mayor to sign.

Contract Agreement

This contract executed this ____ day of _____, 2015, shall be between the City of Maize, 10100 Grady Ave. Maize, KS 67101 (Owner) and RJR Enterprises, Inc. located at 804 North 42nd Street, Rogers, Arkansas 72756. (Contractor) In consideration of the mutual covenants contained herein, the parties agree as follows:

1. RJR Enterprises, Inc. at its own cost and expense shall furnish all labor, materials, supplies, machinery, equipment, tools, supervision, insurance, and all other accessories and services necessary for RFP/ City Park Splashpad as stated in RJR Enterprises, Inc. attached Scope of work.
2. Total cost for the project is \$208,000.00
3. City of Maize, shall pay for completion of the project based on prices indicated in RJR Enterprises, Inc. proposal and Statement of Values. Payments will be made after approval and acceptance of work and submission of invoices. Payments will be made approximately 15 days after receipt of invoice. Should payment not be made by the City of Maize, within thirty (30) days of acceptance then RJR Enterprises, Inc. may charge additional finance charges or 12% per annum assessed on payments due after thirty (30) days. Payment shall be made upon completion and acceptance of the following tasks:
 - A. 0 % of the total contract amount upon completion and acceptance of design drawings Engineering fees, and technical specifications.
 - B. 5 % of total contract 15 days after date RJR has mobilized to project site.
 - C. 100 % of Equipment cost (statement of values) 15 days after delivery of equipment to site.
 - D. Percent of completion every 30 days. Based on amounts from Proposal and Statement of Values, less 5% retainage
 - E. Up to 95% upon achieving Substantial Completion.
 - F. The final balance shall be paid upon final acceptance of the project by Owner, successful completion of Punch List submitted by Owner to RJR Enterprises.
4. The Work for the Construction of City of Maize, City Park Splashpad shall be substantially completed within 120 consecutive calendar days from issuance of approved submittals from the City of Maize, and completed and ready for final payment 15 consecutive calendar days thereafter. Bad weather days if any will be discussed and added every 30 days.
5. The Contract documents which comprise the contract between the City of Maize,, and RJR Enterprises, Inc. consist of this Contract and the following documents attached hereto, and made a part hereof:
 - A. Drawings and technical specifications prepared in accordance with the Requirements of the Proposal and accepted by the City.
 - B. RJR Enterprises, Inc. Scope of Work, Proposal and List of values (attached)
 - C. Changes to this agreement written and executed by both authorized Representatives of City of Maize, and RJR Enterprises, Inc. There shall be no other means of altering the conditions of the Contract Documents.

6. These Contract documents constitute the entire agreement between the City of Maize, and RJR Enterprises, Inc. and may be modified only by a duly executed written instrument signed by the City of Maize, and RJR Enterprises, Inc.
7. RJR Enterprises, Inc. shall not assign its duties under the terms of this agreement.
8. RJR Enterprises, Inc. agrees to hold the City of Maize, harmless and indemnify the City of Maize,, against any and all claims for property damage, personal injury or death, arising from RJR Enterprises, Inc.'s performance of this contract. This clause shall not in any form or manner be construed to waive that tort immunity set forth under Arkansas, Kansas, Missouri, or Oklahoma Law.
9. RJR Enterprises, Inc. shall furnish a certificate of insurance addressed to the City of Maize, showing that they carry the following insurance which shall be maintained throughout the term of the Contract. Any work sublet, the contractor shall require the subcontractor similarly to provide worker's compensation insurance. In case any employee engaged in work on the project under this contract is not protected under Worker's Compensation Insurance, RJR Enterprises, Inc. shall provide and shall cause each Subcontractor to provide adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected.
 1. Workmen's Compensation:
Statutory Amount
 2. Comprehensive General & Automobile Insurance:
\$1,000,000 for each accident
 3. Bodily Injury Liability:
\$1,000,000 for each accident
 4. Property Damage Liability:
\$2,000,000 aggregate
10. The premiums for all insurance required herein shall be paid by RJR Enterprises, Inc. The City of Maize, shall be an additional insured on the insurance policies 2, 3, and 4 identified above. There is no bonding included in this contract.
11. This contract may be terminated by the City of Maize, or RJR Enterprises, Inc. with 10 days written notice.
12. Changes in scope or price: Changes, modifications, or amendments in scope, price or fees to this contract shall not be allowed without a prior formal contract amendment approved by City of Maize, **in advance** of the change in scope, cost or fees.

WITNESS OUR HANDS THIS _____ DAY OF _____, 20__.

City of Maize,

RJR Enterprises, Inc.

By: _____

By: _____

*Attest _____
(seal)

*Attest _____
(seal)

* If a Corporation, attest by the Secretary.

City Park Splashpad

March 5, 2015

City of Maize
10100 Grady Ave.
PO Box 245
Maize, KS 67101

TOTAL AMOUNT

\$208,000.00

Scope of Work:

- Construction of a 5,225 ft² Splashpad as per attached drawings.
 - 4,060 ft² Splashpad Area
 - 1,165 ft² Concrete Patio Area with Shades and Seating.
 - 4" thick concrete, reinforced (#3 rebar; 24" OC both ways) with medium broom finish.
- 2,390 ft² of integral colored concrete for Splashpad wet deck. Color Omaha Tan or similar.
- Supply and install Vortex Splashpad equipment as per attached drawings.
- Install drain lines and connect to owner supplied 6" sanitary sewer line within 15 feet of Splashpad.
- Connect to 3" owner supplied potable water line within 15 feet of Splashpad.
- Supply and install water feature piping from command center to features using Sch. 40 PVC.
- Connect to owner supplied electric service 120v 10 amps.
- Supply and install electrical conduit from controller to bollard activator.
- Supply and install (3) Shade Shelters, 11'x11' Kite Shades.
- Supply and install (3) Picnic Tables, (6) Park Benches and (3) Trash Receptacles.
- Provide start-up, programming and owner/operator training by manufacturer's representative.

Owner Responsible For:

- Site preparation and grading.
- Minimum 3" water supply line at 60 psi to site.
- Water meter, shut off valve, backflow preventer & pressure reducing valve.
- Minimum 6" sanitary sewer connection to site and within 15 feet of Splashpad.
- Electrical service 120vac, 10 amps to site.
- Side walk from parking lot to Splashpad.

Exclusions:

- Proposal does not include soil testing, soil stabilization and/or rock excavation
- Finish grading, sod and/or landscaping
- Engineer seal/stamped drawings if required
- Permit fees, bonding and sales tax if required.
-

Statement of Values

P.O. No.	Project				Terms	Due Date
	Splashpad					8/7/2015
Description		Qty	List Price	Amount	Discount	Total
Splashpad Equipment		1.0	91,000.00	91,000.00		91,000.00
Freight		1.0	3,000.00	3,000.00		3,000.00
Splashpad Concrete		4060.	6.50	26,390.00		26,390.00
Splashpad Concrete Integral Color		2390.	1.50	3,585.00		3,585.00
Concrete Patio Area for Shades and Seating		1165.	5.00	5,825.00		5,825.00
Splashpad Installation, General Conditions, mobilization O&P		1.0	53,300.00	53,300.00		53,300.00
Site Amenities Encl. install, freight,		1.0	24,900.00	24,900.00		24,900.00

Monthly Council Report

August 2015



Department Highlights

- All departmental operations are functioning normally.
- Officer Isaacs and Officer Rhodes began their SRO assignments on August 6th. Officer Isaacs is assigned to Maize South High and Officer Rhodes is assigned to Maize High School.
- 10 candidates were interviewed for three open officer positions.
- Officer Chris Freund submitted his resignation. He will return to the aircraft industry.
- Four officers attended National SRO training at the state academy.

Patrol Mileage:
Updating and adding additional vehicles.

Budget status: Not available

Major purchases: None

Current Staff Levels.

8 Full-time
1 Full-time - Vacant
1 Part-time
1 Part-time Vacant
3 Reserve
2 Reserve -Vacant

Monthly Activities

June Police Reports - 495
June calls for service - Not available

Community Policing:

Officers Rhodes and Isaacs began SRO duties.
Sgt. Herr will be taking over community policing duties temporarily.

PUBLIC WORKS REPORT 8-10-2015

Regular Maintenance

- Have continued to grade all the gravel streets. Put quite a bit of rock on 45th west of 119th St to make it last longer between grade times. 61st St is in pretty good shape however at some point we need to think about paving that one. Quite a lot of traffic on it.
- We continue to work on patching some of the asphalt streets in town as well. Also, reading water meters, checking lift stations, and water quality daily.

Special Projects

- The asphalt overlay along 45th between Maize and Tyler is complete except for the striping, and it should be done this week. Also the Slurry Seal project is completed. We had a struggle with all the rains but they got it finished before school started.
- We have completed the sidewalk along 100 So King. We are working with the home owner in the 200 block so we can get the north end of that block done as well. (She had three large trees removed). Just removing the trees really opened up that intersection. We will work on installing about eighty more feet of sidewalk at the north end.
- The new control panel is now installed at the WWTP. All three pumps are working as they should and the alarm system is doing what it was designed to do. We still need to do a lot more to upgrade the WWTP, however the control panel was a good first step and one that was recommended in Phase One of the upgrades.

Ron Smothers
Public Works Director

City Engineer's Report
7/20/15

Industrial Park

Reiloy Westland landscaping and exterior signage to be installed soon.

Dairy Queen

Dairy Queen is progressing with the slab in place, rough plumbing, walls up and roof trusses installed.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: August 17, 2015

TO: Maize City Council Members

FROM: Kim Edgington, Planning Administrator

RE: Regular August Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Potential apartment development in the 37th and Maize vicinity – The owner of 24.4 acres of property north of City Hall and east of Maize Road has filed an application for a zone change to Limited Commercial (5.4 acres) and Multi-Family (19 acres) for potential development of a luxury apartment complex and future commercial uses along Maize Road. The Planning Commission will review this request at their September 3, 2015 meeting. I have attached a map outlining the area being requested for rezoning. The area requested for Limited Commercial is in red and the area for multi-family is in green.
2. Zoning Area of Influence – the Sedgwick County Board of Commissioners has directed the Metropolitan Area Planning Commission to study the current practice of granting a 3-mile area of influence to cities within Sedgwick County. Currently all platting and zoning cases within this 3-mile ring are first reviewed by the Planning Commission of the affected city. A unanimous vote by the Sedgwick County Commission is required to overturn any recommendation of the local Planning Commission. I have been participating in the Advance Plans Committee meeting of the MAPC and attended the MAPC meeting on July 23 to insure that the needs and concerns of Maize were heard. At the July 23rd meeting the MAPC voted to defer discussion to September 17th. I will continue to update the Council on action regarding this matter.
3. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.

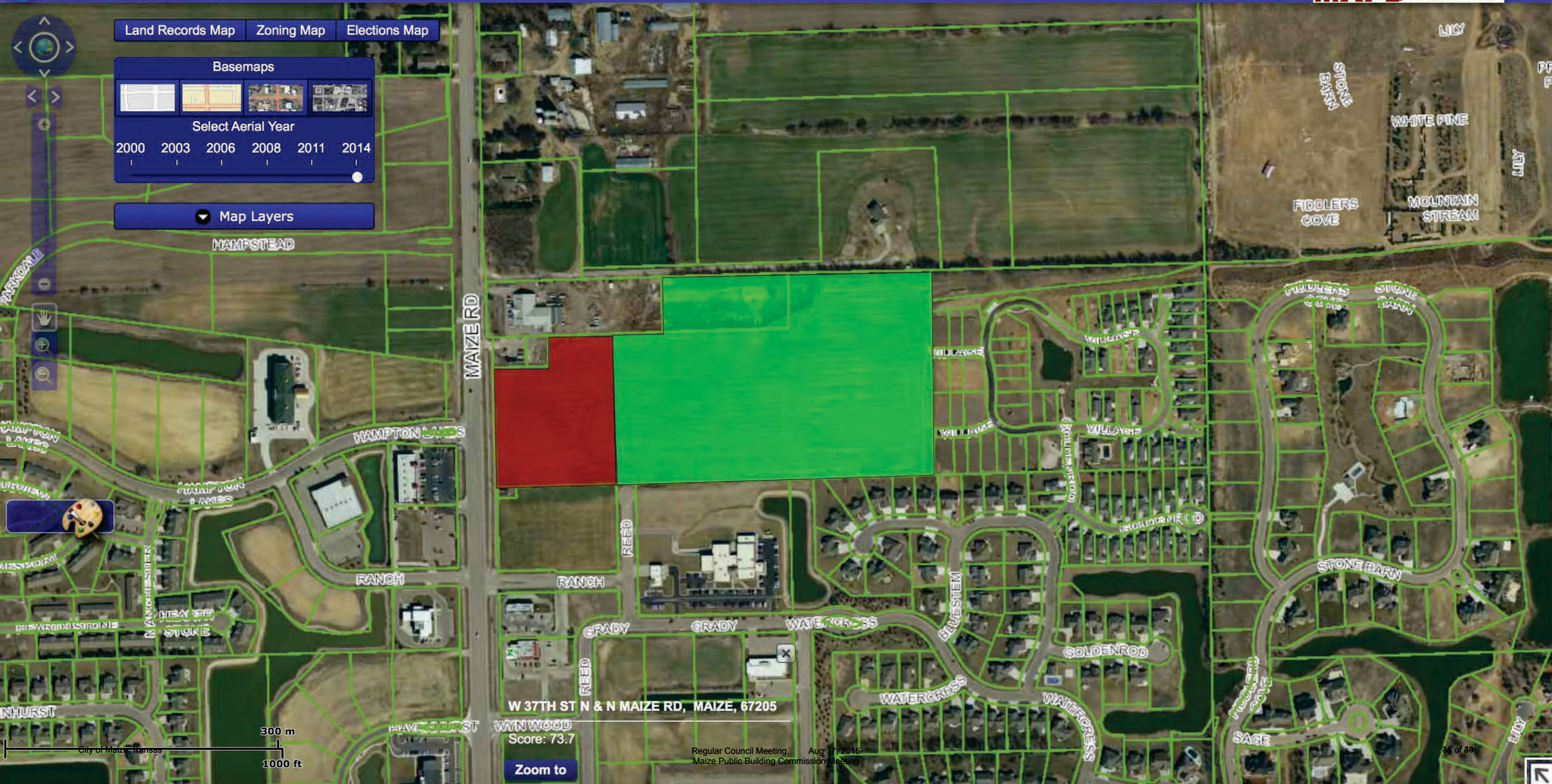
Land Records Map Zoning Map Elections Map

Basemaps

Select Aerial Year

2000 2003 2006 2008 2011 2014

Map Layers



W 37TH ST N & N MAIZE RD, MAIZE, 67205

WYNWOOD
Score: 73.7

Zoom to

Regular Council Meeting, Aug 17, 2015
Maize Public Building Commission Meeting



**City Clerk Report
REGULAR COUNCIL MEETING
August 17, 2015**

Year to date status (Through 7/31/15):

General Fund –			
	Budget	YTD	
Rev.	\$2,666,831	\$2,219,262	83.22
Exp.	\$3,030,450	\$2,171,610	63.74%
Streets –			
Rev.	\$289,550	\$ 189,159	65.33%
Exp.	\$280,300	\$ 182,580	65.14%
Wastewater Fund-			
Rev.	\$701,000	\$ 484,272	69.08%
Exp.	\$707,000	\$ 471,789	67.30%
Water Fund-			
Rev.	\$754,500	\$ 488,245	64.71%
Exp.	\$754,500	\$ 472,975	62.69%

Health & Dental Benefits

Per Council's request, here are the 2015 numbers (through 07/31/2015) for employee health, dental, and life (including accidental death and short-term disability).

	<u>City Portion</u>	<u>Employee Portion</u>	<u>Total Paid</u>
Health:	\$ 124,050.38	\$ 30,965.12	\$155,015.50
Dental:	9,742.14	2,436.52	12,178.66
Life:	<u>4,404.35</u>	<u>0</u>	<u>4,404.35</u>
	\$ 138,196.87	\$ 33,401.64	\$171,598.51

Dugan Park Funds

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 07/31/2015)

Starting Balance:	\$304,736.57
Phase II Playground Equipment:	- 18,563.00
Master Park Plan:	- 10,000.00
Park Equipment:	- 8,000.00
Community Building Remodel:	- 36,580.00
Emergency Lighting Upgrade	- 1,057.47
Playground Signs (5-12 year old):	- 120.00
Volunteer Supplies:	- 19.12
Soap/Towel Dispensers:	- 454.56
Epoxy for Picnic Tables:	- 71.33
New Ceiling Registers:	- 123.33
Parts to Install Picnic Tables:	- 44.33
Concrete to Install Benches:	- 13.16
Ceiling Fans, Wall Plates:	- 171.44
Guttering for Comm. Building	- 955.50
New Chairs for Comm. Building	- 558.82
Appliances for Comm. Building	- 1,313.94
Electrical Receptacles at Park	- 1,679.21
Skate Park Equipment	- 7,214.04
Supplies to Install Equipment	- 871.80
Signs for Skate Park	- 340.00
Clean Up/Repair Bathrooms	- 127.49
Park Shelters	- 52,443.10
Skate Park Equipment	- 28,990.38
Removal of Light Poles	- 11,600.00
Skate Park Installation	- 24,478.30
Remaining Balance:	\$ 98,946.25



CITY OPERATIONS REPORT

DATE: August 13, 2015
TO: Maize City Council
FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Allmond
RE: August Report

1) Trailer Parks Law Suit

Staff has provided all requested information to our attorney, Steve Robinson. No new information to report at this time.

2) Heavy Rains

The city has received an abundance of rain this past month. No flooding has been reported. The flood control improvements seem to be doing their job.

3) Park Improvements

Staff is moving forward with finalizing Restrooms and Splash Park contracts for Council consideration. Also developing a schedule as to when the construction will begin.

4) Economic Development

- Aerotech anticipates being operational by year end.
- Dairy Queen to be open by November
- 18 new single family housing starts
- 1 new tri-plex

5) City Meetings

- August 17th - Council @ 7pm
- Sept 3rd - Planning @ 7pm
- Sept 8th - Park & Tree @ 5:30pm
- Sept 14th - Council Workshop @ 6pm
- Sept 21st - Council @ 7pm