

**MEETING NOTICE
MAIZE CITY COUNCIL
REGULAR MEETING**

TIME: 7:00 P.M.
DATE: MONDAY, February 16, 2015
PLACE: MAIZE CITY HALL
10100 W. GRADY AVENUE

AGENDA

MAYOR CLAIR DONNELLY PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance/Moment of Silence
- 4) Approval of Agenda
- 5) Public Comments
- 6) Consent Agenda
 - a) Approval of Minutes –City Council Regular Meeting of January 19, 2015 and Special Meeting of February 2, 2015.
 - b) Receive and file minutes from the Planning Commission meeting of November 6, 2014.
 - c) Receive and file minutes from the Park and Tree Board meeting of January 13, 2015.
 - d) Cash Disbursements from January 1, 2015 thru January 31, 2015 in the amount of \$884,757.35 (Check #59809 thru #60017)
- 7) Old Business
 - A. Maize Industrial Park Revised Water Petition and Resolution of Advisability
- 8) New Business
 - A. Vacation Case Number V-01-015
 - B. Resolution Opposing Changes to Local Elections

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, February 16, 2015**

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- 9) Reports
 - Police
 - Public Works
 - City Engineer
 - Planning & Zoning
 - City Clerk
 - Legal
 - Operations
 - Mayor's Report
 - Council Member's Reports
- 10) Executive Session
- 11) Adjournment

**MINUTES-REGULAR MEETING
MAIZE CITY COUNCIL
Monday, January 19, 2015**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **January 19, 2015** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Karen Fitzmier, Pat Stivers, Donna Clasen, Kevin Reid** and **Alex McCreath**.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, **Kim Bell**, Bond Counsel and **Larry Kleeman**, Financial Advisor.

APPROVAL OF AGENDA:

The Agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as submitted.
Fitzmier seconded. Motion declared carried.

PUBLIC HEARING – AERO-TECH IRB:

Mayor Donnelly opened the public hearing at 7:02 pm. **Tom Simon**, President/Owner of Aero Tech Engineering addressed the Council.

Hearing no further comments, **Mayor Donnelly** closed the public hearing at 7:05 pm.

CONSENT AGENDA:

The Consent Agenda was submitted for approval including the Council Meeting Minutes of December 15, 2014, the Park & Tree Board minutes of December 9, 2014 for receipt and file, the Cash Disbursement Report from December 1, 2014 through December 31, 2014 in the amount of \$333,641.31, (Check #59667 through #59808), adopt the GAAP Waiver Resolution for 2014 in accordance with K.S.A. 75-1120a (a), approval of Halstead Bank as the City's Official Depository and selection of *The Clarion* as the City's Official Newspaper for 2015 and approval of Cereal Malt Beverage license from January 19, 2015 through December 31, 2015 for Nancy's A-Maize-N Sandwiches.

MOTION: **Clasen** moved to approve the Consent Agenda as submitted.
McCreath seconded. Motion declared carried.

City Clerk assigned Resolution #567-15 (GAAP Waiver).

GO BONDS SALE RESOLUTION:

A resolution authorizing the sale of GO Bonds Series 2015A was submitted for Council approval.

MOTION: **Clasen** moved to approve the sale resolution for GO Bonds Series 2015A
Fitzmier seconded. Motion declared carried.

City Clerk assigned Resolution #568-15.

INDUSTRIAL REVENUE BONDS RESOLUTION (AERO-TECH ENGINEERING):

A resolution to determine the advisability of issuing taxable industrial revenue bonds for the purpose of financing the acquisition, construction and equipping Aero-Tech Engineering in Maize was submitted for Council approval.

MOTION: **Clasen** moved to approve the resolution determining the advisability of issuing taxable industrial revenue bonds for the purpose of financing the acquisition, construction and equipping Aero-Tech Engineering in Maize.
Stivers seconded. Motion declared carried.

City Clerk assigned Resolution #569-15.

INDUSTRIAL REVENUE BONDS RESOLUTION (AERO-TECH ENGINEERING) Con't:

MOTION: **Reid** moved to accept the Cost Benefit Analysis performed by the Center for Economic Development and Business Research at Wichita State University for the issuance of the Aero=Tech IRBs.
Clasen seconded. Motion declared carried.

PARK/TREE BOARD APPOINTMENT:

Mayor Donnelly recommended the appointment of Nancy Scarpelli to the Park & Tree Board to fill the unexpired term of Becky Keiter-Bell ending May 2015.

MOTION: **Clasen** moved to approve the **Mayor's** appointment of Nancy Scarpelli to the Park & Tree Board.
Fitzmier seconded. Motion declared carried.

EXECUTIVE SESSION:

Mayor Donnelly requested a 15-minute executive session for attorney/client privilege.

MOTION: **Clasen** moved to enter executive session for 15 minutes for attorney/client privilege.
Fitzmier seconded. Motion declared carried.

The Council entered executive session at 8:00 pm and reconvened at 8:15 pm. No action was taken.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Clasen** moved to adjourn.
Fitzmier seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk

**MINUTES-SPECIAL MEETING
MAIZE CITY COUNCIL
Monday, February 2, 2015**

The Maize City Council met in a special meeting at 6:00 p.m., **Monday, February 2, 2014** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Councilmembers present were **Donna Clasen, Kevin Reid, Pat Stivers**, and **Karen Fitzmier**. **Alex McCreath** was absent.

Also present were: **Richard LaMunyon**, City Administrator; **Rebecca Bouska**, Deputy City Administrator; **Jocelyn Reid** City Clerk, **Sue Villarreal**, City Treasurer; **Jolene Allmond**, Executive Assistant; **Matt Jensby**, Police Chief; **Ron Smothers**, Public Works Director and **Larry Kleeman**, Financial Advisor

APPROVAL OF AGENDA:

The agenda was submitted for Council approval.

MOTION: **Clasen** moved to approve the Agenda as presented.
Stivers seconded. Motion declared carried.

SERIES 2015 A GENERAL OBLIGATION BONDS:

Ordinance and resolution authorizing the issuance of Series 2015 GO Bonds were submitted for Council approval.

MOTION: **Clasen** moved to accept the low bid from R.W. Baird for 2.76%, adopt the ordinance authorizing and providing for the issuance of the bonds in the amount of \$3,415,000 and approve the resolution prescribing the form and details of the bonds.
Fitzmier seconded. Motion declared carried.

City Clerk assigned Ordinance #896 and Resolution #570-15.

ADJOURNMENT:

With no further business before the Council,

MOTION: **Clasen** moved to adjourn.
Fitzmier seconded. Motion declared carried.
Meeting adjourned.

Respectfully submitted by: _____
Jocelyn Reid, City Clerk

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, NOVEMBER 6, 2014**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, November 6, 2014, for a Regular Meeting with **Gary Kirk** presiding. The following Planning Commission members were present: **Mike Burks, Bryant Wilks, Andy Sciolaro, Gary Kirk, Bryan Aubuchon** and **Jennifer Herington**. Planning Commissioners not present were **Gerald Woodard**.

Also present were **Sue Villarreal**, Recording Secretary; **Kim Edgington**, Planning Administrator; **Richard LaMunyon**, City Administrator; **Bill McKinley**, City Engineer **Alex McCreath**, City Council and **Scott Hoskinson**, Applicant.

APPROVAL OF AGENDA

MOTION: **Sciolaro** moved to approve the agenda as presented.
Wilks seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: **Sciolaro** moved to approve the October 2, 2014 minutes as presented:
Wilks seconded the motion.
Motion carried unanimously.

NEW BUSINESS – PLANNING COMMISSION

CU-02-014 – Conditional use request for sand extraction operation in the SF-5 Single Family zoning district for approximately 16 acres at 8001 W 53rd Street N

Hoskinson was present to answer questions from the commissioners.

MOTION: **Wilks** moved to approve CU-02-014 – Conditional use request for sand extraction operation in the SF-5 Single-Family zoning district for approximately 16 acres at 8001 W 53rd Street N subject to the conditions and modifications as set forth in the staff report and subject to the following conditions:

- (1) Hours of operation shall be 6 a.m. to sunset Monday through Friday, 7 a.m. to 4 p.m. Saturday
- (2) Project must be completed by December 31, 2021.
- (3) Entrance must be as wide as current entrance road must be a solid surface approximately 800 feet back to scales.
- (4) Item #6 in staff report: the word operator should replace the word owner

Burks seconded the motion.

Kirk requested a roll call vote with the following results:

Burks - yes

Wilks – yes

Sciolaro - yes

Kirk – yes

Aubuchon – yes

Herington - yes

Motion carried.

ADJOURNMENT:

MOTION: With no further business before the Planning Commission,
Burks moved to adjourn.
Herington seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:53 PM.

Sue Villarreal
Recording Secretary

Gary Kirk
Chairman

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
Tuesday, January 13, 2015**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, January 13, 2015 with *Chair Jennifer Herington* presiding. Board members present were *Marina Fulton, Dennis Wardell Patrick Atchison and Betty Pew*. *Secretary Mike Burks* was absent.

Also present were: *Rebecca Bouska*, Deputy City Administrator and *Jolene Graham Allmond*, Recording Secretary.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Fulton* moved to approve the agenda.
Pew seconded. Motion declared carried.

APPROVAL OF THE DECEMBER 9, 2014 MINUTES:

The Park and Tree Board Meeting Minutes of December 9, 2014 were submitted for approval.

MOTION: *Fulton* moved to approve the minutes.
Pew seconded. Motion declared carried.

KANSAS SINGLETRACK SOCIETY PROPOSAL FOR DUGAN PARK:

Andy Cramb of the Kansas Singletrack Society (KSS) submitted a report and proposal to establish a biking trail at the Dugan park property.

MOTION: *Fulton* moved to receive and file a report from the Kansas Singletrack Society.
Wardell seconded. Motion declared carried.

RESIGNATION OF VICE-CHAIR BECKY KEITER-BELL

The Board was presented with the resignation of Vice-Chairperson Becky Keiter-Bell.

MOTION: *Fulton* moved to receive and file Becky Keiter-Bell's resignation.
Wardell seconded. Motion declared carried.

ELECTION OF NEW VICE-CHAIRPERSON

The Board elected a new Vice-Chairperson.

MOTION: *Pew* nominated Marina Fulton. No second.
Herington nominated Dennis Wardell. *Pew* seconded. Motion declared carried.

ACCEPT NOMINATIONS TO COMPLETE KEITER-BELL'S TERM

Nominations requested by the Mayor for consideration to fulfill Keiter-Bell's term through May 2015.

MOTION: *Wardell* nominated Nancy Scarpelli by the Mayor for appointment to the Board.
Pew seconded. Motion declared carried.

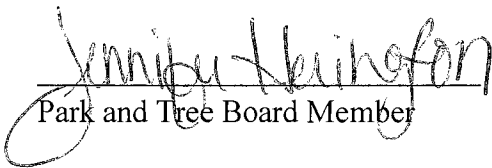
ADJOURNMENT:

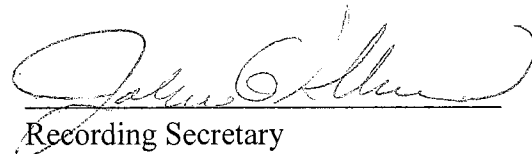
With no further business before the Board:

MOTION: *Pew* motioned to adjourn.
Fulton seconded. Motion declared carried.

Meeting adjourned at 6:57pm

Approved by the Park and Tree Board on Feb 11 2015.


Park and Tree Board Member


Recording Secretary

CITY OF MAIZE

Bank Reconciliation Report

For January 2015

Fund Balances

| FUND | NAME | BEGIN PERIOD | RECEIPTS | DISBURSEMENTS | END PERIOD |
|------------------------|-----------------------------------|------------------------|------------------------|------------------------|------------------------|
| 01 | General Fund | \$ 889,322.93 | \$ 890,362.22 | \$ 343,640.44 | \$ 1,436,044.71 |
| 02 | Street Fund | 127,983.64 | 40,504.24 | 33,847.43 | 134,640.45 |
| 04 | Capital Improvements Fund | 382,620.81 | 64,811.83 | 323.53 | 447,109.11 |
| 05 | Long-Term Projects | (309,463.62) | 59,068.08 | 292,050.89 | (542,446.43) |
| 10 | Equipment Reserve Fund | 100,629.78 | 21,269.95 | 121,673.80 | 225.93 |
| 11 | Police Training Fund | 2,105.44 | 132.00 | 825.00 | 1,412.44 |
| 12 | Municipal Court Fund | 7,848.35 | 751.60 | 1,585.68 | 7,014.27 |
| 16 | Bond & Interest Fund | 498,766.90 | 768,686.91 | 114,008.75 | 1,153,445.06 |
| 19 | Wastewater Reserve Fund | 123,437.18 | 48,641.53 | 1,021.75 | 171,056.96 |
| 20 | Wastewater Treatment Fund | 519,148.32 | 74,708.02 | 72,225.16 | 521,631.18 |
| 21 | Water Fund | 393,998.74 | 66,366.65 | 68,010.03 | 392,355.36 |
| 22 | Water Reserve Fund | 77,148.81 | 3,000.00 | - | 80,148.81 |
| 23 | Water Bond Debt Reserve Fund | 268,000.00 | - | - | 268,000.00 |
| 24 | Wastewater Bond Debt Reserve Fund | 147,800.09 | - | - | 147,800.09 |
| 32 | Drug Tax Distribution Fund | 2,404.57 | - | - | 2,404.57 |
| 38 | Cafeteria Plan | 1,973.88 | 1,845.27 | 1,124.00 | 2,695.15 |
| 40 | Carlson Assessments Fund | 18,515.21 | - | - | 18,515.21 |
| 47 | 53rd & Maize Road Expansion | 13,113.02 | - | - | 13,113.02 |
| 61 | Carriage Crossing VI | 114,403.53 | - | - | 114,403.53 |
| 71 | Fiddlers Cove 3rd | (342.00) | - | - | (342.00) |
| 73 | Hampton Lakes Commercial | 13,068.00 | 149,500.00 | - | 162,568.00 |
| 74 | Hampton Lakes 2nd Addition | 46,795.37 | - | - | 46,795.37 |
| 76 | Series 2013 B Refunding Bonds | 463.25 | - | - | 463.25 |
| 98 | Maize Cemetery | 166,084.32 | 5,268.30 | 318.12 | 171,034.50 |
| Totals All Fund | | \$ 3,605,826.52 | \$ 2,194,916.60 | \$ 1,050,654.58 | \$ 4,750,088.54 |

Bank Accounts and Adjustments

| | | | | |
|--|------------------------|------------------------|------------------------|------------------------|
| Emprise Bank/Halstead Checking Account | \$ 565,971.03 | \$ 2,035,979.12 | \$ 2,232,865.18 | \$ 369,084.97 |
| Outstanding Items | | | | \$ (32,620.53) |
| Halstead Bank Money Market Account | 2,908,375.02 | 1,400,616.85 | - | 4,308,991.87 |
| Maize Cemetery CD 85071 | 90,750.26 | 46.12 | - | 90,796.38 |
| Maize Cemetery Operations | 75,334.06 | 5,222.18 | 318.12 | 80,238.12 |
| Totals All Banks | \$ 3,640,430.37 | \$ 3,441,864.27 | \$ 2,233,183.30 | \$ 4,816,490.81 |

CITY OF MAIZE

Cash and Budget Position
Thru January 31, 2015

| FUND | NAME | BEGINNING | MONTH | MONTH | END MONTH | ANNUAL | YTD | YTD | REMAINING | REMAINING |
|----------------------|-----------------------------------|------------------------|------------------------|----------------------|------------------------|------------------------|------------------------|------------------------|------------------------|-------------------|
| | | CASH BALANCE | RECEIPTS | DISBURSEMENTS | CASH BALANCE | EXPENSE BUDGET | REVENUE | EXPENSE | EXPENSE BUDGET | BUDGET PERCENTAGE |
| 01 | General Fund | \$ 889,322.93 | \$ 890,362.22 | \$ 343,640.44 | \$ 1,436,044.71 | \$ 3,406,860.00 | \$ 890,362.22 | \$ 343,640.44 | \$ 3,063,219.56 | 89.91% |
| 02 | Street Fund | 127,983.64 | 40,504.24 | 33,847.43 | 134,640.45 | 280,300.00 | 40,504.24 | 33,847.43 | 246,452.57 | 87.92% |
| 04 | Capital Improvements Fund | 382,620.81 | 64,811.83 | 323.53 | 447,109.11 | 1,216,000.00 | 64,811.83 | 323.53 | 1,215,676.47 | 99.97% |
| 5 | Long-Term Projects | (309,463.62) | 59,068.08 | (292,050.89) | 41,655.35 | - | 59,068.08 | 292,050.89 | | |
| 10 | Equipment Reserve | 100,629.78 | 21,269.95 | 121,673.80 | 225.93 | 255,000.00 | 21,269.95 | 85,893.80 | 169,106.20 | 66.32% |
| 11 | Police Training Fund | 2,105.44 | 132.00 | 825.00 | 1,412.44 | 7,500.00 | 132.00 | 825.00 | 6,675.00 | 89.00% |
| 12 | Municipal Court Fund | 7,848.35 | 751.60 | 1,585.68 | 7,014.27 | - | 751.60 | 1,585.68 | | |
| 16 | Bond & Interest Fund | 498,766.90 | 768,686.91 | 114,008.75 | 1,153,445.06 | 2,356,834.00 | 768,686.91 | 114,008.75 | 2,242,825.25 | 95.16% |
| 19 | Wastewater Reserve Fund | 123,437.18 | 48,641.53 | 1,021.75 | 171,056.96 | - | 48,641.53 | 1,021.75 | | |
| 20 | Wastewater Treatment Fund | 519,148.32 | 74,708.02 | 72,225.16 | 521,631.18 | 701,000.00 | 74,708.02 | 72,225.16 | 628,774.84 | 89.70% |
| 21 | Water Fund | 393,998.74 | 66,366.65 | 68,010.03 | 392,355.36 | 754,500.00 | 66,366.65 | 68,010.03 | 686,489.97 | 90.99% |
| 22 | Water Reserve Fund | 77,148.81 | 3,000.00 | - | 80,148.81 | - | 3,000.00 | - | - | |
| 23 | Water Bond Debt Reserve Fund | 268,000.00 | - | - | 268,000.00 | - | - | - | | |
| 24 | Wastewater Bond Debt Reserve Fund | 147,800.09 | - | - | 147,800.09 | - | - | - | | |
| 32 | Drug Tax Distribution Fund | 2,404.57 | - | - | 2,404.57 | - | - | - | | |
| 38 | Cafeteria Plan | 1,973.88 | 1,845.27 | 1,124.00 | 2,695.15 | - | 1,845.27 | 1,124.00 | | |
| 40 | Carlson Assessments Fund | 18,515.21 | - | - | 18,515.21 | - | - | - | | |
| 47 | 53rd & Maize Road Expansion | 13,113.02 | - | - | 13,113.02 | - | - | - | | |
| 61 | Carriage Crossing VI | 114,403.53 | - | - | 114,403.53 | - | - | - | | |
| 71 | Fiddlers Cove 3rd | (342.00) | - | - | (342.00) | - | - | - | | |
| 73 | Hampton Lakes Commercial | 13,068.00 | 149,500.00 | - | 162,568.00 | - | 149,500.00 | - | | |
| 74 | Hampton Lakes 2nd Addition | 46,795.37 | - | - | 46,795.37 | - | - | - | | |
| 76 | Series 2013B Refunding Bonds | 463.25 | - | - | 463.25 | - | - | - | | |
| 98 | Maize Cemetery | 166,084.32 | 5,268.30 | 318.12 | 171,034.50 | 139,901.00 | 5,268.30 | 318.12 | 139,582.88 | 99.77% |
| Report Totals | | \$ 3,605,826.52 | \$ 2,194,916.60 | \$ 466,552.80 | \$ 5,334,190.32 | \$ 9,117,895.00 | \$ 2,194,916.60 | \$ 1,014,874.58 | \$ 8,398,802.74 | 92.11% |

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, February 16, 2015**

AGENDA ITEM #7A

ITEM: Maize Industrial Park Revised Water Petition and Resolution of Advisability

BACKGROUND:

The Council accepted petitions for the Maize Industrial Park at the November 17, 2014 regular meeting. The water petition was in the amount of \$63,700 with an engineer's estimate of \$63,720.

Since the original petition was accepted, the Sedgwick County Fire Department has required the developer to extend the water line down to 53rd Street.

The developer has submitted a revised petition for \$103,800 with an engineer's estimate of \$103,815.

FINANCIAL CONSIDERATIONS:

The Maize Industrial Park will be included in the 2015 Project Funding that will be presented at a later meeting.

LEGAL CONSIDERATIONS:

Bond Counsel reviewed the petition and prepared the resolution of advisability and approves them as to form.

RECOMMENDATION/ACTION:

Accept the revised petition for water distribution improvements in the Maize Industrial Park and adopt the revised resolution of advisability.

WATER DISTRIBUTION SYSTEM PETITION

To the Mayor and City Council
Maize, Kansas

RECEIVED

FEB 10 2015

CITY CLERK'S OFFICE

Dear Council Members:

1. We, the undersigned owners of record as below designated, of Lots, Parcels, and Tracts of real property described as follows:

MAIZE INDUSTRIAL ADDITION

Lots 1-3 Block A

And

Southwest Quarter of the Southeast Quarter Section 13, Township 26 South, Range 2 West, Maize, Sedgwick County, Kansas

do hereby petition, pursuant to the provisions of K.S.A. 12-6a01 et seq., as amended, as follows:

- (a) That there be constructed a water distribution system, including necessary water mains, pipes, valves, hydrants, and appurtenances to serve the area described above, according to plans and specifications to be furnished by the City Engineer of the City of Maize, Kansas.
- (b) That the estimated and probable cost of the foregoing improvements being One Hundred Three Thousand Eight Hundred Dollars (\$103,800), exclusive of the cost of interest on borrowed money, with 100 percent payable by the improvement district. Said estimated cost as above set forth may be increased to include temporary interest or finance costs incurred during the course of design and construction of the project, and also may be increased at the pro rata rate of 1 percent per month from and after February 1, 2015.
- (c) That the land or area above described be constituted as an improvement district against which shall be assessed 100 percent of the total actual cost of the improvement for which the improvement district is liable.

If this improvement is abandoned, altered and/or constructed privately in part or whole that precludes building this improvement under the authority of this petition, any costs that the City of Maize incurs shall be assessed to the property described above in accordance with the terms of the petition. In addition, if the improvement is abandoned at any state during the design and/or construction of the improvement or if it is necessary for the City of Maize to redesign, repair or reconstruct the improvement after its initial design

Maize Industrial Addition WDS

and/or construction because the design or construction does not meet the requirements of the City, then such costs associated with the redesign, repair or reconstruction of said improvement shall be assessed to the property described above in accordance with the terms of this petition.

- (d) That the method of assessment of all costs of the improvement for which the improvement district shall be liable shall be on a per tract basis, with Lot 1 paying 27.83%, Lot 2 paying 22.38%, Lot 3 paying 11.16% and the SW ¼, SE ¼ Section 13, Township 26 South, Range 2 West, paying 38.63% benefit district paying 100%.

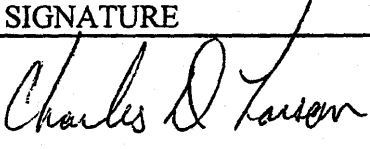
Where the ownership of a single tract is or may be divided into two or more parcels, the assessment to the tract so divided shall be assessed to each ownership or parcel on a square foot basis.

2. It is requested that the improvement hereby petitioned be made without notice and hearing, which, but for this request, would be required by K.S.A. 12-6a04. This petition may be combined with other petitions of similar nature in order to form one public improvement project.

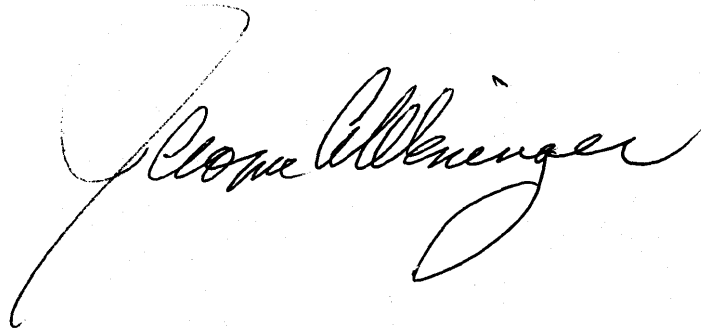
3. That names may not be withdrawn from this petition by the signers thereof after the Governing Body commences consideration of the petition or later than seven (7) days after filing, whichever occurs first.

4. That when this petition has been filed with the City Clerk and it has been certified that the signatures thereon are according to the records of the Register of Deeds of Sedgwick County, Kansas, the petition may be found sufficient if signed by either (1) a majority of the resident owners of record of property liable for assessment under the proposal, or (2) the resident owners of record of more than one-half of the area liable for assessment under the proposal, or (3) the owners of record (whether resident or not) of more than one-half of the area liable for assessment under the proposal. The Governing Body is requested to proceed in the manner provided by statute to the end that the petitioned improvements may be expeditiously completed and placed in use.

WITNESS our signatures attached with respect to each of which is indicated the property owned and the date of signing.

| LEGAL DESCRIPTION | SIGNATURE | DATE |
|---|--|------------|
| <u>Maize Industrial Addition</u> Lots 1 through 3, Block A, Maize Industrial Addition, an addition to Maize, Sedgwick County, Kansas |  | 02/02/2015 |

Southwest Quarter of the Southeast Quarter
Section 13, Township 26 South, Range 2
West, Maize, Sedgwick County, Kansas



Maize Industrial Addition WDS

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**Maize Industrial Park
Water Line Cost Estimate
1/24/2015**

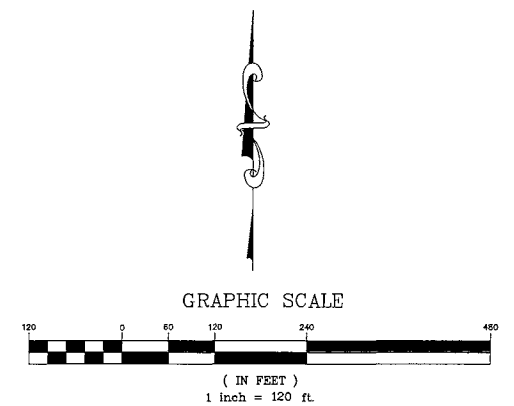
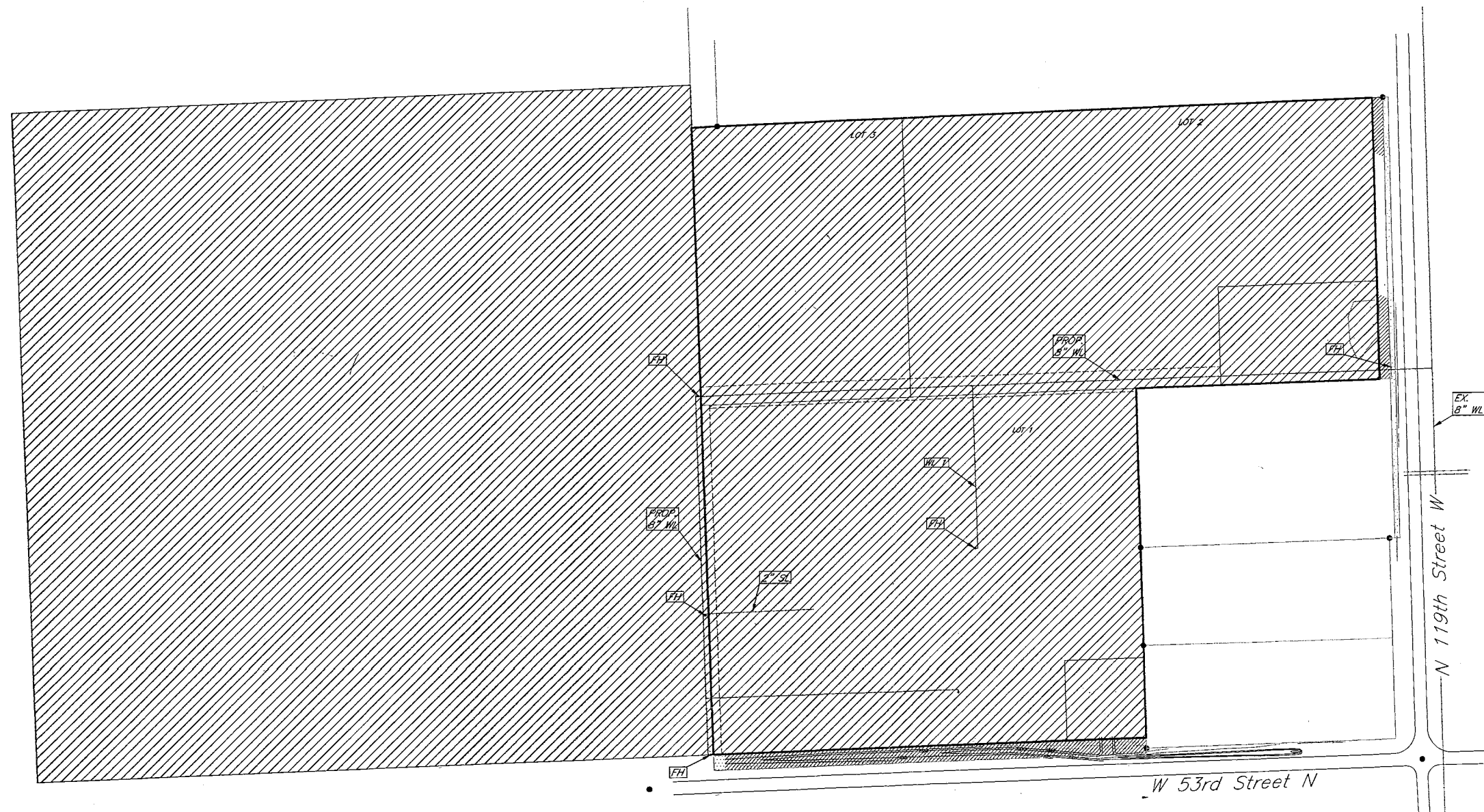
Water Line

| Item | Quantity | Unit | Unit Price | Cost |
|-------------------------------|----------|------|-------------|---------------------|
| 8" PVC Pipe | 2075 | LF | \$ 20.00 | \$ 41,500.00 |
| Directional Drill under 119th | 80 | LF | \$ 60.00 | \$ 4,800.00 |
| Tap Existing Main | 1 | Each | \$ 4,500.00 | \$ 4,500.00 |
| Fire Hydrant Assembly | 4 | Each | \$ 3,000.00 | \$ 12,000.00 |
| 8" Anchor Valve | 2 | Each | \$ 1,700.00 | \$ 3,400.00 |
| 8" Valve | 7 | Each | \$ 900.00 | \$ 6,300.00 |
| Blow-off Valve | 2 | Each | \$ 900.00 | \$ 1,800.00 |
| Site Clearing | 1 | Each | \$ 2,600.00 | \$ 2,600.00 |
| Water Dist. Subtotal: | | | | \$ 76,900.00 |

Engineering, Inspection,
Contingency, etc. \$26,915.00

Project Total \$103,815.00

*Petition Map - Waterline for
 LOTS 1-3, BLOCK A, MAIZE INDUSTRIAL ADDITION and
 SW Quarter of the SE Quarter Section 13, Township 26 South, Range 2 West
 CITY OF MAIZE, KANSAS
 Bill McKinley, P.E., City Engineer*



KEMILLER
 ENGINEERING PA
 117 E. Lewis, Wichita, KS 67202 (316)264-0242

February 9, 2015

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF MAIZE, KANSAS
HELD ON FEBRUARY 16, 2015**

The governing body met in regular session at the usual meeting place in the City, at 7:00 p.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon, and among other business, there was presented to the governing body a revised Petition which has been filed in the Office of the City Clerk requesting the making of certain internal improvements in the City pursuant to the authority of K.S.A. 12-6a01 *et seq.*

Thereupon, there was presented a Resolution entitled:

A RESOLUTION AMENDING AND SUPPLEMENTING RESOLUTION NO. 565-14 WHICH DETERMINED THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS (WATER DISTRIBUTION SYSTEM IMPROVEMENTS/MAIZE INDUSTRIAL ADDITION).

Thereupon, Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Aye:

Nay:

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. ____-15 and was signed by the Mayor and attested by the Clerk; and the Clerk was further directed to cause the publication of the Resolution one time in the official City newspaper and to record the Resolution in the Office of the Register of Deeds of Sedgwick County, Kansas, all as required by law.

* * * * *

(Other Proceedings)

On motion duly made, seconded and carried, the meeting thereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Maize, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

(Published in the *The Clarion* on February 19, 2015)

RESOLUTION NO. ___-15

A RESOLUTION AMENDING AND SUPPLEMENTING RESOLUTION NO. 565-14 WHICH DETERMINED THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF MAIZE, KANSAS (WATER DISTRIBUTION SYSTEM IMPROVEMENTS/MAIZE INDUSTRIAL ADDITION).

WHEREAS, the governing body of the City of Maize, Kansas (the “City”), has heretofore by Resolution No. 565-14 of the City, duly adopted on November 17, 2014 (the “Prior Resolution”), authorized, pursuant to K.S.A. 12-6a01 *et seq.*, the following described improvements (the “Improvements”):

Construction of a water distribution system, including necessary water mains, pipes, valves, hydrants and appurtenances, all in accordance with City standards and plans and specifications prepared or approved by the City Engineer;

and

WHEREAS, The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements was described as follows:

Lots 1-3, Block A, Maize Industrial Addition to the City of Maize, Sedgwick County, Kansas.;

and

WHEREAS, the Prior Resolution was recorded with the Register of Deeds of Sedgwick County, Kansas, and appears at Doc#/Film-Pg 29491368; and

WHEREAS, the City has received an Amended Petition proposing a modification of the estimated costs of the Improvements and the Improvement District; and

WHEREAS, the governing body of the City hereby finds and determines that said Amended Petition is sufficient and that it necessary to make such modifications; and

WHEREAS, in order to make such modifications, the governing body of the City hereby finds and determines it necessary to amend and supplement *Section 1* of the Prior Resolution, as hereinafter set forth.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MAIZE, KANSAS:

Section 1. Amendments. *Section 1* of the Prior Resolution is hereby amended to read as follows:

(a) It is advisable to make the following improvements (the “Improvements”):

Construction of a water distribution system, including necessary water mains, pipes, valves, hydrants and appurtenances, all in accordance with City standards and plans and specifications prepared or approved by the City Engineer.

(b) The estimated or probable cost of the proposed Improvements is: \$103,800, exclusive of interest on financing and administrative and financing costs; said estimated cost may be increased at the pro rata rate of 1 percent per month from and after February 1, 2015.

(c) The extent of the improvement district (the “Improvement District”) to be assessed for the cost of the Improvements is:

Lots 1-3, Block A, Maize Industrial Addition to the City of Maize, Sedgwick County, Kansas, and

Unplatted Tract: Southwest Quarter of the Southeast Quarter Section 13, Township 26 South, Range 2 West, Maize, Sedgwick County, Kansas.

(d) The method of assessment shall be on a square foot basis, with Lot 1, Block A, Maize Industrial Addition paying 27.83% of the total cost; Lot 2, Block A, Maize Industrial Addition paying 22.38% of the total cost; Lot 3, Block A, Maize Industrial Addition paying 11.16% of the total cost; and the Unplatted Tract paying 38.63% of the total cost.

Where the ownership of a single lot is or may be divided into two or more parcels, the assessment to the lot so divided shall be assessed to each ownership or parcel on a square foot basis.

(e) The apportionment of the cost of the Improvements between the Improvement District and the City-at-large is: 100% to be assessed against the Improvement District and 0% to be paid by the City-at-large.

Section 2. Repealer; Ratification. *Section 1* of the Prior Resolution is hereby repealed and the rest and remainder thereof is hereby ratified and confirmed.

Section 3. Effective Date. This Resolution shall be effective upon adoption. This Resolution shall be published one time in the official City newspaper, and shall also be filed of record in the office of the Register of Deeds of Sedgwick County, Kansas.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED by the governing body of the City on February 16, 2015.

(SEAL)

By: _____
Name: Clair Donnelly
Title: Mayor

ATTEST:

By: _____
Name: Jocelyn Reid
Title: Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on February 16, 2015, as the same appears of record in my office.

DATED: February 16, 2015.

By: _____
Name: Jocelyn Reid
Title: Clerk

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 16, 2015**

AGENDA ITEM 8A

ITEM: Vacation of utility portions of easements in the rear lots and between lots in Eagles Nest Addition. (V-01-015)

BACKGROUND: When this property was originally platted the utility plan anticipated public utilities being served from the rear of the lots. Since then the utility plan has changed and all utilities are going to be served from the front of the lots, making the utility portion of the easements in the rear of the lots and between certain lots unnecessary. Maps are attached depicting the areas of easment requesting to be vacated.

At their February 5, 2015 meeting, the Planning Commission recommended unanimous approval of the utility easements. The developer has prepared and recorded with the Sedgwick County Register of Deeds a new utility easement in the front of all of the affected lots. A copy of the staff report that was presented to the Planning Commission is attached for your review.

FINANCIAL CONSIDERATIONS: None

LEGAL CONSIDERATIONS: Approved as to form

RECOMMENDATION/ACTION: Approve and authorize the mayor to sign the Vacation Order for the utility easements, authorize staff to file an amendment to the plat with the Sedgwick County Register of Deeds.

STAFF REPORT

CASE NUMBER: V-01-015

OWNER/APPLICANT: Eagles Nest Development, LLC and
Kick N Development Corp.
Attn: Paul Kelsey
716 N 119th Street West
Wichita, KS 67235

AGENT/ENGINEER: Baughman Co, P.A.
Attn: Phil Meyer
315 Ellis
Wichita, KS 67211

GENERAL LOCATION: East and south of Cassie and Wilkinson

SITE LOCATION: Lots 31-40, inclusive, Block D, Eagles Nest Addition, Maize, Sedgwick County,
Kansas
And
Lots 29 and 30, Block D, Eagles Nest Addition, Maize, Sedgwick County, Kansas
And
Lots 24-25, inclusive, Block D, Eagles Nest Addition, Maize, Sedgwick County,
Kansas

CURRENT ZONING: SF-5 Single-Family Residential

PROPOSED USE: Single family residential construction

BACKGROUND: When this property was originally platted the utility plan anticipated public utilities being served from the rear of the lots. Since then the utility plan has changed and all utilities are going to be served from the front of the lots, making the utility portion of the easements in the rear of the lots unnecessary.

RECOMMENDATION: Staff recommends that the requested utility easements be vacated, subject to the following condition:

All public utilities shall be located within the front building setback of all affected lots

Planning Commission Action

Having reviewed the above vacation request (V-01-015), I _____
move that the Planning Commission

Approve the vacation request subject to conditions and modifications as heretofore agreed upon and listed, based upon the findings of fact outlined above, or

Disapprove the vacation request for reasons heretofore agreed upon

Or defer the request until the March regular meeting of the Planning Commission for further information or study as heretofore specified

Motion seconded by _____ and passed by a vote of _____ to _____. Member(s) abstaining from the vote was (were) _____.

V-01-006 Vacation of platted building setbacks

March 2, 2006 Page 2

Note: Except in the case of a tie vote, abstentions are counted as part of the majority vote. Members disqualifying themselves are not a part of the quorum and unable to vote.



January 7, 2015

Eagles Nest Drainage & Utility Easement Vacation

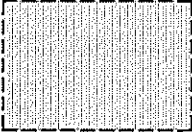
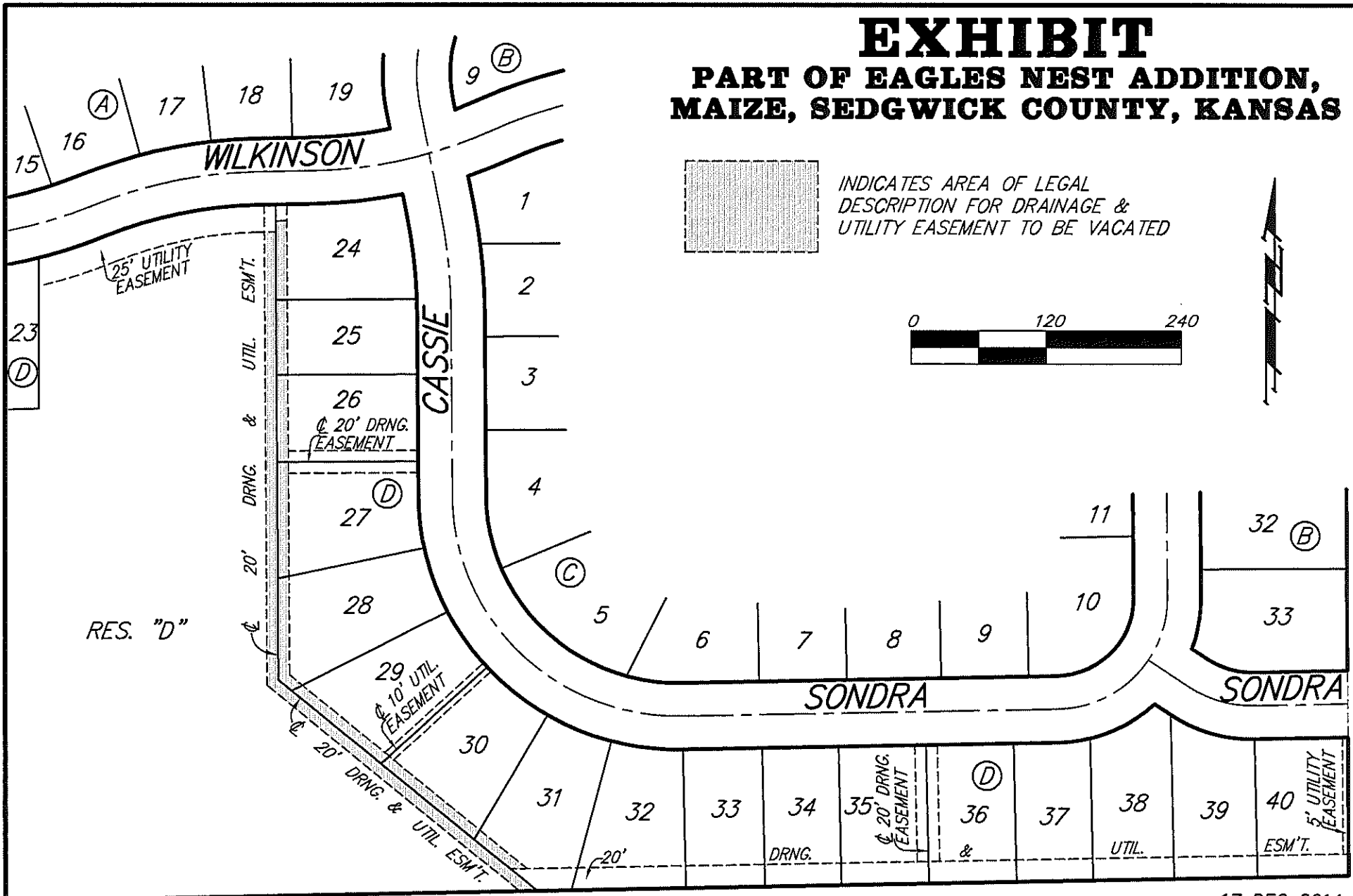
That part of the 20.00 foot drainage and utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas described as follows: The 10.00 wide part of said 20.00 foot drainage and utility easement lying west of, parallel with, abutting, and measured perpendicular to the northerly segment of the east line of Reserve "D" in said Eagles Nest Addition, except the utility portion of the north 25.00 feet thereof, TOGETHER with the 10.00 wide part of said 20.00 foot drainage and utility easement lying southwest of, parallel with, abutting, and measured perpendicular to the southerly segment of the east line of Reserve "D", TOGETHER with that part of said 20.00 foot drainage and utility easement described as the west 10.00 feet of Lots 24, 25, 26, 27, and 28, Block D, in said Eagles Nest Addition, except the utility portion of the north 15.00 feet of said Lot 24, TOGETHER with that part of said 20.00 foot drainage and utility easement described as the southwest 10.00 feet of said Lot 28 and Lots 29, 30, and 31 in said Block D, except the drainage portion of that part of said 20.00 foot drainage and utility easement lying within the south 20.00 feet of said Lot 31.

E N G I N E E R I N G
S U R V E Y I N G
P L A N N I N G
L A N D S C A P E
A R C H I T E C T U R E

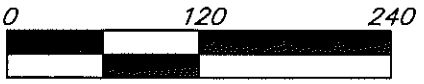
Baughman Company, P.A.
315 Ellis
Wichita, Kansas 67211
P 316-262-7271 F 316-262-0149

EXHIBIT

PART OF EAGLES NEST ADDITION, MAIZE, SEDGWICK COUNTY, KANSAS



INDICATES AREA OF LEGAL DESCRIPTION FOR DRAINAGE & UTILITY EASEMENT TO BE VACATED



17 DEC 2014

B Baughman Company, P.A.
 315 Ellis St. Wichita, KS 67211 P 316-262-7271 F 316-262-0149
 Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE

F:\BAUGHMAN LIBRARY\SURVEYING INFO\EXHIBITS\EXHIBITS\PLAT\EAGLES NEST EASEMENT VACATION.DWG\MGC



January 7, 2015

Eagles Nest Utility Easement Vacation

The utility portion of that part of the 20.00 foot drainage and utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas described as follows: Beginning at the most southerly corner common to Lot 31, Block D, in said Eagles Nest Addition and Reserve "D" in said Eagles Nest Addition; thence N88°51'07"E along the south line of said Lot 31 and Lots 32, 33, 34, 35, 36, 37, 38, 39, and 40 in said Block D, 721.93 feet to the southeast corner of said Lot 40; thence N00°17'50"W along the east line of said Lot 40, 20.00 feet to the intersection with the north line of said 20.00 foot drainage and utility easement; thence S88°51'07"W along the north line of said 20.00 foot drainage and utility easement, and as extended westerly, 745.37 feet to a point on the lot line common to said Lot 31 and Reserve "D"; thence S50°19'01"E along the lot line common to said Lot 31 and Reserve "D", 30.59 feet to the point of beginning.

E N G I N E E R I N G
S U R V E Y I N G
P L A N N I N G
L A N D S C A P E
A R C H I T E C T U R E

Baughman Company, P.A.
315 Ellis
Wichita, Kansas 67211
P 316-262-7271 F 316-262-0149



January 7, 2015

Eagles Nest Utility Easement Vacation

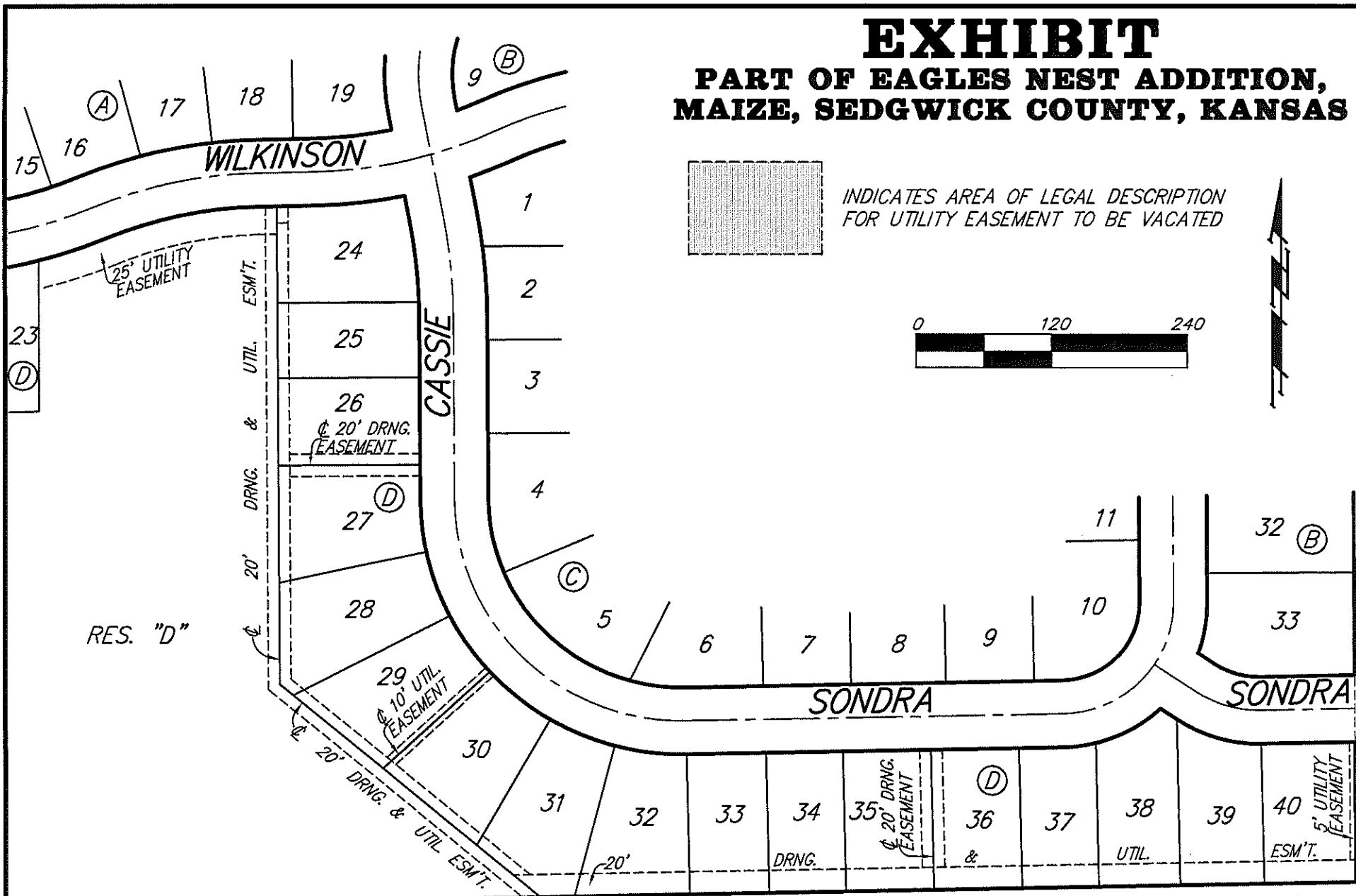
The 10.00 foot utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas lying 5.00 feet each side of the lot line common to Lots 29 and 30, Block D, in Eagles Nest Addition.

E N G I N E E R I N G
S U R V E Y I N G
P L A N N I N G
L A N D S C A P E
A R C H I T E C T U R E

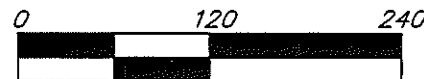
Baughman Company, P.A.
3 1 5 E l l i s
Wichita, Kansas 67211
P 316-262-7271 F 316-262-0149

EXHIBIT

PART OF EAGLES NEST ADDITION, MAIZE, SEDGWICK COUNTY, KANSAS



INDICATES AREA OF LEGAL DESCRIPTION FOR UTILITY EASEMENT TO BE VACATED



17 DEC 2014

B Baughman Company, P.A.
 315 Ellis St. Wichita, KS 67211 P 316-262-7271 F 316-262-0149
 Baughman ENGINEERING | SURVEYING | PLANNING | LANDSCAPE ARCHITECTURE

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**BEFORE THE CITY COUNCIL OF THE
CITY OF MAIZE, SEDGWICK COUNTY, KANSAS**

IN THE MATTER OF THE VACATION OF

**That part of the 20.00 foot drainage and utility easement)
As granted in Eagles Nest Addition, Maize, Sedgwick) Case No. V-01-015
County, Kansas described as follows: The 10.00 wide)
Part of said 20.00 foot drainage and utility easement lying)
West of, parallel with, abutting, and measured)
Perpendicular to the northerly segment of the east line of)
Reserve "D" in said Eagles Nest Addition, except the)
Utility portion of the north 25.00 feet thereof, TOGETHER)
With the 10.00 wide part of said 20.00 foot drainage and)
Utility easement lying southwest of, parallel with, abutting,)
And measured perpendicular to the southerly segment of the)
East line of Reserve "D", TOGETHER with that part of said)
20.00 foot drainage and utility easement described as the west)
10.00 feet of Lots, 24, 25, 26, 27 and 28, Block D, in said)
Eagles Nest Addition, except the utility portion of the north)
15.00 feet of said Lot 24, TOGETHER with that part of)
said 20.00 foot drainage and utility easement described as)
the southwest 10.00 feet of said Lot 28 and Lots 29, 30 and)
31 in said Block D, except the drainage portion of that part)
of said 20.00 foot drainage and utility easement lying within)
the south 20.00 feet of said Lot 31.)**

And)

**The utility portion of that part of the 20.00 foot drainage)
And utility easement as granted in Eagles Nest Addition,)
Maize, Sedgwick County, Kansas described as follows:)
Beginning at the most southerly corner common to Lot)**

**31, Block D, in said Eagles Nest Addition and Reserve)
“D” in said Eagles Nest Addition; thence N88°51’07”E)
along the south line of said Lot 31 and Lots 32, 33, 34, 35,)
36, 37, 38, 39, and 40 in said Block D, 721.93 feet to the)
southeast corner of said Lot 40; thence N00°17’50”W along)
the east line of said Lot 40, 20.00 feet to the intersection)
with the north line of said 20.00 foot drainage and utility)
easement; thence S88°51’07”W along the north line of said)
20.00 foot drainage and utility easement, and as extended)
westerly, 745.37 feet to a point on the lot line common to)
said Lot 31 and Reserve “D”; thence S50°19’01”E along)
the lot line common to said Lot 31 and Reserve “D”,)
30.59 feet to the point of beginning.)**

And)

**The 10.00 foot utility easement as granted in Eagles Nest)
Addition, Maize, Sedgwick County, Kansas lying 5.00)
Feet each side of the lot line common to Lots 29 and 30,)
Block D, in said Eagles Nest Addition.)**

GENERALLY LOCATED

South and east of the intersection of Cassie and Wilkinson

MORE FULLY DESCRIBED BELOW

VACATION ORDER

NOW on this 16th day of February, 2015 comes on for hearing the petition for vacation filed by Eagles Nest Development, LLC and Kick N Development Corporation praying for the vacation of the following described utility and drainage easement, to-wit:

That part of the 20.00 foot drainage and utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas described as follows: The 10.00 wide part of said 20.00 foot drainage and utility easement lying west of, parallel with, abutting, and measured perpendicular to the northerly segment of the east line of Reserve “D” in said Eagles Nest Addition, except the Utility portion of the north 25.00 feet thereof, TOGETHER with the 10.00 wide part of said 20.00 foot drainage and utility easement lying southwest of, parallel with, abutting, And measured perpendicular to the southerly segment of the east line of Reserve “D”, TOGETHER with that part of said 20.00 foot drainage and utility easement described as the west 10.00 feet of Lots, 24, 25, 26, 27 and 28, Block D, in said Eagles Nest Addition, except the utility portion of the north 15.00 feet of said Lot 24, TOGETHER with that part of said 20.00 foot drainage and utility easement described as the southwest 10.00 feet of said Lot 28 and Lots 29, 30 and 31 in said Block D, except the drainage portion of that part of said 20.00 foot drainage and utility easement lying within the south 20.00 feet of said Lot 31.

And

The utility portion of that part of the 20.00 foot drainage and utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas described as follows:
Beginning at the most southerly corner common to Lot 31, Block D, in said Eagles Nest Addition and Reserve "D" in said Eagles Nest Addition; thence N88°51'07"E along the south line of said Lot 31 and Lots 32, 33, 34, 35, 36, 37, 38, 39, and 40 in said Block D, 721.93 feet to the southeast corner of said Lot 40; thence N00°17'50"W along the east line of said Lot 40, 20.00 feet to the intersection with the north line of said 20.00 foot drainage and utility easement; thence S88°51'07"W along the north line of said 20.00 foot drainage and utility easement, and as extended westerly, 745.37 feet to a point on the lot line common to said Lot 31 and Reserve "D"; thence S50°19'01"E along the lot line common to said Lot 31 and Reserve "D", 30.59 feet to the point of beginning.

And

The 10.00 foot utility easement as granted in Eagles Nest Addition, Maize, Sedgwick County, Kansas lying 5.00 Feet each side of the lot line common to Lots 29 and 30, Block D, in said Eagles Nest Addition.

The City Council, after being duly and fully informed as to fully understand the true nature of this petition and the propriety of granting the same, makes the following findings:

1. That due and legal notice has been given by publication as required by law, by publication in The Clarion on January 15, 2015, which was at least 20 days prior to the public hearing.
2. No private rights will be injured or endangered by the vacation of the above-described utility and drainage easement, and the public will suffer no loss or inconvenience thereby.
3. In justice to the petitioner(s), the prayer of the petition ought to be granted.
4. No written objection to said vacation has been filed with the City Clerk by any owner or adjoining owner who would be a proper party to the petition.
5. The vacation of utility and drainage easement described herein should be approved.

IT IS, THEREFORE, BY THE CITY COUNCIL, on this 16th day of February, 2015 ordered that the above-described utility and drainage easement is hereby vacated. IT IS FURTHER ORDERED that the City Clerk shall certify a copy of this order to the Register of Deeds of Sedgwick County.

Clair Donnelly, Mayor

ATTEST:

Jocelyn Reid, City Clerk

Approved as to Form:

Thomas J. Powell, City Attorney

**MAIZE CITY COUNCIL
REGULAR MEETING
MONDAY, FEBRUARY 16, 2015**

AGENDA ITEM # 8B

ITEM: Resolution Opposing Changes to Local Elections

BACKGROUND:

Last year the Kansas State Legislature introduced a House Bill that would change local elections from the spring to the fall. It would require the election process to become partisan and combined with State and National election candidates and issues.

This legislation was defeated by an overwhelming objection from Cities and School Districts across the State. Maize is on record as opposing this legislation during the 2014 session.

This year a similar bill has been has been introduced in the Senate (SB 171).

Like last year's bill it would require:

- Moving the local election to the fall
- Local elections would become partisan
- The ballot would become longer and contain State & Federal issues
- There is no indication it would save money
- It precludes federal employees or military personnel from the ballot

The Council consensus last year was that this type of legislation would minimize the "local preference" advantage to spring elections and serves no meaningful purpose for Maize.

The Mayor instructed the resolution be placed on the agenda for Council Consideration.

FINANCIAL CONSIDERATIONS:

None

LEGAL CONSIDERATIONS:

The City Attorney prepared the Resolution and approves it as to form.

RECOMMENDATION/ACTION:

Approve the resolution
Provide to members of Kansas Legislature as appropriate

CITY OF MAIZE, SEDGWICK COUNTY, KANSAS

February 16, 2015

RESOLUTION _____

A RESOLUTION by the Governing Body of the City of Maize, Sedgwick County, Kansas, regarding any bills proposed in the Kansas State Legislature to alter the process for electing governing body members of Kansas cities.

RECITALS

Cities in Kansas were granted home rule powers under the provisions of Article 12, Section 5 of the State Constitution in 1961 by a vote of the people of the State of Kansas;

One of the main purposes of granting home rule powers to Kansas cities was to provide for more local control at the local level;

Cities work best, the same as states work best, when decisions are made at the state level rather than the federal level, when decisions affecting cities are made at the local level, a large majority of cities in Kansas, including the City of Maize oppose changing election cycles and nonpartisan status of local elections:

It is the position of the City of Maize and most other cities in Kansas that the current election cycle for electing city governing bodies on a nonpartisan basis has and will continue to serve the best interest of the citizens of cities in Kansas:

Moving city elections to November of even-numbered years would reduce focus on city governing body candidates as they compete for attention with all other candidates for every federal, state and local office; and

The State legislature should not adopt legislation that would change the election cycle and/or the nonpartisan status for electing local city government officials, because such a decision would be against the desire of most cities in Kansas and would violate the concept that decisions affecting cities are best made at the local level.

BE IT RESOLVED:

1. We as the Locally-Elected governing body of the City of Maize call upon the Kansas State Legislature to pass no law changing the election cycle for cities; and
2. We as the Locally-Elected governing body of the City of Maize call upon the Kansas State Legislature to pass no law changing the nonpartisan status of local city elections.

ADOPTED by the City Council and approved by the Mayor on February 16, 2015.

By Clair Donnelly Mayor of the City of Maize,
Sedgwick County, Kansas

Attest:

By Jocelyn Reid, City Clerk

Monthly Council Report

February 2015



Department Highlights

- All departmental operations are functioning normally.
- The department took delivery of a 2015 Chevy Tahoe to replace the 2007 Dodge Durango that is assigned to the police Lieutenant. The 07 Durango has been given to code enforcement. The Durango replaces code enforcements old vehicle which was a former patrol unit. This patrol unit will be sold via internet auction .
- Chief and Lieutenant are working with city staff on security recommendations for the proposed splash pad at the city park.

Patrol Mileage:

309 - 86,900

607 - 114,534

111 - 40,385

512 - 56,517

812 - 38,784

214 - 20,142

314 - 5,325

414 - 4,203

Monthly repairs:

None

Budget status: 10.59/100%

Major purchases: None

Current Staff Levels.

7 Full-time

1 Full-time - Vacant

1 Part-time

1 Part-time Vacant

3 Reserve

2 Reserve -Vacant

Monthly Activities

December Police Reports - 82

December calls for service - 388

Community Policing:

Officer Rhodes is working to coordinate the Annual Run-to-Believe that will be held March 21st 2015.

PUBLIC WORKS REPORT 2-11-2015

Regular Maintenance

- Graded all streets a couple of times this past month. The small amount of rain we got helped to put a little moisture in the ground. Hope we get a lot more. I really don't care whether it is snow or rain. We just need moisture.
- We have been doing a lot of maintenance in the Cemetery cleaning up limbs and brush that fall from the trees. We have been trimming trees around town so our new street sweeper can get closer to the curb when we sweep. We also continue to pick up brush for seniors and the disabled each month, as well as set up for YAH and many other routine things that come up.

Special Projects

- We did get our new Street Sweeper. It seems to work really well and picks up a lot of debris. Many of you may have seen it sweeping in your neighborhood. We also took possession of the new one ton dump truck we ordered several months ago. It took a while to get the truck in then we had to have the new dump bed mounted on it along with lights. It is good to finally get these vehicles. Our old one ton lasted about 17 years so if this one lasts ten we will be very happy.
- Andale has completed the new paving on Cora Street in Belle Park. I believe this new method of paving is going to work out great. The base is much stronger, the material used is better with the fiber mesh in the cement and a little more water content. There was no roller used in the process and the broom finish is as good or better than conventional concrete finishing. I believe Andale has gone one step beyond Roller Compacted Concrete and has a better product because of it.
- Graber is working on the ditch work along 45th Street. The hardest part is about completed. When the complete ditch is finished from maize to Plantation I will get with the school and help take care of the work around the culverts.
- We are working on final plans for the shop and for the splash park.
- We are crack-sealing in preparation of the slurry seal this summer and are putting together the street maintenance work to be done during 2016 for next years budget.

Ron Smothers
Public Works Director

**Water and Wastewater Report
January 14, 2014 – February 11, 2015**

Water Operations

Maximum Contaminant Level (MCL) for both chlorine and fluoride is 4.0 mg/L.
Minimum allowable free chlorine residual to the last free flowing tap is 0.2 mg/L.
Recommended fluoride dosage for this area is now 0.7 mg/L.

Routine bacteriological samples remain good (non-detect).

January 27 – Crew found the traffic flange on a fire hydrant damaged in the Sedgewick trailer park. They replaced it.

January 28 – Helped crew repair a service line on Clubview.

Wastewater Operation

January 22 - #2 pump at Prairie Pines lift station failed. It has been taken in and is still under assessment as to cause of failure.

January 27 – Groendyke stopped hauling Abengoa water in to both us and Wichita today.

February 11 – MKEC here to do some plant evaluation work.

Not much else to report. Problems are dealt with as they arise.
Routine maintenance continues as scheduled.

Matt Meeks
Water and Wastewater Operator

City Engineer's Report **2/16/15**

Eagles Nest

Sidewalk has been completed. Final layer of asphalt has been completed. Seeding has occurred. There are some minor repairs to be done and then job will be complete.

Industrial Park

Plans are in final review with anticipated bid letting for water and sewer at the end of this month.

Cora Street

Andale Paving has replaced Cora street from Maize road to Lola with a 6" fiber reinforced compacted concrete street. Joints were saw cut and sealed. Street was opened on February 10th to residential traffic. It will be open to truck traffic soon.

45th Street Ditch Work

Concrete and ditch work is currently being installed on the north side of 45th street from Maize road to Plantation Street. The concrete portion of the ditch and retaining wall goes a few hundred feet on the western portion of the ditch. This is where the majority of the inlets are. The concrete work has been completed. The ditch work will be completed as the ground becomes dry enough to work.

**PLANNING ADMINISTRATOR'S
REPORT**

DATE: February 16, 2015

TO: Maize City Council Members

FROM: Kim Edgington, Planning Administrator

RE: Regular February Council Meeting

The following is a summary intended to keep the Council apprised of the status of ongoing planning projects.

1. Commercial development at the northeast corner of 37th & Maize – the corner lot has been purchased for future development as a financial institution. The lot immediately north of the corner is also under contract for a potential commercial development. I have been working with the property owner to address issues of access along Maize Road and future construction of a right turn lane along these properties.
2. Southeast corner of 119th and 53rd Street North – the property owner is preparing a zone change application for approximately 3 acres on the hard corner for future commercial development. The Planning Commission will review this case at their March meeting.
3. Zone change request at 9100 W 61st Street – the property owner has submitted a request for a zone change to allow horse stables and boarding at this location. The Planning Commission will review this request at their March meeting.
4. Eagle's Nest utility and drainage easement vacation – The Planning Commission reviewed and recommended approval of this request at their February meeting. There are numerous easements located within the rear lots that are no longer necessary due to all the utilities being planned to be located within setbacks on the front of the lots.
5. General planning issues – I continue to meet, both on the phone and in person, with citizens and developer's representatives requesting information on general planning matters, such as what neighboring property owners are planning to do, what they are allowed to do on their property, and what the process is for submitting various applications and materials to the Planning Commission.



**City Clerk Report
REGULAR COUNCIL MEETING
February 16, 2015**

Year to date status (Through 1/31/15):

| | | | |
|-------------------------|-------------|------------|--------|
| General Fund – | | | |
| | Budget | YTD | |
| Rev. | \$2,666,831 | \$ 890,362 | 33.39% |
| Exp. | \$3,030,450 | \$ 343,640 | 10.09% |
| Streets – | | | |
| Rev. | \$289,550 | \$ 40,504 | 13.99% |
| Exp. | \$280,300 | \$ 33,847 | 12.08% |
| Wastewater Fund- | | | |
| Rev. | \$701,000 | \$ 74,708 | 10.66% |
| Exp. | \$707,000 | \$ 72,225 | 10.30% |
| Water Fund- | | | |
| Rev. | \$754,500 | \$ 66,367 | 8.80% |
| Exp. | \$754,500 | \$ 68,010 | 9.01% |

Health & Dental Benefits

Per Council's request, here are the 2015 numbers (through 01/31/2015) for employee health, dental, and life (including accidental death and short-term disability).

| | <u>City Portion</u> | <u>Employee Portion</u> | <u>Total Paid</u> |
|---------|---------------------|-------------------------|---------------------|
| Health: | \$ 16,967.46 | \$ 4,242.24 | \$ 21,209.70 |
| Dental: | 1,305.34 | 326.54 | 1,631.88 |
| Life: | 632.03 | 0 | 632.03 |
| | <u>\$ 18,904.83</u> | <u>\$ 4,568.78</u> | <u>\$ 23,473.61</u> |

Dugan Park Funds

Per Council's request, the following is a breakdown of the Dugan Park funds (as of 01/31/2015)

| | |
|--|---------------------|
| Starting Balance: | \$304,736.57 |
| Phase II Playground Equipment: | - 18,563.00 |
| Master Park Plan: | - 10,000.00 |
| Park Equipment: | - 8,000.00 |
| Community Building Remodel: | - 36,580.00 |
| Emergency Lighting Upgrade | - 1,057.47 |
| Playground Signs (5-12 year old): | - 120.00 |
| Volunteer Supplies: | - 19.12 |
| Soap/Towel Dispensers: | - 454.56 |
| Epoxy for Picnic Tables: | - 71.33 |
| New Ceiling Registers: | - 123.33 |
| Parts to Install Picnic Tables: | - 44.33 |
| Concrete to Install Benches: | - 13.16 |
| Ceiling Fans, Wall Plates: | - 171.44 |
| Guttering for Comm. Building | - 955.50 |
| New Chairs for Comm. Building | - 558.82 |
| Appliances for Comm. Building | - 1,313.94 |
| Electrical Receptacles at Park | - 1,679.21 |
| Skate Park Equipment | - 7,214.04 |
| Supplies to Install Equipment | - 871.80 |
| Signs for Skate Park | - 340.00 |
| Clean Up/Repair Bathrooms | - 127.49 |
| Park Shelters | - 52,443.10 |
| Skate Park Equipment | - 28,990.38 |
| Removal of Light Poles | - 11,600.00 |
| Skate Park Installation | - 24,478.30 |
| Remaining Balance: | \$ 98,946.25 |

2016 Budget Preparation Schedule:

The following is the tentative time line for the 2016 budget process:

March, 2015 – Wish Lists from Department Heads

June 1, 2015 – Council Workshop (Budget Overview)

July 13, 2015– Council Workshop (Final Numbers)

July 20, 2015 – Accept Budget & Set Public Hearing

August 3, 2015 – Budget Hearing & Adopt Budget

By August 25, 2015 – Turn in Budget to County Clerk

As we approach the end of the first quarter, I will be entering the final 2014 numbers into the budget forms, looking at first quarter numbers to run projections, gathering the wish lists from the different departments. Staff will keep you updated on our progress as we start to assemble the 2016 budget.

CAPITAL PROJECTS

**Temporary Note Resolution
Series A 2013**

| Project | Fund | Resolution of Advisability | Total Resolution Amount | Expenditures thru 1/1/15 | Expenditures 1/1/15 thru 1/1/15 | Total Expenditures | Resolution Authorization Less Expenditures |
|---|------|----------------------------|-------------------------|--------------------------|---------------------------------|--------------------|--|
| Hampton Lakes Commercial Park Storm Water | 73 | 470-09 | \$ 117,000.00 | \$ 66,990.79 | \$ - | \$ 66,990.79 | \$ 50,009.21 |
| Hampton Lakes Commercial Park Sanitary Sewer | 73 | 471-09 | \$ 64,000.00 | \$ 61,791.69 | \$ - | \$ 61,791.69 | \$ 2,208.31 |
| Hampton Lakes Commercial Park Drainage Pond | 73 | 472-09 | \$ 328,000.00 | \$ 291,241.61 | \$ - | \$ 291,241.61 | \$ 36,758.39 |
| Hampton Lakes 2nd Addition Phase 1 Storm Water | 74 | 481-10 | \$ 226,000.00 | \$ 143,453.22 | \$ - | \$ 143,453.22 | \$ 82,546.78 |
| Hampton Lakes 2nd Addition Phase 1 Sanitary Sewer | 74 | 482-10 | \$ 92,000.00 | \$ 71,906.30 | \$ - | \$ 71,906.30 | \$ 20,093.70 |
| Hampton Lakes 2nd Addition Phase 1 Water | 74 | 483-10 | \$ 56,000.00 | \$ 54,761.95 | \$ - | \$ 54,761.95 | \$ 1,238.05 |
| Hampton Lakes 2nd Addition Phase 1 Paving | 74 | 484-10 | \$ 168,000.00 | \$ 148,083.16 | \$ - | \$ 148,083.16 | \$ 19,916.84 |
| Carriage Crossing 6 - High Plains Paving | 61 | 480-10 | \$ 212,000.00 | \$ 8,451.10 | \$ - | \$ 8,451.10 | \$ 203,548.90 |
| Watercress Village 2nd Addition Phase 2 Water | 05 | 509-12 | \$ 57,000.00 | \$ 48,360.32 | | \$ 48,360.32 | \$ 8,639.68 |
| Watercress Village 2nd Addition Phase 2 Paving | 05 | 510-12 | \$ 164,000.00 | \$ 141,943.27 | | \$ 141,943.27 | \$ 22,056.73 |

| | | | | | | | |
|---|----|--------|---------------|------------------------|-------------|------------------------|----------------------|
| Watercress Village 2nd Addition Phase 2 Sewer | 05 | 511-12 | \$ 70,000.00 | \$ 61,640.82 | | \$ 61,640.82 | \$ 8,359.18 |
| Watercress Village 2nd Addition Phase 2 Storm Water | 05 | 512-12 | \$ 249,000.00 | \$ 161,281.73 | | \$ 161,281.73 | \$ 87,718.27 |
| Watercress Village 2nd Addition Phase 3 Water | 05 | 513-12 | \$ 57,000.00 | \$ 40,722.47 | \$ - | \$ 40,722.47 | \$ 16,277.53 |
| Watercress Village 2nd Addition Phase 3 Paving | 05 | 514-12 | \$ 103,000.00 | \$ 93,803.50 | \$ - | \$ 93,803.50 | \$ 9,196.50 |
| Watercress Village 2nd Addition Phase 3 Sewer | 05 | 515-12 | \$ 64,000.00 | \$ 53,869.13 | \$ - | \$ 53,869.13 | \$ 10,130.87 |
| Central Street Project | 05 | 549-13 | \$ 400,000.00 | \$ 390,010.89 | | \$ 390,010.89 | \$ 9,989.11 |
| Woods @ Watercress Water | 05 | 523-13 | \$ 191,000.00 | \$ 181,657.44 | \$ - | \$ 181,657.44 | \$ 9,342.56 |
| Woods @ Watercress Paving | 05 | 524-13 | \$ 444,000.00 | \$ 394,776.80 | \$ - | \$ 394,776.80 | \$ 49,223.20 |
| Woods @ Watercress Sewer | 05 | 525-13 | \$ 222,000.00 | \$ 214,020.58 | \$ - | \$ 214,020.58 | \$ 7,979.42 |
| Woods @ Watercress Storm Water | 05 | 526-13 | \$ 164,000.00 | \$ 102,625.63 | \$ - | \$ 102,625.63 | \$ 61,374.37 |
| Totals for Series A 2013 | | | | \$ 2,731,392.40 | \$ - | \$ 2,731,392.40 | \$ 716,607.60 |

Temp Notes Series 2013B

| Project | Fund | Resolution of Advisability | Total Resolution Amount | Expenditures thru 1/1/15 | Expenditures 1/1/15 thru 1/1/15 | Total Expenditures | Resolution Authorization Less Expenditures |
|---------------------------------|------|----------------------------|-------------------------|--------------------------|---------------------------------|--------------------|--|
| Watercress Village 3rd Water | 05 | 532-13 | \$ 98,000.00 | \$ 70,096.23 | \$ - | \$ 70,096.23 | \$ 27,903.77 |
| Watercress Village 3rd Paving | 05 | 546-13 | \$ 339,000.00 | \$ 296,876.99 | \$ - | \$ 296,876.99 | \$ 42,123.01 |
| Watercress Village 3rd Sewer | 05 | 534-13 | \$ 129,000.00 | \$ 78,988.84 | \$ - | \$ 78,988.84 | \$ 50,011.16 |
| Hampton Lakes 2nd Phase 2 Water | 05 | 543-13 | \$ 40,000.00 | \$ 38,924.10 | \$ - | \$ 38,924.10 | \$ 1,075.90 |

| | | | | | | | |
|----------------------------------|----|--------|------------------------|------------------------|-------------|------------------------|----------------------|
| Hampton Lakes 2nd Phase 2 Paving | 05 | 536-13 | \$ 89,000.00 | \$ 88,999.60 | \$ - | \$ 88,999.60 | \$ 0.40 |
| Hampton Lakes 2nd Phase 2 Sewer | 05 | 537-13 | \$ 35,000.00 | \$ 33,302.68 | \$ - | \$ 33,302.68 | \$ 1,697.32 |
| North Maize Road Paving | 05 | 540-13 | \$ 345,000.00 | \$ 325,734.68 | \$ - | \$ 325,734.68 | \$ 19,265.32 |
| Lakelane Paving | 05 | 541-13 | \$ 100,000.00 | \$ 89,335.01 | \$ - | \$ 89,335.01 | \$ 10,664.99 |
| Totals | | | \$ 1,175,000.00 | \$ 1,022,258.13 | \$ - | \$ 1,022,258.13 | \$ 152,741.87 |

Projects w/o Temp Notes

| Project | Fund | Resolution of Advisability | Total Resolution Amount | Expenditures thru 1/1/15 | Expenditures 1/1/15 thru 1/1/15 | Total Expenditures | Resolution Authorization Less Expenditures |
|------------------------------------|------|----------------------------|-------------------------|--------------------------|---------------------------------|----------------------|--|
| Eagles Nest Phase 2A Water | 05 | 556-14 | \$ 104,000.00 | \$ 100,277.14 | \$ 241.35 | \$ 100,518.49 | \$ 3,481.51 |
| Eagles Nest Phase 2A Paving | 05 | 555-14 | \$ 515,000.00 | \$ 29,211.83 | \$ 290,512.95 | \$ 319,724.78 | \$ 195,275.22 |
| Eagles Nest Phase 2 Sanitary Sewer | 05 | 547-14 | \$ 240,000.00 | \$ 167,905.04 | \$ 241.34 | \$ 168,146.38 | \$ 71,853.62 |
| Maize Ind Park Water | 05 | 565-14 | \$ 63,700.00 | \$ 3.36 | \$ 527.63 | \$ 530.99 | \$ 63,169.01 |
| Maize Ind Park Sanitary Sewer | 05 | 566-14 | \$ 97,600.00 | \$ 3.36 | \$ 527.62 | \$ 530.98 | \$ 97,069.02 |
| Totals | | | \$ 1,020,300.00 | \$ 297,400.73 | \$ 292,050.89 | \$ 588,389.65 | \$ 270,610.35 |

Grand Totals Series A 2013, Series B 2013, Other Projects

\$4,051,051.26 \$292,050.89 \$4,342,040.18 \$1,139,959.82

CIP 2015 (As of 01/01/2015)

| <u>Detail</u> | <u>Reason</u> | <u>January Revenue</u> | <u>January Expense</u> | <u>Budget</u> | <u>Year to Date Actual Cash</u> |
|-------------------------|-----------------------------------|------------------------|------------------------|-------------------|------------------------------------|
| Beg Cash - 01/01/15 | | | | | \$ 382,620.81 |
| Ad Valorem | Tax | | | - | - |
| Motor Vehicle | Tax | | | - | - |
| Delinquent | Tax | | | 500.00 | - |
| Interest | From Bank Accounts | 228.50 | | 250.00 | 228.50 |
| Transfers | From General Fund | 64,583.33 | | 775,000.00 | 64,583.33 |
| Total Revenues | | <u>64,811.83</u> | | <u>775,750.00</u> | <u>64,811.83</u> |
| Total Resources | | | | | <u><u>447,432.64</u></u> |
| Street Improvements | | | | - | 527,000.00 |
| Sidewalk/Bike Paths | | | | | 50,000.00 |
| Park Improvements | From Dugan Park Funds | | | - | 114,000.00 |
| Academy Avenue | | | | | 375,000.00 |
| Other Capital Costs | Remainder of Law Kingdon Contract | | 323.53 | | 150,000.00 |
| Total Expenditures | | | <u>-</u> | <u>323.53</u> | <u>1,216,000.00</u> |
| Cash Balance - 01/31/15 | | | | | <u><u>\$ 447,109.11</u></u> |

CITY OF MAIZE/REC COMMISSION
 SHARED COSTS FOR CITY HALL COMPLEX
 THRU 01/31/2015

| | MONTHLY BILL | CITY PORTION | REC PORTION | YEAR TO DATE COSTS | CITY PORTION YEAR TO DATE | REC PORTION YEAR TO DATE | PERCENT OR FLAT RATE |
|----------------------------|-------------------|-------------------|-------------------|--------------------|---------------------------------|--------------------------------|-------------------------------------|
| Phone | \$499.89 | \$363.92 | \$135.97 | \$499.89 | \$363.92 | \$135.97 | Flat - based on number of lines |
| Internet | 1,036.67 | 933.00 | 103.67 | \$1,036.67 | 933.00 | 103.67 | Flat - \$103.67/month |
| Gas | 1,752.61 | 965.69 | 786.92 | \$1,752.61 | 965.69 | 786.92 | 44.90% |
| Electric | 1,977.07 | 1,089.37 | 887.70 | \$1,977.07 | 1,089.37 | 887.70 | 44.90% |
| Janitor | 2,677.12 | 1,475.09 | 1,202.03 | \$2,677.12 | 1,475.09 | 1,202.03 | 44.90% |
| Water/Sewer | 0.00 | 0.00 | 0.00 | \$0.00 | 0.00 | 0.00 | |
| Trash | 53.96 | 29.73 | 24.23 | \$53.96 | 29.73 | 24.23 | 44.90% |
| Insurance (Annual Bill) | 0.00 | 0.00 | 0.00 | \$9,596.00 | 0.00 | 4,308.60 | 44.90% |
| Pest Control | 275.00 | 255.00 | 20.00 | \$275.00 | 255.00 | 20.00 | Flat - Exterminator breaks rate out |
| Lawn Service | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | Provided by Public Works |
| Total | \$8,272.32 | \$5,111.80 | \$3,160.52 | \$17,868.32 | \$5,111.80 | \$7,469.13 | |

Shared Costs for City Hall
 Updated 2/11/2015

Equipment Reserve 2015 (As of 1/31/2015)

| <u>Detail</u> | <u>Reason</u> | <u>January Revenue</u> | <u>January Expense</u> | <u>Budget</u> | <u>Year to Date Actual Cash</u> |
|----------------------------|---------------------------|------------------------|------------------------|---------------|---------------------------------|
| Beg Cash - 01/01/15 | | | | | \$ 100,629.78 |
| Interest | From Bank Accounts | 19.95 | | 100.00 | 19.95 |
| Transfers | From General Fund | 21,250.00 | | 255,000.00 | 21,250.00 |
| Total Revenues | | \$ 21,269.95 | | \$ 255,100.00 | \$ 21,269.95 |
| Total Resources | | | | | \$ 121,899.73 |
| Trucks/Heavy Equipment | | | \$ 35,434.30 | \$ 125,000.00 | \$ 35,434.30 |
| Trucks/Heavy Equipment | Encumbered in 2014 Budget | | \$ 35,780.00 | | \$ 35,780.00 |
| Computers | | | - | 45,000.00 | - |
| Police Department Expenses | | | 50,459.50 | 75,000.00 | 50,459.50 |
| Total Expenditures | | | \$121,673.80 | \$ 245,000.00 | \$ 121,673.80 |
| Cash Balance - 01/31/2015 | | | | | \$ 225.93 |



CITY OPERATIONS REPORT

DATE: February 11, 2015
TO: Maize City Council
FROM: Richard LaMunyon-Becky Bouska-Sue Villarreal-Jolene Allmond
RE: February Report

1) Pending Item for Council Include:

- 2014 City Audit (March)
- Pre-pay fuel ordinance (March)
 - a. Will eliminate gas run offs at Casey's story.
- Public Works Facility
 - a. Plans near finalization to re-submit to Evens Building, Co
 - b. Plans are being addressed regarding electronics, furniture and security.
 - c. Update at Monday's meeting
- Splash Park/Restrooms @ Maize Park
 - a. Design & bids are currently being pursued
 - b. Update at Monday's meeting
- Utility Extension Policy
- Employee Salary Study
- Property Management & Dangerous Building Codes

2) N/W Bypass update:

The "N/W Bypass Partners" met last Friday. KDOT, Sedgwick County, Goddard and Maize make up the partnership. Wichita representatives were also in attendance. During the past 5-years each partner has contributed to the bypass right-of-way fund. The breakdown in money provided is as follows:

- a. Maize = \$ 12,500 (\$2,500 annually)
 - b. Goddard = \$ 15,000
 - c. County = \$1,800,000
 - d. KDOT = \$3,655,500 (2 for 1 match of other partners)
- Total = \$5,483,000

2) N/W Bypass update: (Continue)

Jerry Younger, Deputy Secretary and State Transportation Engineer, provided some updates:

1. The NW Bypass is "still on the radar screen" & and he believes it will be built.
2. No time for construction has been established.
3. \$19 million has been spent on right-of-way (Estimated \$50 million required)
4. 1/3 of Right-of-way has been acquired
5. KDOT wants another 5-year partnership agreement
6. State match will be closer to 1 for 1 for now
7. No commitment from Wichita at this time

3) Water Rights Appeal

Staff is working with MKEC to prepare the necessary information for the appeal of the ruling of the GWMD #2. At this time MKEC will bill the city at an hourly rate. It is anticipated a response can be formulated within 30 days.

4) Employee Salary Survey Contracts

The Deputy City Administrator polled local managers regarding companies which have provided Salary Studies for local governments. Those companies recommended will be contacted for additional information.

5) Intern Position

Our current intern, Kristen, is a student at Maize South HS. She began her duties with us in June 2014. She does a wonderful job and is able to handle many of the front desk duties and assists with other duties assigned. Because of school and personal activities her work averages about 6 hours a week.

After review it would be beneficial to the city to employ a second intern to work a similar amount of hours.

In the past years we have had two interns and it has worked well. Meaningful hours for interns would be around 16-20 hours a week. This would vary during the summer months, and special projects such as assisting with employee vacations, 911 camp, clean-up day and such.

Cost for an additional intern is minimal. Kristen hourly salary is \$9.04 and she has been with us for nine months.

It's the recommendation of the City Administrator and staff that a second intern be hired. Subject to council approval, the hiring process would begin right away.

6) ATT Mobile Contract

\$25,000 has finally been received for the water tower mobile antennae contract. \$1,000 is for the Lease Option, and \$24,000 for the first year payment.

7) City Meetings

- February 16th - Council @ 7pm
- March 5th - Planning @ 7pm
- March 10th - Park & Tree @ 5:30pm
- March 16th - Council @ 7pm

Draft

**MINUTES-REGULAR MEETING
MAIZE CITY PLANNING COMMISSION AND
BOARD OF ZONING APPEALS
THURSDAY, FEBRUARY 5, 2015**

The Maize City Planning Commission was called to order at 7:00 p.m., on Thursday, February 5, 2015, for a Regular Meeting with **Gary Kirk** presiding. The following Planning Commission members were present: **Mike Burks, Bryant Wilks, Andy Sciolaro, Gary Kirk, Bryan Aubuchon** and **Jennifer Herington**. Planning Commissioner not present was **Gerald Woodard**.

Also present were **Sue Villarreal**, Recording Secretary; **Kim Edgington**, Planning Administrator; **Richard LaMunyon**, City Administrator; **Bill McKinley**, City Engineer, **Russ Ewy**, Baughman Co.

APPROVAL OF AGENDA

MOTION: **Aubuchon** moved to approve the agenda as presented.
Herington seconded the motion.
Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: **Sciolaro** moved to approve the November 6, 2014 minutes as presented:
Burks seconded the motion.
Motion carried unanimously.

NEW BUSINESS – PLANNING COMMISSION

V-01-015 – Vacation request for portions of utility easements in Eagles Nest Addition

Ewy was present to answer questions from the commissioners. **Edgington** and **Ewy** explained to the commissioners that when the property was originally platted the utility plan anticipated that public utilities would be served from the rear of the lots. The utility plan has now changed and utilities will be served from the front of the lots which makes the utility portion of the easements in the rear of the lots unnecessary.

MOTION: **Aubuchon** moved to approve V-01-015 vacation request for portions of utility easements in Eagles Nest Addition.
Burks seconded the motion.
Motion carried unanimously.

ADJOURNMENT:

MOTION: With no further business before the Planning Commission,
Burks moved to adjourn.

Aubuchon seconded the motion.
Motion carried unanimously.

Meeting adjourned at 7:23 PM.

Sue Villarreal
Recording Secretary

Gary Kirk
Chairman